



Meeting Minutes

Technical Advisory Committee

1:300 – 3:30 PM
JANUARY 28, 2026

Teams Virtual Meeting

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Meeting ID: 270 459 464 056 4

Passcode: Zh2Zx7BX

In-Person Location

Downtown Connection Center
216 W Phoenix Ave, Flagstaff, AZ 86001

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Public Questions and Comments must be emailed to planning@metroplanflg.org prior to the meeting or presented during the public call for comment.

EXECUTIVE BOARD MEMBERS

- Nate Reisner, Coconino County Engineer, Chair
- Paul Mood, City of Flagstaff Engineer, Vice-Chair
- Michelle McNulty, City of Flagstaff Planning & Development Services Director
- Jeff Bauman, City of Flagstaff Transportation Director/Traffic Engineer
- Jess McNeely, Coconino County Community Development Assistant Director/Planning Manager
- Anne Dunno, Mountain Line Capital Development Manager
- Ruth Garcia, ADOT Regional Transportation Planner
- Victoria Nill, ADOT Northcentral Assistant District Engineer
- Kimberly Utlej, Federal Highway Administration
- Stephanie Santana, City of Flagstaff Senior Transportation Engineer (*Alternate for J. Bauman*)
- Jennifer Hobert, ADOT Regional Transportation Planner (*Alternate for R. Garcia*)
- Ryan Wolff, ADOT Regional Traffic Engineer (*Alternate for V. Nill*)
- Charlie Wilson, Coconino County Lead Design Engineer (*Alternate for N. Reisner*)
- VACANT, Northern Arizona University

METROPLAN STAFF

- Kate Morley, Executive Director
- David Wessel, Planning Manager
- Tami Suchowiejko, Business Manager
- Mandia Gonzales, Transportation Planner
- Kim Austin, Transportation Demand Management Planner
- Melanie Nagel, Montoya Fellow

A. PRELIMINARY GENERAL BUSINESS

1. CALL TO ORDER

Chair Reisner called the meeting to order at 1:30 p.m.

2. ROLL CALL

See above.

3. PUBLIC COMMENT

Jeremy DeGeyter, ADOT Northcentral District Administrator, gave comments welcoming Victoria Nill, the new Assistant District Engineer for ADOTs Northcentral District.

4. RECOGNITION AND INTRODUCTIONS

Executive Director Morley recognized past Member Michelle McNulty for her service as TAC Chair from January 2023 to December 2025.

Executive Director Morely introduces two new members of the TAC: Victoria Nill, Assistant District Engineer, ADOT Northcentral District
Kimberly Utley, Federal Highway Administration

5. APPROVAL OF MINUTES

Member Mood made a motion to approve the minutes for the TAC meeting of September 24, 2025. Member McNulty seconded the motion. The motion passed unanimously.

B. CONSENT AGENDA

There were no items on the Consent Agenda.

C. ACTION ITEMS

1. CONSIDERATION AND POSSIBLE ACTION REGARDING STRATEGIC GRANTS PLAN 2026-2029 UPDATE

Recommendation: The TAC recommends that the Executive Board adopt the Strategic Grants Plan 2026-2029 Update.

Executive Director Morley presented information about proposed updates to the Strategic Grants Plan (SGP). The purpose of the SGP is to leverage the most funding for the region.

TAC Discussion: Member Dunno asked how the City determines their priorities for funding, and how do you figure out the best strategy and then stay focused on awards for specific areas? Member Mood responded that the City works with MetroPlan and that most of the prioritization happens at Strategic Advance. Executive Director Morley commented that MetroPlan reviews all projects in the region, scores them, and prioritizes them based on several factors. Member Dunno asked how the SGP translates to the agency level. Executive Director Morley explained the project prioritization project underway with

Kittelson and Associates.

Public Comments: There were no public comments.

Member Dunno made a motion to recommend that the Executive Board adopt the Strategic Grants Plan 2026-2029 Update. Member Mood seconded the motion. The motion passed unanimously.

2. **CONSIDERATION AND POSSIBLE ACTION REGARDING THE TRANSPORTATION IMPROVEMENT PROGRAM (TIP) FORMAL AMENDMENT TO INCLUDE HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) FUNDING AWARDS FOR BURRIS LANE/US89 AND US89 COUNTRY CLUB TO MARKETPLACE**

Recommendation: The TAC recommends that the Executive Board formally amend the Transportation Improvement Program to include the Highway Safety Improvement Program (HSIP) funds awards for the Burris Lane/US89 intersection and the US89 Country Club to Marketplace.

Transportation Planner Gonzales presented the proposed formal amendments to the Transportation Improvement Plan.

TAC Discussion: Chair Reisner asked if we can add the East Belmont Traffic Interchange to the formal amendment. Executive Director Morley advised that the TAC may direct staff to include the additional item when we present this topic to the Executive Board.

Public Comment: There were no public comments.

Chair Reisner made a motion that the TAC recommends the Executive Board formally amend the Transportation Improvement Program to include the Highway Safety Improvement Program (HSIP) funds awards for the Burris Lane/US89 intersection, the US89 Country Club to Marketplace, and the East Belmont Traffic Interchange. Member Dunno seconded the motion. The motion passed unanimously.

D. DISCUSSION ITEMS

1. **TITLE VI CIVIL RIGHTS TRAINING**

Business Manager Suchowiejko provided annual training on MetroPlan's Title VI Civil Rights Plan. Topics included: the Civil Rights Act of 1964; MetroPlan Title VI Key Principles; Role of the Title VI Coordinator and Liaison; Four Factor Analysis; Safe Harbor Threshold; Engagement of Underserved Populations; Data Collection and Analysis; and Complaint Procedures.

TAC Discussion: There was no discussion by the TAC.

Public Comment:

Andres "Dapper Dre" Adauto, made the following comments:

I was wondering if this just relates to MetroPlan in general as far as how you guys need to disseminate information back to the city. I just wanted to point out that throughout the

regional planning process, they had several transportation meetings at the city public works yard on Route 66, which is almost impossible to get to without a car. Like there is no bus out there. There are very sketchy bike lanes. So, I do not know if that is a commentary that you can pass to the city or not or who plans those, but having transportation related where a vast majority of people could not get there was shortsighted in my eyes. So, just a general comment. I do not know if this goes back to how they plan, but that is just a consideration.

2. REGIONAL ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT) PLANNING TO PROGRAMMING (P2P) PRIORITY PROJECTS DISCUSSION

Executive Director Morley presented recommended changes to the P2P priority projects. P2P is another prioritization process related to ADOT's 5-year capital plan. At last year's Strategic Advance, we identified seven priorities. The recommendation is to keep US Hwy 180 and W Route 66 Corridor Improvements as the top priorities.

TAC Discussion: Chair Reisner explained that the previous projects submitted to ADOTs for P2P list will not be lost; they stay on ADOTs project list.

Member Dunno commented that we should stay focused on the priorities as a region when talking with legislative bodies and parties able to move these projects forward. She agreed that US Hwy 180 and W Route 66 are the priorities.

Public Comment: Andres "Dapper Dr" Adatao, made the following comments:

I had a question about what you said about the Milton and Route 66 intersection. You said that it is a high crash intersection, is that car on car, car on pedestrian, car on cyclist? Is that just across the board?

At the direction of Chair Reisner, Executive Director Morley responded to Mr. Adatao's question, explaining that all crashes are high there, but they are also high vulnerable user crashes, so, it shows up as a hot spot for both in our crash data.

Mr. Adatao asked a follow-up question:

Where is there more information on that whole Highway 180? Is it out there somewhere publicly?

At the direction of Chair Reisner, Executive Director Morley responded to Mr. Adatao's question, explaining that ADOT has a website on the Milton Corridor master plan. She advised Mr. Adatao to search the internet to find the US Hwy 180 corridor master plan.

3. TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT APPROVAL PROCESS

Transportation Planner Gonzales presented information about the TIP amendment approval process. The Public Participation Plan (PPP) requires the TAC to recommend that the Executive Board approve the formal amendment. Gaps in the TAC meeting schedule may cause delays for formal TIP amendment, which may also delay receipt of funding. Ms. Gonzales offered three options for TAC involvement in the TIP amendment approval process.

TAC Discussion: Member Mood asked when the last formal amendment occurred. Member Garcia advised that the last formal TIP amendment was in September 2025.

Member Dunno expressed support for giving MetroPlan and the Executive Board flexibility to simplify the process.

Chair Reisner supported option two, to amend the PPP to remove the TAC Approval process and rely on the Executive Board for approval of formal amendments.

Ms. Gonzales stated that there was consensus by the TAC to amend the PPP. We will amend the language and bring the amended policy to the Executive Board for approval.

Public Comment: There were no public comments.

4. TRANSPORTATION IMPROVEMENT PROGRAM (TIP) CALL FOR PROJECTS

Transportation Planner Gonzales presented the schedule and deadlines for submitting projects for the FY27-30 TIP.

TAC Discussion: There was no discussion by the TAC.

Public Comment: There were no public comments.

5. W. ROUTE 66 OPERATIONAL ASSESSMENT LESSONS LEARNED DISCUSSION

Transportation Planner Gonzales presented the feedback received from the Project Advisory Group and MetroPlan staff, including what worked well, what could be improved, and what we would do differently.

TAC Discussion:

Member Dunno recognized the misalignment between an operational assessment versus a corridor master plan and recalled the discussion when the project was re-scoped. She commented that the public does not distinguish between an operational assessment and corridor master plan. They are relying on us to deliver infrastructure improvements. She commented that this work is huge step forward and gave kudos to MetroPlan.

Member Mood commented that the City is working on some W. Route 66 improvements. Senator Rogers made a state appropriation to fund a traffic signal at Woody Mountain Rd. There will be about \$1M left for other improvements. Senator Rogers proposed a bill for \$3M for corridor improvements that is moving through the appropriation process. If the City receives the \$3M they will go out for a full design of the corridor and will use the operational assessment as the backing for the design.

Chair Reisner expressed that it is hard for agencies to accept documents prepared by FMPO/MetroPlan as documents that are adopted by those agencies. In the past, the planning documents done by MetroPlan were just studies, not operational plans.

Member Mood added that it is hard to hold developers to the standards in the documents

that are not adopted.

Chair Reisner recommended having the agency lead the study to make it easier for the agency to adopt.

Executive Director Morley commented that MetroPlan is happy for the partner agencies to adopt the plans or assessments developed by MetroPlan. This specific project was not intended to be adopted. We are setting up the Safe Streets Master Plan to result in adoption by the City. MetroPlan can include the adoption in the process for future projects.

Transportation Planner Gonzales added that for this project it was emphasized to think of MetroPlan as a consultant, which may be a good approach for future projects.

Member McNulty commented that it is important that at the beginning of a planning project we need to establish how we want the plan to be used. She advocated for building adoption into the process. We cannot enforce or require developers to follow plans that are not adopted. For a plan to be legally adopted and enforceable, there is a specific way through the area plan. She offered to review that process with MetroPlan. She recommended that the TAC review each plan document and how we want them to be used.

Public Comment: There were no public comments.

6. SAFE STREETS MASTER PLAN (SSMP) UPDATE

Transportation Planning Manager Wessel provided an update on the Safe Streets Master Plan project.

TAC Discussion: Member Mood commented that the selections for the Technical Working Group look good.

Public Comment: There were no public comments.

7. ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT) TRAFFIC COUNT PROGRAM

ADOT staff gave a presentation about the annual traffic monitoring cycle.

TAC Discussion: There was no discussion by the TAC.

Public Comment: There were no public comments.

8. HAPPENINGS AT METROPLAN

Executive Director Morley reported on MetroPlan's recent activities and accomplishments.

TAC Discussion: There was no discussion by the TAC.

Public Comment: There were no public comments.

E. CLOSING BUSINESS

1. ITEMS FROM THE BOARD

Chair Reisner advised that the County is conducting a survey for their Safety Action Plan and encouraged everyone to give their input. He provided an update on the Lake Mary Road shoulder buffer. The change to the stripping had a positive result on the crash rate, for a reduction of 55%. The County received a Transportation Alternatives grant for multimodal and they are looking for stakeholders to be on the Technical Advisory Committee.

Member Dunno shared that the First Mile Last Mile project submitted final plans to ADOT. She added that Mountain Line is working on five crossings on Soliere.

2. NEXT SCHEDULED TECHNICAL ADVISORY COMMITTEE MEETING

Strategic Advance – IN PERSON

Wednesday, February 4, 2025, 9:00 a.m. to 12:00 p.m.

Downtown Connection Center, Ponderosa Room

Technical Advisory Committee Meeting

Wednesday, April 22, 2026, 1:30p.m. to 3:30 p.m.

Downtown Connection Center, Ponderosa Room

3. ADJOURN

Chair Reisner requested a motion to adjourn the meeting. Member Mood made the motion to adjourn. Member Dunno seconded the motion. The motion passed, and the meeting adjourned at 3:28 p.m.

The Transportation Improvement Program (TIP) includes the Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA) final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects. The MetroPlan Public Participation Plan (PPP) provides public participation notices and processes for NAIPTA as required to meet federal and state requirements for public participation and open meetings.