



MEETING MINUTES

Executive Board Meeting

9:00 AM – 10:00 AM

OCTOBER 8, 2025

Teams Virtual Meeting

Join on your computer, mobile app or room device.

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Meeting ID: 290 866 967 838 4

Passcode: pb3nt3X2

In-Person Location

Downtown Connection Center

216 W Phoenix Ave, Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at planning@metroplanflg.org. The MetroPlan complies with [Title VI of the Civil Rights Act](#) of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin, and LEP – Limited English Proficiency.) Requests should be made as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of MetroPlan's Technical Advisory Committee present; however, no formal discussion/action will be taken by members in their role as MetroPlan Technical Advisory Committee.

Public Questions and Comments must be emailed to planning@metroplanflg.org prior to the meeting or presented during the public call for comment.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

EXECUTIVE BOARD MEMBERS

- ☒ Miranda Sweet, Vice Mayor of Flagstaff, Chair
- ☒ Judy Begay, Chair Coconino County Board of Supervisors, Vice-Chair
- ☒ Austin Aslan, Flagstaff City Council
- ☒ Tony Williams, Mountain Line Board of Directors
- ☒ Becky Daggett, Mayor of Flagstaff
- ☐ Jamescita Peshlakai, Arizona State Transportation Board Member
- ☒ Jeronimo Vasquez, Coconino County Board of Supervisors
- ☐ Patrice Horstman, Coconino County Board of Supervisors (*alternate for Coconino County*)
- ☐ Anthony Garcia, Flagstaff City Council (*alternate for City of Flagstaff*)

METROPLAN STAFF

- ☒ Kate Morley, Executive Director
- ☐ David Wessel, Planning Manager
- ☒ Tami Suchowiejko, Business Manager
- ☒ Mandia Gonzales, Transportation Planner
- ☒ Kim Austin, Transportation Demand Management Planner
- ☐ Corey Cooper, Safe Routes to School Coordinator
- ☐ Melanie Nagel, Montoya Fellow
- ☐ Hailey Bishop, Transportation Education AmeriCorps Member

A. PRELIMINARY GENERAL BUSINESS

1. Call to order
Chair Sweet called the meeting to order at 9:01 a.m.
2. Roll Call
See above.
3. Public Comment

At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

No public comment.

4. Approval of Minutes

Executive Board Regular Meeting Minutes of September 4, 2025

Motion: Member Vasquez made a motion to approve the Executive Board Meeting Minutes from September 4, 2025. Member Daggett seconded the motion. The motion passed unanimously.

B. CONSENT AGENDA

Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.

No Consent Items

C. ACTION ITEMS

1. Consideration and Possible Action Regarding the Creative Local Match Plan

MetroPlan Staff: Executive Director Kate Morley

Recommendation: The Board accept the findings of the Creative Local Match Plan.

Executive Director Morley presented the findings for the Creative local Match Plan developed by former planner Sandra Tavel and AECOM. The plan is really a white paper. The contents of the plan look at the legal framework, revenue generating capacity, public acceptance, and implementation steps for ten (10) revenue development options. It is framed in terms of transit, but these solutions could apply to any transportation project.

Board Discussion:

Member Williams recognized all the work, research and planning that went into this project. He complimented Executive Director Morley, the MetroPlan team, and Mountain Line, who all helped this come to fruition. The fact that we demonstrate our willingness to

share this with other transit organizations as tool to guide decision making and planning is great.

Motion: Member Vasquez made a motion to accept the Creative Local Match Plan as recommended by staff. Member Williams seconded the motion. The motion passed

2. Consideration and Possible Action Regarding the Legislative Agenda

MetroPlan Staff: Executive Director Kate Morely

Recommendation: The Board adopt the proposed legislative agenda.

Board Discussion:

Chair Sweet thanked staff for the long-term funding solutions and for the priority item regarding updated census population information for formula funding.

Member Vasquez asked about the decision not to hire a federal lobbyist; how much are we saving? Executive Director Morley explained that we collect \$30,000 in membership dues as only local revenue source. We cannot use federal funding for lobbying activities, only local revenue. We use 2/3 of our local revenue for our state lobbyist. We also have other needs for local revenue. Without raising membership due we cannot consider hiring a federal lobbyist.

Motion: Member Williams made a motion to adopt the proposed legislative agenda. Member Vasquez seconded the motion. The motion passed unanimously.

3. Consideration and Possible Action Regarding the W. Route 66 Operation Assessment (OA)

MetroPlan Staff: Transportation Planner Mandia Gonzales

Recommendation: The Board adopt the W. Route 66 Operations Assessment.

Board Discussion:

Chair Sweet asked if City staff expressed any concerns about the operational assessment. Planner Gonzales responded that members of City staff, including engineering and community development, participated in the Project Advisory Group (PAG). All members of the PAG came to consensus about the assessment. Some City staff members of the PAG communicated with their management for information and input on how to move forward. The MetroPlan Technical Advisory Committee also reviewed the and discussed the assessment. Chair Sweet expressed excitement for improvements along this important corridor.

Member Vasquez expressed his support for the fiscally conservative approach and looks forward to the next phase of the project. It's a good plan.

Member Aslan commented that he fully supports the assessment. He is invested and concerned about the corridor. He felt that improvements to this corridor could be further along. There are so many things that could be done in this area. I also want to mention the nearby overpass over I-40 that is insufficient for pedestrians. I am fully supportive of this plan.

Motion: Vice-Chair Begay made a motion to adopt the W. Route 66 Operations Assessment. Member Aslan seconded the motion. The motion passed unanimously.

4. Consideration and Possible Action Regarding the Transportation Improvement Program Adoption Schedule

MetroPlan Staff:

Recommendation: The Board adopt the schedule for the 2027-2031 Transportation Improvement Program update.

There was no discussion by the Board on this item.

Motion: Member Vasquez made a motion to adopt the schedule for the 2027-2031 Transportation Improvement Program Update. Member Williams seconded the motion. The motion passed unanimously.

5. Consideration and Possible Action Regarding the Transportation Improvement program formal amendment for Transportation Alternatives Grants for Mt. Elden Lookout Road to US-89, Fort Valley Road Mobility enhancement scoping, and funding for the Mountain Line 5307 program

MetroPlan Staff: Transportation Planner Mandia Gonzales

Recommendation: The Board amend the Transportation Improvement Program to include the projects, Mt. Elden Lookout Rd to US-89, Fort Valley Road Mobility Enhancements, and funding for Mountain's Line 5307 funding program.

Board Discussion:

Member Vasquez asked for clarification about the trail design. Executive Director Morely explained that the Mt. Elden Lookout Trail to US-89 will be like the trail behind Buffalo Park. The trail will be Part of the Mt. Elden trails plan and will be similar to the FUTS trail. We can bring commuters in from the Doney Park area. The grant for the trail project is for design only. Forest Service is working to identify the required \$100,000 for construction match so they can apply for the construction grant. The AZSMART grant cannot be used for match.

Motion: Member Vasquez made a motion to amend the Transportation Improvement Program to include the projects, Mt. Elden Lookout Rd to US-89, Fort Valley Road Mobility Enhancements, and funding for Mountain's Line 5307 funding program. Member Williams seconded the motion. The motion passed unanimously.

D. DISCUSSION ITEMS

No Discussion Items

E. CLOSING BUSINESS

1. Items From the Board

Board members may make general announcements, raise items of concern, or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited, and action not allowed.

2. Next Scheduled Executive Board Meeting

Thursday, November 6, 2025 –

ADOT Listening Tour Lunch 12:00pm – 1:15pm

Executive Board Meeting 1:15pm – 3:00pm

3. Adjourn

Chair Sweet adjourned the meeting at 9:51 a.m.

The Transportation Improvement Program (TIP) includes the Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA) final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects. The MetroPlan Public Participation Plan (PPP) provides public participation notices and processes for NAIPTA as required to meet federal and state requirements for public participation and open meetings.