



Meeting Minutes Technical Advisory Committee

1:30 PM – 3:30 PM

APRIL 22, 2026

Teams Virtual Meeting

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Meeting ID: 245 801 740 953 4

Passcode: Hh3ko7W2

In-Person Location

Downtown Connection Center

216 W Phoenix Ave, Flagstaff, AZ 86001

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Public Questions and Comments must be emailed to planning@metroplanflg.org prior to the meeting or presented during the public call for comment.

EXECUTIVE BOARD MEMBERS

- Nate Reisner, Coconino County Engineer, Chair
- Paul Mood, City of Flagstaff Engineer, Vice-Chair
- Anne Dunno, Mountain Line Capital Development Manager
- Michelle McNulty, City of Flagstaff Planning Director
- Jeff Bauman, City of Flagstaff Transportation Manager
- Jess McNeely, Coconino County Community Development Assistant Director
- Ruth Garcia, ADOT Regional Planning
- Victoria Nill, ADOT Northcentral Assistant District Engineer
- Kimberly Utey, Federal Highway Administration
- Stephanie Santana, City of Flagstaff Senior Transportation Engineer (*Alternate for JBauman*)
- Jennifer Hobert, ADOT Regional Planning Section Manager (*Alternate for RGarcia*)
- Ryan Wolff, ADOT Transportation Engineer (*Alternate for ADOT Assistant District Engineer*)
- Charlie Wilson, Coconino County Lead Design Engineer (*Alternate for NReisner*)
- VACANT, Northern Arizona University

METROPLAN STAFF

- Kate Morley, Executive Director
- David Wessel, Transportation Planning Manager
- Tami Suchowiejko, Business Manager
- Mandia Gonzales, Transportation Planner
- Kim Austin, Transportation Demand Management Planner
- Hailey Bishop, Transportation Education AmeriCorps Member

A. PRELIMINARY GENERAL BUSINESS

1. CALL TO ORDER

Chair Reisner called the meeting to order at 1:40 p.m.

2. ROLL CALL

See above.

3. PUBLIC COMMENT

There was no public comment.

4. APPROVAL OF MINUTES

Member Nill made a motion to approve the minutes for the TAC meeting of April 22, 2026. Member McNulty seconded the motion. The motion passed unanimously.

B. CONSENT AGENDA

There were no items on the consent agenda.

C. REPORTS

KEY PERFORMANCE INDICATORS (KPIs) QUARTER 3 REPORT

FY26 QUARTER 3 FINANCIAL REPORT

There was no discussion about the reports.

D. ACTION ITEMS

1. CONSIDERATION AND POSSIBLE ACTION REGARDING THE STRATEGIC PLAN UPDATE

Executive Director Morley and MetroPlan Staff presented an overview of the proposed changes made to the Strategic Plan.

TAC Discussion: Member Bauman asked about changes to Goal 2, what data are you eliminating? Executive Director Morley explained that we are still committed to collecting data, we are just refining the data sets we report on in the KPIs. Planning Manager Wessel added that we are still collecting traffic data and using the model, but we do not see MetroPlan as a marketplace for data.

Member Dunno commented that she likes the recommendation to identify expectations early in the process.

Public Comments: There were no public comments.

Member Bauman made a motion to recommend that the Executive Board adopt the proposed changes to MetroPlan Strategic Plan. Member Dunno seconded the motion. The motion passed unanimously.

2. CONSIDERATION AND POSSIBLE ACTION REGARDING
TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT #26-
FMPO-FM-01

Transportation Planner Gonzales presented Transportation Improvement Plan amendment #26-FMPO-FM-01.

TAC Discussion: There was no discussion by the TAC.

Public Comments: There were no public comments.

Vice Chair Mood made a motion to recommend that the Executive Board adopt Transportation Improvement Program amendment # 26-FMPO-FM-01. Member McNulty seconded the motion. The motion passed unanimously.

3. CONSIDERATION AND POSSIBLE ACTION REGARDING PUBLIC
PARTICIPATION PLAN UPDATE

Transportation Demand Management Planner Kim Austin presented the updated Public Participation Plan.

TAC Discussion: There was no discussion by the TAC.

Public Comments: There were no public comments.

Member McNeely made a motion to recommend that the Executive Board adopt the Public Participation Plan as presented. Member Dunno seconded the motion. The motion passed unanimously.

4. CONSIDERATION AND POSSIBLE ACTION REGARDING SAFE ROUTES
TO SCHOOL PROGRAM PLAN

Transportation Demand Management Planner Kim Austin and Transportation Education AmeriCorps Member Hailey Bishop presented information on the Safe Routes to School (SRTS) Program Plan. The plan includes the benefits, key findings, and recommendations. A graded report card identifying how students get to school, the top concerns and SRTS recommendations, was developed for each school.

TAC Discussion: Member Bauman asked how the information was gathered to report on how students get to school. TDM Planner Austin explained that the teachers asked their classes how they got to school and the students self-reported. He asked about tracking the percentage of students who walked within a mile. Executive Director Morley added that we will become more sophisticated in our grading as we continue to collect data each year.

Member McNulty asked if the reporting included carpools. TDM Planner Austin clarified that the survey did ask about carpools.

Member Dunno commented that this is great work. She observed that this info is helpful as we look at how schools are planned and located. MetroPlan is working closely on the development of the new Kinsey school. She suggested that the design of schools and connectivity to the neighborhood could encourage walking and biking.

Public Comments: There were no public comments.

Member Nill made a motion to recommend that the Executive Board approve the Safe Routes to School Program Plan. Vice Chair Mood seconded the motion. The motion passed unanimously.

5. CONSIDERATION AND POSSIBLE ACTION REGARDING REGIONAL TRANSPORTATION SAFETY ACTION PLAN

Transportation Planning Manager Wessel presented the Regional Transportation Safety Plan.

TAC Discussion: There was no discussion by the TAC.

Public Comments: There were no public comments.

Member McNulty made a motion to recommend that the Executive Board adopt the Regional Transportation Safety Action Plan. Member Garcia seconded the motion. The motion passed unanimously.

E. DISCUSSION ITEMS

1. DRAFT FY2027 BUDGET

Business Manager Suchowiejko provided an overview of the draft FY2027 budget and 5-year forecast.

TAC Discussion: There was no discussion by the TAC.

Public Comments: There were no public comments.

2. NOTICE OF DRAFT TRANSPORTATION IMPROVEMENT PROGRAM

Transportation Planner Gonzales presented information about the draft Transportation Improvement Program. The draft is available for review on the MetroPlan website. Comments will be accepted until the plan is considered for adoption by the Executive Board on June 5, 2026.

TAC Discussion: There was no discussion by the TAC.

Public Comments: There were no public comments.

3. SAFE STREETS MASTER PLAN UPDATE

Planning Manager Wessel presented an update on the Safe Streets Maser Plan. He shared key takeaways from the agency 1:1 meetings conducted last week.

TAC Discussion: There was no discussion by the TAC.

Public Comments: There were no public comments.

4. TRAFFIC COUNT PROGRAM UPDATE

Planning Manager Wessel presented information on the traffic count program. He summarized the 2025 traffic counts and gave an update on the use of the counts in the model. He shared the plan for conducting future traffic counts.

TAC Discussion: There was no discussion by the TAC.

Public Comments: There were no public comments.

5. HAPPENINGS AT METROPLAN

Executive Director Morley reported on MetroPlan's recent activities and accomplishments.

TAC Discussion: There was no discussion by the TAC.

Public Comments: There were no public comments.

F. CLOSING BUSINESS

1. ITEMS FROM THE TECHNICAL ADVISORY COMMITTEE

Vice Chair Mood shared several updates. He commented that City Council will hold its budget retreat tomorrow at Public Works. They will review the full 5-year capital improvement plan. If anyone is interested, they can watch online. He also shared that the City received an AZ SMART grant for \$1.825 million to design the extension of John Wesley Powell Boulevard between Lake Mary Road and the airport. They have drafted the RSOQ and are preparing for procurement. The City also has developed an RSOQ with the procurement office to refresh the Lone Tree Corridor study completed back in 2005. Lastly, the City Council approved the GMP contract for road clearing and erosion control on John Wesley Powell Boulevard.

Member McNulty shared that Comprehensive Neighborhood Planning is kicking off the Sunnyside Neighborhood Plan. This is the third attempt to complete the plan. They have separated the plan into two plans, one plan for the neighborhood and plan for the 4th Street

commercial corridor. She reminded everyone that City residents should have received a ballot to vote on the regional plan. If you have not received a ballot, please contact City Clerk Stacy Salzberg.

Chair Reisner shared that the County is working on the Safety Action Plan. They have a stakeholder meeting next week at the ADOT offices. They will hold public outreach meetings in May and June. The survey has received over 200 respondents. They have 400 locations placed on a map of areas of concern. Some of the areas are in the City, they provide the information City planning staff for the Safe Streets Master Plan. The County applied for a rural transportation and tribal assistance grant out in Belmont. It was a first fund, first, our first come, first serve grant that had \$54 million allocated in the pot. They submitted their application within 5 minutes and 30 seconds of the grant acceptance being opened, but they were not awarded the grant. The County is preparing to kick off their county-wide multimodal connectivity plan. They are looking at area plans and trail systems that we want to connect to City of Flagstaff and other municipalities. The County is also working on a steering committee to work with ADOT, DPS and other agencies on a chain-up law.

2. NEXT SCHEDULED EXECUTIVE BOARD MEETING

Wednesday, May 27, 2026 – 1:30 p.m. -3:30 p.m.

3. ADJOURN

Chair Reisner adjourned the meeting at 3:20 p.m.

The Transportation Improvement Program (TIP) includes the Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA) final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects. The MetroPlan Public Participation Plan (PPP) provides public participation notices and processes for NAIPTA as required to meet federal and state requirements for public participation and open meetings.