



Meeting Minutes

Technical Advisory Committee

1:30 – 2:30 PM

July 16, 2025

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Meeting ID: 212 111 581 612 8

Passcode: 6BU9CP2y

In-Person

Downtown Connection Center

216 W Phoenix Ave, Flagstaff, AZ 86001

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TECHNICAL ADVISORY COMMITTEE MEMBERS

- ☒ Michelle McNulty, City of Flagstaff Planning Director, Chair
- ☒ Nate Reisner, Coconino County Engineer, Vice-Chair
- ☐ Anne Dunno, Mountain Line Capital Development Manager
- ☐ Paul Mood, City of Flagstaff Engineer
- ☒ Jeff Bauman, City of Flagstaff Transportation Manager
- ☒ Jess McNeely, Coconino County Community Development Assistant Director
- ☐ Ruth Garcia, ADOT Regional Planning
- ☐ Jeremy DeGeyter, ADOT Assistant District Engineer
- ☐ VACANT, Federal Highway Administration
- ☐ Stephanie Santana, City of Flagstaff Senior Transportation Engineer (*Alternate for JBauman*)
- ☒ Jason James, ADOT Regional Planning Manager (*Alternate for RGarcia*)
- ☐ Ryan Wolff, ADOT Transportation Engineer (*Alternate for JDeGeyter*)
- ☒ Charlie Wilson, Coconino County Lead Design Engineer (*Alternate for NReisner*)
- ☐ VACANT, Northern Arizona University

METROPLAN STAFF

- ☒ Kate Morley, Executive Director
- ☒ David Wessel, Planning Manager
- ☒ Tami Suchowiejko, Business Manager & Clerk of the Board
- ☒ Mandia Gonzales, Transportation Planner
- ☐ VACANT, Transportation Planner
- ☒ Kim Austin, Transportation Demand Manager
- ☐ Corey Cooper, Safe Routes to School Coordinator
- ☒ Melanie Nagel, Montoya Fellow

A. PRELIMINARY GENERAL BUSINESS

1. CALL TO ORDER

TAC Chair McNulty called the meeting to order at 1:33 pm.

2. ROLL CALL

See above.

3. PUBLIC COMMENT

At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

None Provided.

4. APPROVAL OF MINUTES

(Pages 4-9)

Technical Advisory Committee Regular Meeting Minutes of May 21, 2025.

Motion: TAC Vice-chair Reisner made a motion to approve the May 21, 2025 meeting minutes. TAC Member Bauman seconded the motion. Approved unanimously.

B. CONSENT AGENDA

Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.

None.

C. GENERAL BUSINESS

1. CONSIDERATION AND POSSIBLE ACTIONS REGARDING FY2026 GREATER ARIZONA FUNDING INITIATIVES - RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC) BILL (Pages 10-17)

MetroPlan Staff: Kate Morley

Recommendation: The TAC select and recommend to the Board a package of projects for inclusion in the next Rural Transportation Advocacy Council Projects Bill.

Motion: TAC Vice-chair Reisner made a motion to recommend Option B to the Executive Board for inclusion in the next Rural Transportation Advocacy Council Bill. TAC Member Bauman seconded the motion. Approved unanimously.

Executive Director Morley provided a presentation to continue the discussion about selecting projects to make a recommendation to the Board. Five options were presented to the TAC.

TAC Discussion:

Members of the TAC discussed delays related to the PROTECT grant, the timing requirements for making the recommendation, and the recent appropriation to ADOT from Senator Wendy Rogers in the amount of \$1.9 million for a traffic light at Woody Mountain Road.

TAC Chair McNulty called for a vote on the options presented. The TAC members present voted unanimously for Option B, Corridor Improvements with \$8 million for US 180 and \$18 million for West Route 66. TAC Member Jason James abstained from the vote.

2. SAFE STREETS MASTER PLAN UPDATE

(Pages 18-19)

MetroPlan Staff: David Wessel

Recommendation: None. This item is for information and discussion only.

Planning Manager Wessel provided a presentation and update on the next steps of the multi-jurisdictional master plan. The internal scoping is complete. MetroPlan received six proposals in response to the RFP. Proposal scoring is due August 8th. Interviews will be conducted August 18th-22nd. Contract negotiation will take place in September/October. We will bring the contract to the Executive Board for approval in November.

3. METROPLAN IN-KIND POLICY AND PROCEDURES

(Pages 20-24)

MetroPlan Staff: Kate Morley

Recommendation: None. This item is for information and discussion only.

Executive Director Morley provided information to the TAC about the purpose of in-kind match and the annual requirement for in-kind grant match, which is \$118,126 for FY26. Time spent on MPO projects that benefit the Metropolitan Planning area can be counted as in-kind match. To increase the amount of in-kind time captured we have updated the in-kind reporting form to a fillable PDF to allow partners to record additional time.

4. HAPPENINGS

(Pages 25-26)

MetroPlan Staff: Kate Morley

Recommendation: None. This item is for information and discussion only.

Executive Director Morley provided an overview of recent and future happenings and events for MetroPlan.

D. CLOSING BUSINESS

1. ITEMS FROM THE TAC

Board members may make general announcements, raise items of concern, or report on current topics of interest to the Technical Advisory Committee. Items are not on the agenda, so discussion is limited, and action not allowed.

TAC Vice-chair Reisner shared that he attended a peer exchange organized by the Federal Highway Administration. The focus of the peer exchange is reducing fatalities on highways. Glen from FHWA will present a fatality reduction class in October. Another item of interest is that States are promoting after-crash care and blood transfusions in the field. Of the six states that participated in the peer exchange, only seven counties in these states had blood transfusions in the field. FHWA encouraged us to invite EMS and Fire Department personnel to our Safe Streets Master Plan meetings to find out how we can support the use of blood transfusion in the field. Another item discussed at the peer exchange is safety messaging and using influencers to promote highway safety. We should try to use local statistics to make it personal and to improve traffic behavior. States agencies are pushing counties to develop safety projects through HSIP and SS4A. The county received an SS4A grant to develop a local road safety plan.

2. NEXT SCHEDULED TECHNICAL ADVISORY COMMITTEE

September 24, 2025

3. ADJOURN

TAC Chair McNulty adjourned the meeting at 2:15pm.

The Transportation Improvement Program (TIP) includes the Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA) final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects. The [MetroPlan Public Participation Plan \(PPP\)](#) provides public participation notices and processes for NAIPTA as required to meet federal and state requirements for public participation and open meetings.