



6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

MEETING MINUTES

Executive Board Meeting

10:00 AM to Noon

January 5, 2022

Join Zoom Meeting:

<https://us02web.zoom.us/j/79199115652>

Meeting ID: 791 9911 5652

Dial-in: +1 408 638 0968US

In Person Option available:

6 E Aspen Ave, Suite 200

Hopi Building – 2nd Floor

Flagstaff, AZ 86004

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at rosie.wear@metroplanflg.org. The MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the MetroPlan at 928-266-1293 as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of the Flagstaff City Council and/or the Coconino County Board of Supervisors present; however, no formal discussion/action will be taken by members in their role as the Flagstaff City Council and/or Coconino County Board of Supervisors.

Public Questions and Comments must be emailed to jeff.meilbeck@metroplanflg.org to the meeting or presented in person at the start of the meeting.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).



METROPLAN

GREATER † FLAGSTAFF

EXECUTIVE BOARD MEMBERS

- Jim McCarthy, Flagstaff City Council, Chair
- Jeronimo Vasquez, Coconino County Board of Supervisors, Vice-Chair
- Patrice Horstman, Coconino County Board of Supervisors – [arrived at 10:30 am](#)
- Austin Aslan, Flagstaff City Council
- VACANT, Mountain Line Board of Directors
- Regina Salas, Flagstaff City Council - [excused at 10:18 am](#)
- Jesse Thompson, Arizona State Transportation Board Member
- Judy Begay, Coconino County Board of Supervisors (*alternate*) - [arrived at approximately 10:10 am](#)
- Becky Daggett, Flagstaff City Council (*alternate*)

METROPLAN STAFF

- Jeff “Miles” Meilbeck, Executive Director
- David Wessel, Manager
- Rosie Wear, Business Manager
- Mandia Gonzales, Transportation Planner

[OTHERS IN ATTENDANCE: Jason James \(Arizona Department of Transportation\), Ed Stillings \(Federal Highway Administration\), Cheryl Barlow \(Board of Supervisors Director - District 4\) – joined at 10:10 am](#)

/2 PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

[Chair McCarthy called the meeting to order at 10:01 am](#)

B. ROLL CALL - [See above](#)

C. PUBLIC COMMENT – [None](#)

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. APPROVAL OF MINUTES

Minutes of Regular Meeting: December 1, 2021

[Motion: Board member Regina Salas made a motion to approve the December 20, 2021, Regular Meeting Minutes Chair Jim McCarthy seconded the motion. Voted 5-0 to approve.](#)



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II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

There were no items on the consent agenda.

III. GENERAL BUSINESS

A. Federal and State Funding Update

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: This item is for discussion only.

Executive Director Jeff “Miles” Meilbeck presented a PowerPoint presentation on the Federal and State Funding update. No action was taken.

B. Regional Transportation Plan (RTP) update

MetroPlan Staff: David Wessel

Recommendation: This item is for information only and no recommendation is being made.

Dave Wessel presented a PowerPoint presentation and update on the RTP. Mandia Gonzales presented a draft of the Stride Forward (RTP) website. No action was taken.

Jeff “Miles” Meilbeck presented on the City of Flagstaff (Sustainability) mini-grant and how it relates to the RTP efforts. No action was taken.

C. Downtown Mile Update

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: Staff recommends that the Boards authorize the Executive Director to amend the FY 22 Budget to move \$310,000 into the Downtown Mile project from other MetroPlan projects.



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Motion: Board Member Regina Salas made a motion to amend the FY22 Budget to move \$310,000 into the Downtown Mile project. Vice-chair Jeronimo Vasquez seconded the motion. Voted 5-0 to approve.

D. Items from the MetroPlan Staff

1. Amtrak Update
2. Sun Transport Solutions Corporation (STSC) Update

Jeff “Miles” Meilbeck provided an Amtrak update. No updates from the last meeting. STSC (Solar Powered Elevated Tram) is in the process of forming a steering committee. Jeff “Miles” Meilbeck will chair the steering committee. No action was taken.

V: CLOSING BUSINESS

A. ITEMS FROM THE BOARD

(Board members may make general announcements, raise items of concern or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited, and action not allowed.)

Chair Jim McCarthy reminded board members to fill out Jeff “Miles” Meilbeck's annual evaluation form.

B. NEXT SCHEDULED EXECUTIVE BOARD MEETING

1. February 2, 2021

C. ADJOURN

Chair McCarthy adjourned the meeting at 10:56 am.