



AGENDA

Annual Strategic Advance

9:00 AM – 12:00 PM

FEBRUARY 4, 2026

In-Person Meeting

Downtown Connection Center
216 W Phoenix Ave, Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at planning@metroplanflg.org. The MetroPlan complies with [Title VI of the Civil Rights Act](#) of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin, and LEP – Limited English Proficiency.) Requests should be made as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of MetroPlan's Technical Advisory Committee present; however, no formal discussion/action will be taken by members in their role as MetroPlan Technical Advisory Committee.

Public Questions and Comments must be emailed to planning@metroplanflg.org prior to the meeting or presented during the public call for comment.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

EXECUTIVE BOARD MEMBERS

- Miranda Sweet, Vice Mayor of Flagstaff, Chair
- Judy Begay, Chair Coconino County Board of Supervisors, Vice-Chair
- Austin Aslan, Flagstaff City Council
- Tony Williams, Mountain Line Board of Directors
- Becky Daggett, Mayor of Flagstaff
- Jamescita Peshlakai, Arizona State Transportation Board Member
- Jeronimo Vasquez, Coconino County Board of Supervisors
- Patrice Horstman, Coconino County Board of Supervisors (*alternate for Coconino County*)
- Anthony Garcia, Flagstaff City Council (*alternate for City of Flagstaff*)

METROPLAN STAFF

- Kate Morley, Executive Director
- David Wessel, Planning Manager
- Tami Suchowiejko, Business Manager
- Mandia Gonzales, Transportation Planner
- Kim Austin, Transportation Demand Management Planner
- Melanie Nagel, Montoya Fellow
- Hailey Bishop, Transportation Education AmeriCorps Member

A. PRELIMINARY GENERAL BUSINESS

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT

At this time, any member of the public may address the Technical Advisory Committee (TAC) on any subject within their jurisdiction that is not scheduled before the TAC on that day. Due to Open Meeting Laws, the TAC cannot discuss or act on items presented during this portion of the agenda. To address the TAC on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard. Individuals are limited to three (3) minutes to give their comments. Members of the public who wish to make a comment are asked to raise their hand to be recognized.

4. WELCOME AND INTRODUCTIONS
5. APPROVAL OF MINUTES

Executive Board Regular Meeting Minutes of January 8, 2026

(Pages 4-8)

B. CONSENT AGENDA

Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.

Consideration and Possible Action Regarding the Transportation Improvement Program (TIP) Formal Amendment to include Highway Safety Improvement Program (HSIP) funding awards for Burris Lane/US89 and US89 Country Club to Marketplace

(Pages 9-10)

C. DISCUSSION ITEMS

1. STRATEGIC WORKPLAN UPDATE

Presented by MetroPlan Staff

Recommendation: None. This item is for information and discussion only.

D. CLOSING BUSINESS

1. ITEMS FROM THE BOARD

Board members may make general announcements, raise items of concern, or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited, and action not allowed.

2. NEXT SCHEDULED MEETING

February 26, 2026 – Management Committee
March 5, 2026 - Executive Board
April 22, 2026 - Technical Advisory Committee

3. ADJOURN

The Transportation Improvement Program (TIP) includes the Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA) final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects. The MetroPlan Public Participation Plan (PPP) provides public participation notices and processes for NAIPTA as required to meet federal and state requirements for public participation and open meetings.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted in the lobby of the Downtown Connection Center, located at 216 W Phoenix Avenue and at www.metroplanflg.org on January 30, 2026, at 5:30 p.m.

Dated this 30th day of January 2026.



Tami Suchowiejko
Business Manager



METROPLAN

GREATER FLAGSTAFF

Meeting Minutes Executive Board Meeting

1:00 – 3:00 PM

JANUARY 8, 2026

Teams Virtual Meeting

Join on your computer, mobile app or room device.

[Click here to join the meeting](#)

Meeting ID: 273 318 116 564 6

Passcode: S2EA2Tj6

In-Person Location

Downtown Connection Center

216 W Phoenix Ave, Flagstaff, AZ 86001

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- Mandia Gonzales, Transportation Planner
- Kim Austin, Transportation Demand Management Planner
- Melanie Nagel, Montoya Fellow

Hailey Bishop, Transportation Education AmeriCorps Member

A. PRELIMINARY GENERAL BUSINESS

1. CALL TO ORDER

Chair Sweet called the meeting to order at 1:00 p.m.

2. ROLL CALL

3. PUBLIC COMMENT

At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard. Individuals are limited to three (3) minutes for comment. Members of the public who wish to make a comment are asked to raise their hand to be recognized.

4. APPROVAL OF MINUTES

Executive Board Regular Meeting Minutes of December 4, 2025

(Pages 4-11)

Motion: Member Daggett made a motion to approve the Executive Board Meeting Minutes from November 6, 2025. Member Peshlakai seconded the motion. The motion passed unanimously.

Executive Board Regular Meeting Minutes of November 6, 2025,
Amend Action Item # 1, Motion Second and Passage

(Pages 12-18)

Motion: Member Williams made a motion to approve the Executive Board Meeting Minutes from November 6, 2025. Member Peshlakai seconded the motion. The motion passed unanimously.

B. CONSENT AGENDA

Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.

C. ACTION ITEMS

1. CONSIDERATION AND POSSIBLE ACTION TO REGARDING SUPPORT LETTER FOR TOWN OF TUSAYAN BUILD GRANT APPLICATION

(Pages 19-12)

MetroPlan Staff: Kate Morley, Executive Director

Recommendation: Staff recommend the Board approve the support letter for the Town of Tusayan BUILD grant application.

Executive Director Morley presented information regarding the Flood Control District's request for a letter of support for their BUILD grant application.

Board Discussion: There was no discussion by the Board about this topic.

Public Comment: There were no public comments on this item.

Motion: Member Daggett made a motion to approve the support letter for the Town of Tusayan BUILD grant application. Member Williams seconded the motion. The motion passed unanimously.

2. CONSIDERATION AND POSSIBLE ACTION REGARDING LETTER OF SUPPORT FOR JOHN WESLEY POWELL BOULEVARD EXTENSION (Pages 22-23)

MetroPlan Staff: Kate Morley, Executive Director

Recommendation: Staff recommend the Board authorize the Executive Director to issue support letters.

Executive Director Morley provided information regarding the City's request for a letter of support for their grant application for the extension of John Wesley Powell Boulevard.

Board Discussion:

Chair Sweet requested that Executive Director Morley advise the Executive Board when she prepares the letters. Executive Director Morley noted the Az SMART Fund letter would be submitted in the next day and affirmed that she would advise the Executive Board of future letters.

Public Comment: There were no public comments on this item.

Motion: Member Daggett made a motion to authorize the Executive Director to issue support letters for grants for the extension of John Wesley Powell Boulevard between Lake Mary Road and I-17. Member Williams seconded the motion. The motion passed unanimously.

3. CONSIDERATION AND POSSIBLE ACTION REGARDING LETTER TO NORTHERN ARIZONA UNIVERSITY PRESIDENT CRUZ RIVERA (Pages 24-32)

MetroPlan Staff: Kate Morley, Executive Director

Recommendation: Staff recommend the Board approve the letter dated January 8, 2025 to Northern Arizona University President Cruz Rivera to inform NAU of MetroPlan's intent to remove NAU from its bylaws and organizational branding unless NAU fully joins MetroPlan, and modifying the second paragraph to state, "At its upcoming March Board Meeting...".

Executive Director Morley presented information regarding NAU's current status as a member of MetroPlan and the purpose of the letter.

Board Discussion:

Member Daggett commented that the letter is well written and makes clear that we would love to have NAU continue, and to be a true partner to MetroPlan. She appreciated the

tone of the letter.

Chair Sweet asked if NAU has stated why they are reluctant to participate. Executive Director Morley explained that the position that NAU wanted to participate in has been vacant for over a year. When the position was filled, we met with the new staff member and talked about the opportunity. Chair Sweet expressed that it would be very beneficial to have NAU as a member.

Member Peshlakai expressed her appreciation to Executive Director Morley for keeping the communication open. It is good that NAU is part of the Board membership.

Public Comment: There were no public comments on this item.

Motion: Member Peshlakai made a motion to approve the letter dated January 8, 2025 to Northern Arizona University President Cruz Rivera to inform NAU of MetroPlan's intent to remove NAU from its bylaws and organizational branding unless NAU fully joins MetroPlan, and modifying the second paragraph to state, "At its upcoming March Board Meeting...". Member Daggett seconded the motion. The motion passed unanimously.

D. DISCUSSION ITEMS

1. TITLE VI CIVIL RIGHTS TRAINING

(Pages 33-34)

MetroPlan Staff: Tami Suchowiejko, Business Manager

Recommendation: None. This item is for information and discussion only.

Business Manager Suchowiejko presented information regarding MetroPlan's Title VI Civil Rights Plan.

Board Discussion: There was no discussion by the Board about this topic.

Public Comment: There were no public comments on this item.

2. TRANSPORTATION DEMAND MANAGEMENT UPDATE

(Pages 35-36)

MetroPlan Staff: Kim Austin, Transportation Demand Management Planner

Recommendation: None. This item is for information and discussion only.

Transportation Demand Management (TDM) Planner Austin presented an update on TDM projects.

Board Discussion:

Member Daggett commented that she spoke to Executive Director Morley about the traffic issues on Hwy 180 in front of Sechrist Elementary school and about trying to do something with students getting to school in a manner other than private vehicles. Executive Director Morley explained that TDM Planner Austin has been undertaking an existing conditions report. The report will provide strategies we can implement that are unique to each school. TDM Planner Austin commented that the goal of report is to empower the schools to implement Safe Routes to School programs. She described that her goal for Sechrist is to

create a park and walk. We are waiting for the consultant to provide specific guidelines and recommendations, which will be part of the existing conditions report. Recommendations will be given to each school to reduce the number of students driven to school by their parents.

Public Comment: There were no public comments on this item.

3. METROPLAN HAPPENINGS (Pages 37-38)

MetroPlan Staff:

Recommendation: None. This item is for information and discussion only.

Executive Director Morley provided an update on MetroPlan's recent activities and accomplishments.

Board Discussion: There was no discussion by the Board about this topic.

Public Comment: There were no public comments on this item.

E. CLOSING BUSINESS

1. ITEMS FROM THE BOARD

Member Peshlakai shared that the next State Transportation Board Meeting will be January 16, 2026, in Maricopa. She also shared that the naming ceremony for the bridge in Cameron will take place in February or March.

2. NEXT SCHEDULED EXECUTIVE BOARD MEETING

*Annual Strategic Advance – IN PERSON
Wednesday, February 4, 2026 – 9:00am to 12:00pm*

3. ADJOURN

Chair Sweet adjourned the meeting at 1:52 p.m.

The Transportation Improvement Program (TIP) includes the Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA) final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects. The MetroPlan Public Participation Plan (PPP) provides public participation notices and processes for NAIPTA as required to meet federal and state requirements for public participation and open meetings.



STAFF REPORT

REPORT DATE: January 28, 2026

MEETING DATE: February 4, 2026

TO: Honorable Chair and Members of the Executive Board

FROM: Mandia Gonzales, Transportation Planner

SUBJECT: Consideration and Possible Action Regarding the Transportation Improvement Program (TIP)

Formal Amendment to include Highway Safety Improvement Program (HSIP) funding awards for Burris Lane/US89 and US89 Country Club to Marketplace

1. RECOMMENDATION:

The Board amends the 2025-2029 Transportation Improvement Program to include the Highway Safety Improvement Program (HSIP) funding awards as presented.

2. RELATED STRATEGIC WORKPLAN ITEM:

Goal 2: Deliver Plans that Meet Partner and Community Needs.

Objective 2.1: Maintain trust through reliable and transparent project management.

3. BACKGROUND:

The City of Flagstaff and Coconino County have been awarded the Highway Safety Improvement Program (HSIP) funds to support the following construction projects. These funds will be administered by ADOT, and the projects are 100% federally funded. The projects exist within the Transportation Improvement Plan but require a Formal Amendment to be approved by the MetroPlan Executive Board to include the updated funding source and award amount.

HSIP Awards:

- City of Flagstaff: Lighting and retroreflective signal tape- US80 Country Club to Marketplace
 - \$2,119,773
- Coconino County: Burris Lane/ US89 Signal
 - \$1,670,784



METROPLAN

GREATER FLAGSTAFF

MetroPlan staff are requesting the inclusion of both projects in the 2025-2029 Transportation Improvement Program (TIP).

| Sponsor | MP Proj ID | ADOT Proj ID | Project name - location - description | Fund Source | FY 2027 | FY 2028 | FY 2029 |
|-------------------|------------|--------------|---|-------------|---------|---------|-------------|
| ADOT | MCH-25-3 | | US 89/Burris Lane Traffic Control US 89/Burris Lane Install new signal Principal Arterial/Collector .01 4 4 | HSIP | | | \$1,670,784 |
| City of Flagstaff | MFS-25-20 | | US 89 Safety Improvements Country Club to Marketplace Lighting & Signal backplate tape Principal Arterial All .48 4 4 | HSIP | | | \$2,741,889 |

4. TAC AND MANAGEMENT COMMITTEE DISCUSSION:

The TAC recommends that the Executive Board formally amend the Transportation Improvement Program to include the Highway Safety Improvement Program (HSIP) funds awards for the Burris Lane/US89 intersection and the US89 Country Club to Marketplace.

The TAC amended the original action to include an amendment to add E. Bellmont Intersection Improvements; however, upon further review, that project was amended into the Transportation Improvement Program on January 5, 2026. This was an Administrative Modification; no actions were required from the TAC or Executive Board.

5. FISCAL IMPACT:

There is no direct fiscal impact to MetroPlan; however, projects must be included in the TIP to obligate funds in the region.

6. ALTERNATIVES:

Recommended: The Board amends the Transportation Improvement Program to include the Highway Safety Improvement Program (HSIP) funding awards as presented. This action supports the timely obligation of awarded grant funds.

Not recommended: The Board does not amend the TIP to include these projects. This may delay project delivery and could result in the loss of awarded federal funds.

7. ATTACHMENTS:

None.