



Meeting Minutes

Executive Board Meeting

1:00 – 3:00 PM

MAY 7, 2026

Teams Virtual Meeting

Join on your computer, mobile app or room device.

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Meeting ID: 291 870 734 522 2

Passcode: 24gE7sG7

In-Person Location

City Hall

City Council Chambers

211 W. Aspen

Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at planning@metroplanflg.org. The MetroPlan complies with [Title VI of the Civil Rights Act](#) of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin, and LEP – Limited English Proficiency.) Requests should be made as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of MetroPlan's Technical Advisory Committee present; however, no formal discussion/action will be taken by members in their role as MetroPlan Technical Advisory Committee.

Public Questions and Comments must be emailed to planning@metroplanflg.org prior to the meeting or presented during the public call for comment.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

EXECUTIVE BOARD MEMBERS

- X Miranda Sweet, Vice Mayor of Flagstaff, Chair
- X Judy Begay, Chair Coconino County Board of Supervisors, Vice-Chair
- X Austin Aslan, Flagstaff City Council
- X Tony Williams, Mountain Line Board of Directors
- X Becky Daggett, Mayor of Flagstaff
- X Jamescita Peshlakai, Arizona State Transportation Board Member
- Jeronimo Vasquez, Coconino County Board of Supervisors
- Patrice Horstman, Coconino County Board of Supervisors (*alternate for Coconino County*)
- Anthony Garcia, Flagstaff City Council (*alternate for City of Flagstaff*)

METROPLAN STAFF

- X Kate Morley, Executive Director
- X David Wessel, Planning Manager
- X Tami Suchowiejko, Business Manager
- X Mandia Gonzales, Transportation Planner
- X Kim Austin, Transportation Demand Management Planner
- Hailey Bishop, Transportation Education AmeriCorps Member

Also Present: Paul Mood, City Engineer, City of Flagstaff

A. PRELIMINARY GENERAL BUSINESS

1. CALL TO ORDER

Chair Sweet called the meeting to order at 1:05 p.m.

2. ROLL CALL

See list above.

3. PUBLIC COMMENT

No public comments received.

4. APPROVAL OF MINUTES

Executive Board Regular Meeting Minutes of April 2, 2026

Motion: Member Begay made a motion to approve the Executive Board Meeting minutes of April 2, 2026. Member Daggett seconded the motion. The motion passed unanimously.

B. CONSENT AGENDA

No consent items.

C. ACTION ITEMS

1. CONSIDERATION AND POSSIBLE ACTION REGARDING EXECUTIVE DIRECTOR'S ANNUAL GOALS AND COMPENSATION

MetroPlan: Miranda Sweet, Executive Board Chair, Kate Morley, Executive Director, and Codi Weaver, Mountain Line Human Resources Manager

Recommendation: Chair Sweet recommends the Executive Board approve the Executive Director's annual goals and increase Morley's salary by 3%, effective July 1, 2026.

Executive Director Morley presented her accomplishments for the past year. Human Resources Manager Weaver presented the results of the Executive Director's 360-degree review. Executive Director Morley then presented her proposed goals for fiscal year 2027.

Board Discussion: Chair Sweet commented that Morley's work on transition of the Rural Transportation Advocacy Council (RTAC) has been invaluable and made an impact on the direction of RTAC. She added that Morley's efforts at the state legislature regarding the AZ SMART Fund, and projects on Wester Route 66 are forward thinking.

Member Peshlakai commented that Executive Director Morley is doing an excellent job. She expressed appreciation for all the work to improve safety on Hwy 180 and in Flagstaff.

Vice Chair Begay commented that when we go to the Hill to meet with Senators and other representatives, we all need to sing the same tune, and work together as a team. If we need MOUs, for example with Hopi and Navajo, that give us leverage to help one another with grants and other funding. Since I joined the Board there have been a lot of changes. You have wonderful staff, and I am glad staff participated in your evaluation.

Member Daggett commented that she echoes what was said in the survey that you are doing an excellent job. The transformation in Flagstaff's transportation infrastructure and focus is in large part due to you, and your efforts at grant writing and working with City staff and safe streets for all. The focus on Hwy 180 is appreciated, as well as the master plan for route 66. The City of Flagstaff has invaluable partner in MetroPlan, and your leadership is huge part of that, as well as your staff, you have excellent staff. Thank you for all your work.

Public Comment: There were no comments from the public.

Motion: Member Daggett made a motion to approve the Executive Director's annual goals and increase Morley's salary by 3%, effective July 1, 2026. Member Begay seconded the motion. The motion passed unanimously.

2. CONSIDERATION AND POSSIBLE ACTION REGARDING STRATEGIC PLAN UPDATE

MetroPlan Staff: Kate Morley, Executive Director

Recommendation: Staff recommend the Executive Board adopt the proposed changes to the MetroPlan Strategic Plan.

Executive Director Morley described the process we used to update the Strategic Plan. Staff presented the proposed changes to the Key Performance Indicators.

Board Discussion: There was no discussion by the Board.

Public Comment: There were no comments from the public.

Motion: Member Daggett made a motion to adopt the proposed changes to the MetroPlan Strategic Plan. Member Williams seconded the motion. The motion passed unanimously.

3. CONSIDERATION AND POSSIBLE ACTION REGARDING SUPPORT LETTER FOR COCONINO COUNTY SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT APPLICATION

MetroPlan Staff: Kate Morley, Executive Director

Recommendation: Staff recommend the Executive Board approve the support letter for the Coconino County Safe Streets and Roads for All (SS4A) grant application.

Executive Director Morley presented information about the County's Safe Streets and Roads for All grant application and request for support letter.

Board Discussion: Vice Chair Begay commented that road from Leupp to Flagstaff is widely used by people who travel to Flagstaff for work, and striping on the road is difficult to see in some areas. The Star School turn off is not safe, there is only enough room for one bus to turn off. This creates a safety issue if there is an emergency.

Public Comment: There were no comments from the public.

Motion: Member Peshlakai made a motion to approve the support letter for the Coconino County Safe Streets and Roads for All (SS4A) grant application. Member Daggett seconded the motion. The motion passed unanimously.

4. CONSIDERATION AND POSSIBLE ACTION REGARDING TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT #26-FMPO-FM-01

MetroPlan Staff: Mandia Gonzales, Transportation Planner

Recommendation: Staff recommend the Executive Board adopt Transportation Improvement Program amendment # 26-FMPO-FM-01.

Transportation Planner Gonzales presented information about the projects in the TIP amendment.

Board Discussion: Member Aslan had two questions for staff. He expressed concern about the Woody Mountain pedestrian bicycle infrastructure that goes over I-40 and asked if it is included in the TIP amendment. He also stated that there are concerns about the connection between High Country Road and the new stretch of John Wesley Powell. He asked staff to provide more information. Transportation Planner Gonzales responded that TIP is an obligation tool. There is project information in the TIP related to Woody Mountain Road, but that is for the intersection enhancement. So far, no funds have been obligated for the overpass for bicycle and pedestrian improvements. Regarding the new stretch of road connecting John Wesley Powell to the airport (Pulliam Drive), no federal funds have been obligated for the project, but City staff may be able to provide further info about the project.

Public Comment: There were no comments from the public.

Motion: Vice Chair Begay made a motion to adopt Transportation Improvement Program amendment # 26-FMPO-FM-01. Member Peshlakai seconded the motion. The motion passed unanimously.

5. CONSIDERATION AND POSSIBLE ACTION REGARDING PUBLIC PARTICIPATION PLAN UPDATE

MetroPlan Staff: Kim Austin, Transportation Demand Management Planner

Recommendation: Staff recommend the Executive Board adopt the Public Participation Plan as presented.

Transportation Demand Management Planner Austin presented updates to the Public Participation Plan.

Board Discussion: There was no discussion by the Board.

Public Comment: There were no comments from the public.

Motion: Member Williams made a motion to adopt the Public Participation Plan. Member Daggett seconded the motion. The motion passed unanimously.

6. CONSIDERATION AND POSSIBLE ACTION REGARDING SAFE ROUTES TO SCHOOL PROGRAM PLAN

MetroPlan Staff: Kim Austin, Transportation Demand Management Planner

Recommendation: Staff recommend the Executive Board approve the Safe Routes to School Program Plan.

Transportation Demand Management (TDM) Planner Austin presented updates to the Safe Routes to School Program Plan.

Board Discussion: Chair Sweet asked about Mountain Line training and collaboration for students to use transit. TDM Planner Austin is working with charter schools to encourage the use of ecoPasses bus passes. She is also working to implement Mountain Line travel training.

Member Peshlakai commented that on a visit to Japan she observed that school children use public transportation. She asked if there is a way to find out how many rural children are being driven to school in Flagstaff, because Safe roads to schools for this population include the highway and freeway. TDM Planner Austin shared that she recently met with the Transportation Director for the Flagstaff Unified School District and he is interested in talking more about Safe Routes to School that includes a well-rounded transportation program.

Public Comment: There were no comments from the public.

Motion: Vice Chair Begay made a motion to approve the Safe Routes to School Program Plan. Member Daggett seconded the motion. The motion passed unanimously.

7. CONSIDERATION AND POSSIBLE ACTION REGARDING REGIONAL TRANSPORTATION SAFETY ACTION PLAN

MetroPlan Staff: David Wessel, Transportation Planning Manager

Recommendation: Staff recommend the Executive Board adopt the Regional Transportation Safety Action Plan.

Board Discussion: No discussion by the Board.

Public Comment: There were no comments from the public.

Motion: Member Dagget made a motion to adopt the Regional Transportation Safety Action Plan. Member Willaims seconded the motion. The motion passed unanimously.

D. DISCUSSION ITEMS

1. FY26 QUARTER 3 FINANCIAL REPORT

MetroPlan Staff: Tami Suchowiejko, Business Manager

Recommendation: None. This item is for information and discussion only.

Board Discussion: No discussion by the Board.

Public Comment: There were no comments from the public.

2. **DRAFT FY2027 BUDGET**

MetroPlan Staff: Tami Suchowiejko, Business Manager

Recommendation: None. This item is for information and discussion only.

Board Discussion: No discussion by the Board.

Public Comment: There were no comments from the public.

3. **NOTICE OF DRAFT TRANSPORTATION IMPROVEMENT PLAN**

MetroPlan Staff: Mandia Gonzales, Transportation Planner

Recommendation: None. This item is for information and discussion only.

Board Discussion: No discussion by the Board.

Public Comment: There were no comments from the public.

4. **SAFE STREETS MASTER PLAN UPDATE** – Due to time constraints this item was not presented the Board.

MetroPlan Staff: David Wessel, Transportation Planning Manager

Recommendation: None. This item is for information and discussion only.

5. **UPDATE ON KEY PERFORMANCE INDICATORS** – Due to time constraints this item was not presented to the Board.

MetroPlan Staff: All Staff

Recommendation: None. This item is for information and discussion only.

6. **HAPPENINGS AT METROPLAN** – Due to time constraints this item was not presented to the Board.

MetroPlan Staff: Kate Morley, Executive Director

Recommendation: None. This item is for information and discussion only.

E. CLOSING BUSINESS

1. **ITEMS FROM THE BOARD**

There were no items from the Board.

2. **NEXT SCHEDULED EXECUTIVE BOARD MEETING**

June 4, 2026 – 1:00 p.m. to 3:00 p.m.
Meet at Downtown Connection Center

3. ADJOURN

Chair Sweet adjourned the meeting at 2:55 p.m.

The Transportation Improvement Program (TIP) includes the Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA) final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects. The MetroPlan Public Participation Plan (PPP) provides public participation notices and processes for NAIPTA as required to meet federal and state requirements for public participation and open meetings.