



# Meeting Minutes

## Annual Strategic Advance

9:00 AM – 12:00 PM

FEBRUARY 4, 2026

### In-Person Meeting

Downtown Connection Center  
216 W Phoenix Ave, Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at [planning@metroplanflg.org](mailto:planning@metroplanflg.org). The MetroPlan complies with [Title VI of the Civil Rights Act](#) of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin, and LEP – Limited English Proficiency.) Requests should be made as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of MetroPlan’s Technical Advisory Committee present; however, no formal discussion/action will be taken by members in their role as MetroPlan Technical Advisory Committee.

**Public Questions and Comments must be emailed to [planning@metroplanflg.org](mailto:planning@metroplanflg.org) prior to the meeting or presented during the public call for comment.**

### NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board’s attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).*

### EXECUTIVE BOARD MEMBERS

- Miranda Sweet, Vice Mayor of Flagstaff, Chair
- Judy Begay, Chair Coconino County Board of Supervisors, Vice-Chair
- Austin Aslan, Flagstaff City Council
- Tony Williams, Mountain Line Board of Directors
- Becky Daggett, Mayor of Flagstaff
- Jamescita Peshlakai, Arizona State Transportation Board Member
- Jeronimo Vasquez, Coconino County Board of Supervisors
- Patrice Horstman, Coconino County Board of Supervisors (*alternate for Coconino County*)
- Anthony Garcia, Flagstaff City Council (*alternate for City of Flagstaff*)

### METROPLAN STAFF

- Kate Morley, Executive Director
- David Wessel, Planning Manager
- Tami Suchowiejko, Business Manager
- Mandia Gonzales, Transportation Planner
- Kim Austin, Transportation Demand Management Planner
- Melanie Nagel, Montoya Fellow
- Hailey Bishop, Transportation Education AmeriCorps Member

**A. PRELIMINARY GENERAL BUSINESS**

**1. CALL TO ORDER**

Chair Sweet called the meeting to order at 9:05 a.m.

**2. ROLL CALL**

See above.

**3. PUBLIC COMMENT**

There were no comments from the public.

**4. WELCOME AND INTRODUCTIONS**

Chair Sweet welcomed everyone to the Annual Strategic Advance. Executive Director Morley led the introductions.

**5. APPROVAL OF MINUTES**

Executive Board Regular Meeting Minutes of January 8, 2026 (Pages 4-8)

Motion: Member Vasquez made a motion to approve the Executive Board Meeting Minutes from January 8, 2026. Member Williams seconded the motion. The motion passed unanimously.

**B. CONSENT AGENDA**

*Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.*

Consideration and Possible Action Regarding the Transportation Improvement Program (TIP) Formal Amendment to include Highway Safety Improvement Program (HSIP) funding awards for Burris Lane/US89 and US89 Country Club to Marketplace (Pages 9-10)

Motion: Member Williams made a motion to adopt the Transportation Improvement Program (TIP) Formal Amendment to include Highway Safety Improvement Program (HSIP) funding awards for Burris Lane/US89 and US89 Country Club to Marketplace. Member Vasquez seconded the motion. The motion passed unanimously.

**C. DISCUSSION ITEMS**

**1. STRATEGIC WORKPLAN UPDATE**

Presented by MetroPlan Staff

Recommendation: None. This item is for information and discussion only.

Transportation Planners Gonzales and Transportation Demand Management Planner Austin provided a presentation highlighting MetroPlan’s accomplishments in calendar year 2025.

Partner members - ADOT, Coconino County, City of Flagstaff and Mountain Line - provided updated on major projects in their jurisdictions.

Planning Manager Wessel gave a presentation titled MPO 101, providing information about the history of Metropolitan Planning Organizations (MPO), the formation of the Flagstaff Metropolitan Planning Organization, and the structure, requirements and innovative practices of MPOs.

MetroPlan staff presented updated information about our Strategic Work Plan Key Performance Indicators (KPIs) for quarter two of fiscal year 2026.

Executive Director Morley presented the results of the Strategic Work Plan Survey. Following the presentation, participants broke into small groups by agency. The groups rotated through four stations, one for each Strategic Work Plan goal, where MetroPlan staff facilitated discussion on the proposed changes to the objectives and KPIs.

Following the breakout session, Executive Director Morley wrapped up the Strategic Work Plan Update discussion. In March, MetroPlan staff will review feedback and refine the proposed updates. In April, we will present the proposed updates to the Technical Advisory Committee. In May, we will present the updated Strategic Work Plan to the Executive Board for adoption.

#### **D. CLOSING BUSINESS**

##### **1. ITEMS FROM THE BOARD**

There were no items from the Board.

##### **2. NEXT SCHEDULED MEETING**

February 26, 2026 – Management Committee

March 5, 2026 - Executive Board

April 22, 2026 - Technical Advisory Committee

##### **3. ADJOURN**

Chair Sweet adjourned the meeting at 11:44 a.m.

*The Transportation Improvement Program (TIP) includes the Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA) final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects. The MetroPlan Public Participation Plan (PPP) provides public participation notices and processes for NAIPTA as required to meet federal and state requirements for public participation and open meetings.*