Meeting Minutes
Executive Board Meeting

1:00 – 3:00 PM
THURSDAY, JUNE 4, 2026

Teams Virtual Meeting
Join on your computer, mobile app or room device.
[Click here to join the meeting]
Meeting ID: 288 375 032 839 8
Passcode: mc9RK9cx

In-Person Location
Downtown Connection Center
216 W Phoenix Ave, Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at planning@metroplanflg.org. The MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin, and LEP – Limited English Proficiency.) Requests should be made as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of MetroPlan's Technical Advisory Committee present; however, no formal discussion/action will be taken by members in their role as MetroPlan Technical Advisory Committee.

Public Questions and Comments must be emailed to planning@metroplanflg.org prior to the meeting or presented during the public call for comment.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

EXECUTIVE BOARD MEMBERS

☒ Miranda Sweet, Vice Mayor of Flagstaff, Chair
☒ Judy Begay, Chair Coconino County Board of Supervisors, Vice-Chair
☒ Austin Aslan, Flagstaff City Council
☒ Tony Williams, Mountain Line Board of Directors
☒ Becky Daggett, Mayor of Flagstaff
☒ Jamescita Peshlakai, Arizona State Transportation Board Member
☒ Jeronimo Vasquez, Coconino County Board of Supervisors
☒ Jeff McKay, Northern Arizona University
☐ Patrice Horstman, Coconino County Board of Supervisors (*alternate for Coconino County)*
☐ Anthony Garcia, Flagstaff City Council (*alternate for City of Flagstaff*)

METROPLAN STAFF

☒ Kate Morley, Executive Director
☒ David Wessel, Planning Manager
☒ Tami Suchowiejko, Business Manager
☒ Mandia Gonzales, Transportation Planner
☒ Kim Austin, Transportation Demand Management Planner
☒ Ava Elia, Montoya Fellow

A. PRELIMINARY GENERAL BUSINESS

1. CALL TO ORDER

Chair Sweet called the meeting to order at 1:01 p.m.

2. ROLL CALL

See list above.

3. PUBLIC COMMENT

No public comments were received.

4. APPROVAL OF MINUTES

Executive Board Regular Meeting Minutes of May 7, 2026
Executive Board Special Meeting Minutes of May 27, 2026

Motion: Member Williams made a motion to approve the Executive Board Meeting minutes of May 7th and May 27th. Member Begay seconded the motion. The motion passed unanimously.

B. CONSENT AGENDA

No consent items.

C. ACTION ITEMS

Chair Sweet requested to reorder the actions items, to move item number 4 regarding MetroPlan Bylaws and Operating Procedures up to item number 1 with remaining action items to follow.

1. CONSIDERATION AND POSSIBLE ACTION REGARDING METROPLAN BYLAWS AND OPERATING PROCEDURES

MetroPlan Staff: Kate Morley Executive Director

Recommendation: Staff recommend the Executive Board adopt proposed updates to the MetroPlan bylaws
and operating procedures.

Executive Director Morley presented the proposed changes to bylaws and operating procedures.

Board Discussion: Member Begay commented that in-person attendance may be difficult for some. She lives two hours away. She can join virtually, and sometimes her internet bandwidth does not support having her camera on. Chair Sweet acknowledged the challenge and expressed understanding and appreciates her attending online.

Public Comment: There were no comments from the public.

Motion: Member Williams made a motion to adopt the proposed changes to the MetroPlan Bylaws and Operating Procedures as presented. Member Begay seconded the motion. The motion passed unanimously.

With this motion, Member Jeff McKay is recognized as the voting member for Northern Arizona University. Mr. McKay may vote on the remaining action items.

2. CONSIDERATION AND POSSIBLE ACTION TO APPROVE INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT WITH MOUNTAIN LINE FOR KATE MORLEY TO SERVE TEMPORARILY AS INTERIM CEO/GM OF MOUNTAIN LINE WHILE ALSO SERVING AS EXCUTIVE DIRECTOR OF METROPLAN

MetroPlan Staff: Kate Morley, Executive Director

Recommendation: Consider approving the IGA amendment with Mountain Line for Kate Morley to serve temporarily as Interim CEO/GM of Mountain Line while also serving as Executive Director of MetroPlan.

Executive Director Morley presented information about the request from Mountain Line for interim leadership which was the subject of the MetroPlan Executive Board Meeting on May 27, 2026. The IGA amendment grants permission for Executive Director Morley to serve in both roles, and for her salary to be split between the two organizations.

Board Discussion: Member Vasquez asked if any consideration has been given to how to use the savings for the salary paid by Mountain Line. Executive Director Morley explained that a use has not been identified for the savings. We have the option to identify and expense for it for this year or carry it forward.

Member McKay asked if the IGA amendment affects Executive Director Morley's ability to maintain one job or the other. Executive Director Morley explained that the IGA amendment maintains her ability to remain the MetroPlan Executive Director. If she chooses to be considered for the Mountain Line CEO position, she would compete in the national search.

Public Comment: There were no comments from the public.

Motion: Member Vasquez made a motion to approve the intergovernmental agreement amendment with Mountain Line for Kate Morley to serve temporarily as interim CEO/GM of mountain line while also serving as Executive Director of MetroPlan. Member Williams seconded the motion. The motion passed unanimously.

3. CONSIDERATION AND POSSIBLE ACTION REGARDING THE FY2027 BUDGET

MetroPlan Staff: Tami Suchowiejko, Business Manager

Recommendation: Staff recommend the Executive Board adopt the FY2027 Budget as presented.

Business Manager Suchowiejko presented the draft FY27 budget. The draft was also presented to the Technical Advisory Committee, who recommended that the Board adopt the draft budget.

Board Discussion: No discussion.

Public Comment: There were no comments from the public.

Motion: Member Begay made a motion to adopt the FY27 Budget as presented. Member McKay seconded the motion. The motion passed unanimously.

4. CONSIDERATION AND POSSIBLE ACTION REGARDING UPDATE TO FY2026 AND FY2027 UNIFIED PLANNING WORK PROGRAM (UPWP)

MetroPlan Staff: Kate Morley, Executive Director

Recommendation: Staff recommend the Executive Board adopt the update to the FY2026 and FY2027 Unified Planning Work Program (UPWP).

Executive Director Morley presented the proposed change to the Unified Planning Work Program to include the newly adopted FY27 budget. We also updated the UPWP to include NAU as a member.

Board Discussion: No discussion.

Public Comment: There were no comments from the public.

Motion: Member McKay made a motion to adopt the update to the FY2026 and FY2027 Unified Planning Work Program. Member Daggett seconded the motion. The motion passed unanimously.

5. CONSIDERATION AND POSSIBLE ACTION REGARDING FY2027 GREATER ARIZONA FUNDING INITITATIVES – RURAL TRANSPORATION ADVOCACY COUNCIL (RTAC) BILL REGIONAL PROJECTS

MetroPlan Staff: Kate Morley, Executive Director

Recommendation: Staff recommends the Executive Board adopt US180 Corridor Improvements and West Route 66 for the FY2027 RTAC Bill projects.

Executive Director Morley presented information about the Rural Transportation Advisory Council (RTAC) and the RTAC Bill. This is an opportunity to identify priority projects for the Arizona Legislature to consider for funding. We are proposing that we include improvements on Highway 180 as the region's first priority and West Route 66 as the second priority. The Technical Advisory Committee agreed and recommended that the Board adopt US180 improvements and West Route 66 for the FY27 RTAC bill.

Board Discussion: Member Williams commented on the importance of staying committed and consistent messaging and branding. Chair Sweet also expressed support for these two projects and recognized the work that has been done to move these projects forward. Member Vasquez commented that we are making progress on these two projects, and more work is needed. We need to keep pushing forward. Member Peshlakai expressed the difficulty the State Transportation Board faced when trying to fund all of the projects requested. She expressed the importance for safety of drivers on US180. She expressed appreciation for all the public comments presented to the State Transportation Board.

Public Comment: There were no comments from the public.

Motion: Member Begay made a motion to adopt US180 Corridor Improvements and West Route 66 for the FY2027 RTAC Bill projects. Member Vasquez seconded the motion. The motion passed unanimously.

6. CONSIDERATION AND POSSIBLE ACTION REGARDING THE FISCAL YEAR 2027-2031 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

MetroPlan Staff: Mandia Gonzales, Transportation Planner

Recommendation: Staff recommend the Executive Board adopt the Fiscal Year 2027-2031 Transportation Improvement Program (TIP).

Transportation Planner Gonzales presented information about the adoption of the TIP, which is required for federal funding. The purpose of the TIP is regional coordination, implementation of long-range goals and fiscal constraint. The TIP adoption process includes a public comment period. We received two comments about West Route 66. These comments were passed on to ADOT and City of Flagstaff staff, as West Route 66 is a locally funded project. If the Board adopts the TIP, it will be submitted to ADOT. After summer recess, there will be additional discussions about the TIP amendment process.

Board Discussion: No discussion.

Public Comment: There were no comments from the public.

Motion: Member McKay made a motion to adopt the fiscal year 2027-2031 Transportation Improvement Program. Member Peshlakai seconded the motion. The motion passed unanimously.

7. CONSIDERATION AND POSSIBLE ACTION REGARDING AWARD FOR TRAFFIC COUNTS

MetroPlan Staff: David Wessel, Transportation Planning Manager

Recommendation: Staff recommend the Board award the Traffic Count contract to All Traffic Data Services, Inc. (ATDS) in the amount of $80,900 and authorize the Executive Director to execute the contract.

Transportation Planning Manager Wessel presented information related to the traffic counts contract. As members of the Arizona State Procurement Program, MetroPlan requested quotes from four vendors who are already under contract with the State. We received three quotes, with All Traffic Data Services submitting the lowest quote.

Board Discussion: Chair Sweet asked about the different count types. Transportation Planning Manager Wessel provided a description of the count types. Turn movement counts record left turns and right turns during A.M., mid-day and P.M. time periods and are used for traffic signal timing. Bike-ped counts record video of bicycle and pedestrian movement and location (sidewalk, bike lane, road). Volume-class-speed counts gather traffic volume and classification of trucks and how fast they are going. Traffic volume is just the number of vehicles on the road.

Member McKay asked if the cameras were already in place. Mr. Wessel explained that cameras are placed temporarily. Member McKay asked if there was any pushback like the Flock camera situation. Mr. Wessel stated that we have not heard of any concerns regarding traffic count cameras.

Public Comments: Andres Adauto asked if bike-ped counts had been done before by another company or has MetroPlan recently started collecting this data. Mr. Wessel stated that we have completed bike-ped counts over the past four years. We use these counts to support programs like safe routes to school and maintain our ability to calibrate the model. Mr. Adauto then asked if

MetroPlan has condensed the data into quantifiable tables to identify arterial, collector, high arterial for bicycles and pedestrians, because I know you have that for cars, but there never seems to be any for bikes and pedestrians, like where they walk the most, where they cross the most, but we have that for cars. Chair Sweet stated that Mr. Aduato's questions are appreciated and she directed MetroPlan staff to follow up with him after the Board meeting.

Motion: Member Williams made a motion to award the traffic count contract to All Traffic Data Services, Inc. (ATDS) in the amount of $80,900 and authorize the Executive Director to execute the contract. Member McKay seconded the motion. The motion passed unanimously.

8. CONSIDERATION AND POSSIBLE ACTION REGARDING SAFER PEOPLE SAFETY CAMPAIGN CONTRACT AMENDMENT

MetroPlan Staff: Kim Austin, Transportation Demand Management Planner

Recommendation: Staff recommend the Executive Board approve the contract amendment in the amount of $162,000 and give MetroPlan's Executive Director authority to execute the contract amendment with Mountain Mojo Group.

Transportation Demand Management Planner Austin presented

Board Discussion: Chair Sweet asked if the same narrator will be used for the new videos, and commented that this should be a consideration, and that the previous safety videos were attention-grabbing. She also commented that this type of campaign is very valuable in educating the public, and that she often refers citizens to the MetroPlan website to learn how to use the beacon crossing on West Route 66.

Member McKay asked if the funding for this is one-time. Executive Director Morley explained that this funding is one-time Carbon Reduction Program funding. The videos created will continue to be used in future years.

Member Williams identified that there is a typographical error in the letter.

Public Comment: Andres Adauto asked if there is funding available to put a representative into schools to do safety presentations. He stated that this form of messaging is not necessarily education. He commented that education requires give and take, you have to ask questions, you have to be challenged. He added that putting money into creating films is very one-sided, and that the audience has to go and find the information themselves to take it in. Mr. Adauto added that if we can get some actual people to present, especially in front of school-age children, it would be an important part of the safety campaign, and that education requires question and discussion and not just messaging. He closed by thanking the Board. Chair Sweet directed staff to follow up with Mr. Adauto about his comment.

Motion: Member Williams made a motion to approve the contract amendment in the amount of $162,000 and give MetroPlan's Executive Director authority to execute the contract amendment with Mountain Mojo Group. Member McKay seconded the motion. The motion passed unanimously.

8. CONSIDERATION AND POSSIBLE ACTION REGARDING FISCAL YEAR 2027 TITLE VI IMPLEMENTATION PLAN

MetroPlan Staff: Tami Suchowiejko, Business Manager/Title VI Coordinator

Recommendation: Staff recommend the Executive Board adopt the FY27 Title VI Implementation Plan.

Business Manager and Title VI Coordinator Suchowiejko presented updates to the FY2027 Title VI Implementation Plan. The plan was reordered to align with ADOT requirements to simplify the review process. Northern Arizona University was added as a partner. The demographic information and maps were updated with current data from the American Community Survey.

Board Discussion: No discussion.

Public Comment: There were no comments from the public.

Motion: Member Begay made a motion to adopt the FY2027 Title VI Implementation Plan. Member Peshlakai seconded the motion. The motion passed unanimously.

D. DISCUSSION ITEMS

1. 2026 CRASH DATA REPORT

MetroPlan Staff: Mandia Gonzales, Transportation Planner

Recommendation: None. This item is for information and discussion only.

Transportation Planner Gonzales presented the 2026 crash data report. The report is part of the MetroPlan's Vision Zero goal and is an accountability tool, as we work toward a 40% reduction in serious crashes by the year 2041. Ms. Gonzales reported that region experienced a total of 9, 831 crashes resulting in 63 fatalities and 191 serious injuries. Overall, fatalities declined by 43%, and serious injuries increased by 15%. Flagstaff is well below the state average. Ms. Gonzales also presented information about the high injury network. The high injury network methodology identified 93.7 miles of roadway that represent only 3% of the region, but 70% of the fatal and serious crashes in the region. The screening identified segments of road, as well as intersections, that are high risk.
Board Discussion: Member Williams asked for clarification about data sets, is it just city limits, and does it include I-40. Transportation Planner Gonzales explained that the data set includes all roads, regardless of ownership, and includes crashes occurring on the interstate and other roads.

Chair Sweet asked if ADOT used the info to determine where to put traffic lights or safety improvements. Ms. Gonzales explained that ADOT conducts their own statewide crash analysis. Mr. Wessel added that ADOTS reports down to the County level in their annual report. He added that pull our crash data from the same source as ADOT, so we are using the same data.

Public Comment: Andres Adauto gave the following statement:
Thank you for that presentation. I've been to a lot of the crash data presentations. I often feel like this happens in a vacuum. It's like, oh, there's crashes there. Oh, there's crashes there, and we put dots on them, and then there are some factors that are tangential that are taken into account. Where is the population density on that corridor? Are people crossing often because of, you name it, grocery stores, amenities, healthcare facilities, anything like that? And then sheer numbers and usage, and like you're saying, we're going to have to crunch the data for prioritization of what we need and where funding should go.

Then it should follow where it overlaps in the sense that of the most usage, if you have a ton of pedestrians using an intersection and a ton of cars using an intersection, well then obviously you're going to have a lot more conflicts than some of these, probably more severe crashes because of loss of life or casualty. But again, numbers play a large role in how you build up the structure. Again, I'll bring up, because I harp on it all the time, is the intersection of Route 66 and San Francisco, which I know is ADOT. But you probably have the most pedestrian usage on that crossing, right to Crystal Magic and south to the train track. And that intersection for anybody that's not able-bodied is awful. If you're in a wheelchair, if you only have one leg, if you can't see well, you get spit out into a very busy intersection with a lot of space to do safety amenities, and yet nobody seems to want to address that because it's ADOT and we can't touch it. But if they're doing their listening tour of the state and they have a little bit more, you know, notice and focus on that, I feel like they should get called to improve on that. Again, doing more bike and pedestrian actual data. Where do people cross? Where do people walk? We have arterials, collectors, and everything for cars, and we never do that for humans and pedestrians. So where are we and where are those conflicts going to be and can we prevent them by putting in better infrastructure that does somewhat incapacitate or inconvenience cars. I think some of what we love to leave out of a lot of the situation of what we're doing is we still prioritize car travel no matter what. And in order to get mode shift, you are going to need to inconvenience cars at a certain point and promote more pedestrian and bike separation usage. Thank you very much.

2. METROPLAN CONNECT PROJECT PRIORITIZATION PROJECT

MetroPlan Staff: David Wessel, Transportation Planning Manager

Recommendation: None. This item is for information and discussion only.

Board Discussion: Chair Sweet asked about the two options for scoring, and if the city staff provided feedback. Transportation Planning Manager Wessel explained that we are seeking feedback from all our TAC members across all the agencies. We will have in-depth conversation with City staff to make sure we meet the City’s needs.

Public Comment: Andres Adauto asked if it will be open to the public. Chair Sweet directed Transportation Planning Manger Wessel to follow up with Mr. Adauto after the meeting.

3. SAFE ROUTES TO SCHOOL CONSULTANT NELSON NYGAARD CONTRACT EXTENSION

MetroPlan Staff: Kim Austin, Transportation Demand Management Planner
Recommendation: None. This item is for information and discussion only.

Board Discussion: No discussion.

Public Comment: There were no comments from the public.

4. HAPPENINGS

MetroPlan Staff: Kate Morley, Executive Director

Recommendation: None. This item is for information and discussion only.

Board Discussion: No discussion.

Public Comment: There were no comments from the public.

E. CLOSING BUSINESS

1. ITEMS FROM THE BOARD

Member Williams acknowledged Executive Directo Morley for taking on the additional role over the next few months. It is very important for both organizations to maintain stability. He is excited to see her step and wishes her the best in this endeavor. It is exciting to see how MetroPlan and Mountain Line continue to work together.

Chair Sweet also acknowledged Executive Director Morley this interim assignment and for her work with RTAC. Thank you for all you do.

Member Peshlakai advised the Board of the upcoming State Transportation Board meetings: June 19th in Santa Cruz County, July 17th in Chandler and August 21st in Prescott Valley.

Member Vasquez echoed the sentiments about Executive Director Morley and he has confidence that she will do a great job as interim CEO of Mountain Line. He also expressed appreciation for her work with RTAC and thanked her for all her hard work.

Member Begay expressed that she proud to have NAU on board as partner and is pleased to have the IGA completed. She also thanked Executive Director Morley for taking on the responsibilities of interim CEO of Mountain Line.

Member Peshlakai expressed her appreciation to Executive Director Morley for her ongoing work. She looks forward to continuing to work with everyone on transportation in Northern Arizona.

2. NEXT SCHEDULED EXECUTIVE BOARD MEETING

September 3, 2026

3. ADJOURN

Chair Sweet adjourned the meeting at 2:49 p.m.

The Transportation Improvement Program (TIP) includes the Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA) final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects. The MetroPlan Public Participation Plan (PPP) provides public participation notices and processes for NAIPTA as required to meet federal and state requirements for public participation and open meetings.