



Meeting Minutes Executive Board Meeting

1:00 – 3:00 PM

September 4, 2025

Teams Virtual Meeting

Join on your computer, mobile app or room device.

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Meeting ID: 255 793 734 726 3

Passcode: D8bv2RG3

In-Person Location

Downtown Connection Center

Ponderosa Room

216 W. Phoenix Avenue

Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at planning@metroplanflg.org. The MetroPlan complies with [Title VI of the Civil Rights Act](#) of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin, and LEP – Limited English Proficiency.) Requests should be made as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of MetroPlan's Technical Advisory Committee present; however, no formal discussion/action will be taken by members in their role as MetroPlan Technical Advisory Committee.

Public Questions and Comments must be emailed to planning@metroplanflg.org prior to the meeting or presented during the public call for comment.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

EXECUTIVE BOARD MEMBERS

- ☒ Miranda Sweet, Vice Mayor of Flagstaff, Chair
- ☒ Judy Begay, Chair Coconino County Board of Supervisors, Vice-Chair
- ☒ Austin Aslan, Flagstaff City Council
- ☐ Tony Williams, Mountain Line Board of Directors
- ☒ Becky Daggett, Mayor of Flagstaff
- ☐ Jamescita Peshlakai, Arizona State Transportation Board Member
- ☒ Jeronimo Vasquez, Coconino County Board of Supervisors
- ☐ Patrice Horstman, Coconino County Board of Supervisors (*alternate for Coconino County*)
- ☐ Anthony Garcia, Flagstaff City Council (*alternate for City of Flagstaff*)

METROPLAN STAFF

- ☒ Kate Morley, Executive Director
- ☒ David Wessel, Planning Manager
- ☒ Tami Suchowiejko, Business Manager
- ☒ Mandia Gonzales, Transportation Planner
- ☒ Kim Austin, Transportation Demand Manager
- ☐ Corey Cooper, Safe Routes to School Coordinator
- ☒ Melanie Nagel, Montoya Fellow

A. PRELIMINARY GENERAL BUSINESS

1. CALL TO ORDER

Chair Sweet called the meeting to order at 1:08 p.m.

2. ROLL CALL

See above.

3. PUBLIC COMMENT

At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

4. APPROVAL OF MINUTES

(Pages 5-9)

Executive Board regular Meeting Minutes of June 5, 2025

Motion: Member Daggett made a motion to approve the Executive Board Meeting Minutes from June 4, 2025. Member Vasquez seconded the motion. The motion passed unanimously.

5. CONSENT AGENDA

Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board. These items are enacted by a single motion. If discussion is desired on a particular item, that item will be removed from the consent agenda and will be considered separately.

B. GENERAL BUSINESS

1. FY2025 QUARTER 4 FINANCIAL REPORT

(Pages 10-12)

MetroPlan Staff: Tami Suchowiejko

Recommendation: None. For information and discussion only.

Business Manager Suchowiejko provided a presentation on fiscal year quarter four financials for MetroPlan. There was no discussion by the Executive Board.

2. UPDATE ON KEY PERFORMANCE INDICATORS (KPIs)

(Pages 13)

MetroPlan Staff: Kate Morley

Recommendation: None. For information and discussion only.

MetroPlan Staff provided an update on key performance indicators through the end of fiscal year 2025. There was no discussion by the Executive Board.

**3. CONSIDERATION AND POSSIBLE ACTION TO ADOPT THE CALENDAR YEAR 2026 (CY26)
EXECUTIVE BOARD MEETING CALENDAR** (Pages 14-16)

MetroPlan Staff: Tami Suchowiejko

Recommendation: Staff recommend the Board adopt the Calendar Year 2026 (CY26) Executive Board Meeting calendar as presented.

Motion: Vice-chair Begay made a motion to adopt the Calendar Year (CY26) Executive Board Meeting as presented. Member Daggett seconded the motion. The motion passed unanimously.

**4. CONSIDERATION AND POSSIBLE ACTION TO IDENTIFY \$8,000,000 FOR US 180 AND \$18,649,600 FOR WEST ROUTE 66 IN THE GREATER ARIZONA FUNDING INITIATIVE –
RURAL TRANSPORTATION ADVOCACY COUNCIL PROJECTS BILL** (Pages 17-19)

MetroPlan Staff: Kate Morley

Recommendation: Staff recommend the Board identify \$8,000,000 for US 180 and \$18,649,600 for West Route 66 in the Greater Arizona Funding Initiative- Rural Transportation Advocacy Council Projects Bill.

Motion: Member Vasquez made a motion to identify \$8,000,000 for US 180 and \$18,649,600 for West Route 66 in the Greater Arizona Funding Initiative- Rural Transportation Advocacy Council Projects Bill. Member Aslan seconded the motion. The motion passed unanimously.

Executive Board Discussion:

Member Vasquez commented that preparing a list of regional projects is beneficial and gets all our ducks in a row. He encouraged the other members of the Executive Board to advocate for the regional projects using the resources and materials provided, such as project one-pagers.

Vice-chair Begay commented that it takes all of us to advocate for the regional projects and it is important to use the standardized talking points.

**5. CARBON REDUCTION PROGRAM EXPENDITURES: PROJECT PRIORITIZATION
PROCESS** (Pages 20-25)

MetroPlan Staff: Kate Morley

Recommendation: None. For information and discussion only.

Executive Board Discussion:

Chair Sweet expressed support for this direction, stating it is a good use of time and energy, and she appreciates the opportunity to revisit the hiring of a grant writer position in the future.

Member Vasquez asked if MetroPlan has the capacity to actively seek grant opportunities. Executive Director Morley responded that MetroPlan has the capacity for the strategic grants plan and continued support to partners. MetroPlan has been successful in helping partners, as they are now writing their

own grants. Bringing funding to the area is still an important KPI. Member Vasquez expressed his support.

6. CALL FOR PROJECTS FOR STRATEGIC GRANTS PLAN AND ADOT PLANNING TO PROGRAM PROCESSES (Pages 26-45)

MetroPlan Staff: Kate Morley

Recommendation: None. For information and discussion only.

Executive Director Morley presented information about the Strategic Grant Plan and ADOT Planning to Program (P2P) cycle. Staff are now collecting projects from member agencies. There is no need to resubmit projects that are on the prioritized lists. Staff does not recommend changing the number one project, US 180 Improvements. There may be an opportunity to refine projects two to seven on the list. There was no discussion by the Executive Board.

7. VULNERABLE ROAD USERS SAFETY ACTION PLAN UPDATE (Pages 46-53)

MetroPlan Staff: Mandia Gonzales

Recommendation: None. For information and discussion only.

Staff provided a presentation on strategies including noting a strategy to support red light cameras. Staff pointed out that such cameras are different from current discussions on FLOCK cameras and only trigger when a red light is run.

Executive Board Discussion:

Member Dagget commented she does not have an issue with the use of red-light cameras. She has heard from citizens about their concerns and frustrations.

Member Vasquez expressed support for the use of red-light cameras if they can help to save lives. He stressed that it will be important for MetroPlan to use their platform for education efforts to share information with the community about the use of red-light cameras.

Member Aslan commented that surveillance concerns are a recent hot topic of conversation. The use of red-light cameras for traffic safety is different than surveillance and the messaging needs to be clear.

Chair Sweet is supportive of the recent discussions and reiterated that we need to make sure the messaging is clear and direct as to how the red-light cameras work.

8. W. ROUTE 66 OPERATIONAL ASSESSMENT UPDATE (Pages 54-56)

MetroPlan Staff: Mandia Gonzales

Recommendation: None. For information and discussion only.

Transportation Planner Gonzales provided a presentation and update on the West Route 66 Operational Assessment. Updates included a review of project recommendations as identified by the Project Advisory Group (PAG). The operational assessment will be presented to the Technical Advisory Committee at

their meeting on September 24, 2025, prior to possible adoption by the Executive Board in October.

9. METROPLAN HAPPENINGS

(Pages 57-58)

MetroPlan Staff: Kate Morley

Recommendation: None. For information and discussion only.

Executive Director Morley provided a presentation and update on current, past, and future achievements and updates.

C. CLOSING BUSINESS

1. ITEMS FROM THE BOARD

Board members may make general announcements, raise items of concern, or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited, and action not allowed.

Chair Sweet expressed appreciation to staff for the refreshments set out for the meeting. She encouraged the Executive Board Members to attend future meetings in person. Executive Director Morley commented that we have added travel time to calendars before and after the Executive Board meetings. MetroPlan staff are also available to assist with trip planning and provide bus passes to make travel more convenient.

Vice-chair Begay commented that she is glad the Executive Board and MetroPlan staff are working together, and that advocacy is a must by all.

2. NEXT SCHEDULED EXECUTIVE BOARD MEETING

October 2, 2025

3. ADJOURN

Chair Sweet adjourned the meeting at 2:41 p.m.