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3773 N Kaspar Dr.
Flagstaff, AZ 86004
www.metroplanflg.org

AGENDA

MetroPlan Technical Advisory Committee Meeting

1:30 pm to 3:30 pm

June 28, 2023

IN-PERSON	VIRTUAL
City of Flagstaff – City Hall 211 W Aspen Ave, Flagstaff, AZ 86001	Microsoft Teams Meeting ID: 289 780 741 569 Passcode: arQnGU

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at planning@metroplanflg.org or by phone at 928-266-1293. The MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin, and LEP – Limited English Proficiency.) Requests should be made as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of MetroPlan’s Technical Advisory Committee present; however, no formal discussion/action will be taken by members in their role as MetroPlan Technical Advisory Committee.

Public Questions and Comments must be emailed to planning@metroplanflg.org prior to the meeting or presented during the public call for comment.

TECHNICAL ADVISORY COMMITTEE MEMBERS

- Michelle McNulty, City of Flagstaff Planning Director, Chair
- Nate Reisner, Coconino County Assistant Engineer, Vice-chair
- Anne Dunno, Mountain Line Capital Program Manager
- Brenden Foley, ADOT North Central District Administrator
- Jess McNeely, Coconino County Community Development Assistant Director joined at 2:03 p.m.
- Myrna Bondoc, ADOT Regional Planner
- Jeff Bauman, City of Flagstaff, Transportation Manager
- Romane Truely, Federal Highways Administration (FHWA)
- Paul Mood, City of Flagstaff Engineer
- VACANT, Northern Arizona University



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- Kate Morley, Executive Director
- David Wessel, Planning Manager
- Mandia Gonzales, Transportation Planner
- Sandra Tavel, Transportation Planner
- Karen Moeller, Administrative Assistant & Clerk of the Board

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER 1:35 pm

B. ROLL CALL

C. PUBLIC COMMENT

At this time, any member of the public may address the Committee on any subject within their jurisdiction that is not scheduled before the Committee on that day. Due to Open Meeting Laws, the Committee cannot discuss or act on items presented during this portion of the agenda. To address the Committee on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

D. APPROVAL OF MINUTES

Minutes of Regular Meeting: April 26, 2023

(Page 5-10)

Anne Dunno moved, and Brendan Foley seconded that the minutes be approved. By unanimous vote, the minutes were approved.

II. CONSENT AGENDA

Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Technical Advisory Committee.

III. GENERAL BUSINESS

A. MetroPlan and ADOT Traffic Count Programs MetroPlan Staff: ADOT

(Pages 11-12)

Recommendation: None. This item is for discussion only.

Sanja Katic-Jauhar, ADOT, made a presentation on Traffic Data Program Coordination. She reported that the Gap Map is not new, it has been moved to a new forum with a new link. The Summer information on Traffic Counts is late in being conveyed due to some problems. Sanja requested that staff collect traffic data.

Dave Wessel reported that we have received and will be awarding the recently solicited bids. Further, Mr. Wessel explained the types of information which will be part of the contract.



B. Regional Transportation Safety Plan (RTSP)

MetroPlan Staff: David Wessel

Recommendation: None. This item is for discussion only.

Dave Wessel introduced Mike Blankenship from Greenlight Traffic Engineering, who presented the Focus Area Summary

Martin Ince noted that a great percentage of serious/fatal bicycle and fatal crashes happen in the N 89 Corridors and wondered if this could affect the data in this area.

Mike Blankenship stated the reports would be completed by the end of the year. When all data is analyzed there will be some top-priority projects to be recommended.

Dave Wessel reported there have been online surveys and social pinpoints surveys. Consultant team breaking down information from those surveys. He would like to work with stakeholders regarding the maps to see if what is being done is what needs to be completed.

C. Greater Arizona Funding Initiative

MetroPlan Staff: Kate Morley

Recommendation: None. This item is for discussion only.

Kate Morley presented RTAC has put together. This is a packaged funding request from rural districts across the state. Four requests were in the bill for the region, and none were funded this year. The lessons learned from this year will be valuable to future funding initiatives.

Formal recommendations will be looked at, at the August meeting to bring recommendations to the Board in September.

D. Transportation Alternative Program (TAP) - ADOT

MetroPlan Staff: Sandra Tavel

Recommendation: None. This item is for discussion only.

Sandra Tavel presented the program that will launch on July 17. Funds small-scale projects besides vehicle projects/ As a note: historic preservation and vegetation projects are separate projects. \$18M available over 5 years. Staff requested people to submit potential projects to them.

E. Creative Local Match Plan Update (5305e grant)

MetroPlan Staff: Sandra Tavel



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Recommendation: None. This item is for discussion only.

Item tabled due to time limitations

F. **Technical Advisory Committee (TAC) Structure**

Metro Plan Staff: Kate Morley

Recommendation: None. This item is for discussion only.

Kate Morley presented the feedback received regarding the usefulness of the Monthly TAC meetings and the desire of people to be involved in planning specific projects. Based on this information, there are a couple of proposals regarding the reorganization of time and maximizing the usefulness of TAC.

Michelle McNulty shared the way TAC had worked in Anchorage and how the input of other staff and the public was valuable to the overall projects. All members concurred that more time for projects was desirable, and less time used to review Board agendas. Questions were asked about how project advisory groups would be formed and staff responded these groups would be formed project-by-project. Staff will bring a recommendation in August.

G. **W. Route 66 Corridor Master Plan**

MetroPlan Staff: Mandia Gonzales

Recommendation: None. This item is for discussion only.

Kate Morley presented the desired planning process which MetroPlan desires to implement to make useful plans.

Mandia Gonzales stated the purpose of the presentation is to come to a consensus on the purpose of the plan. The background of the W. 66 Corridor Master Plan was presented. TAC Members agreed an Operating Analysis was appropriate. Staff will bring back a formal scope statement based on this Operating Analysis.



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H. Happening at MetroPlan

MetroPlan Staff: Kate Morley, David Wessel, Mandia Gonzales

No presentation provided

IV. CLOSING BUSINESS

A. ITEMS FROM THE COMMITTEE

Technical Advisory Committee members may make general announcements, raise items of concern, or report on current topics of interest to the Committee. Items are not on the agenda, so discussion is limited, and action is not allowed.

B. NEXT SCHEDULED TAC MEETING

August 23, 2023

C. ADJOURN

The Transportation Improvement Program (TIP) includes the Northern Arizona Intergovernmental Public Transportation Authority final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.

Meeting adjourned by Chair McNulty at 3:34 p.m.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at www.metroplanflg.org on June 23, 2023, at 5:00 pm.

Dated this 23th day of June, 2023.

Karen Moeller, Administrative Assistant