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MINUTES

MetroPlan Technical Advisory Committee Meeting

1:30 pm to 3:30 pm

January 25, 2023

Join Zoom Meeting: <https://us02web.zoom.us/j/74739184308>

Meeting ID: 747 3918 4308

Dial-in: +1 408 638 0968 US

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at mandia.gonzales@metroplanflg.org or by phone at 928-266-1293. The MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin, and LEP – Limited English Proficiency.) Requests should be made as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of MetroPlan's Technical Advisory Committee present; however, no formal discussion/action will be taken by members in their role as MetroPlan Technical Advisory Committee.

Public Questions and Comments must be emailed to mandia.gonzales@metroplanflg.org prior to the meeting or presented during the public call for comment.

TECHNICAL ADVISORY COMMITTEE MEMBERS

- Michelle McNulty, City of Flagstaff Planning Director, Chair
- Nate Reisner, Coconino County Assistant Engineer, Vice-chair – Arrived at 1:33, excused at 2:00
- Anne Dunno, NAIPTA Capital Program Manager
- Brenden Foley, ADOT North Central District Administrator
- Jess McNeely, Coconino County Community Development Assistant Director – Excused at 2:58
- Myrna Bondoc, ADOT Regional Planner
- Jeff Bauman, City of Flagstaff, Transportation Manager
- Ed Stillings, Federal Highways Administration (FHWA) – Arrived at 1:34
- Paul Mood, City of Flagstaff Engineer - Arrived at 1:35
- VACANT, Northern Arizona University



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- Jeff “Miles” Meilbeck, Executive Director
- David Wessel, Planning Manager
- Mandia Gonzales, Transportation Planner
- Sandra Tavel, Transportation Planner

OTHERS IN ATTENDANCE: Mitch Reddy (Montoya Fellow), Michael Blankenship (Greenlight Engineering), Sara Martinez (Arizona Department of Transportation (ADOT) Civil Rights Office) – arrived at 2:44

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

Chair McNulty called the meeting to order at 1:30pm

B. ROLL CALL – See above.

C. PUBLIC COMMENT

At this time, any member of the public may address the Committee on any subject within their jurisdiction that is not scheduled before the Committee on that day. Due to Open Meeting Laws, the Committee cannot discuss or act on items presented during this portion of the agenda. To address the Committee on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

There was no public comment.

D. APPROVAL OF MINUTES

Minutes of Regular Meeting: November 16, 2022

Motion: TAC Member Anne Dunno made a motion to approve the November 16, 2022, meeting minutes. TAC Member Jeff Bauman seconded the motion. The motion passed 6– 0.

II. CONSENT AGENDA

Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Technical Advisory Committee.

No consent items presented.



III. GENERAL BUSINESS

A. ADOT Performance Targets

MetroPlan Staff: David Wessel

Recommendation: Staff recommends MetroPlan adopts the ADOT safety, infrastructure, and congestion performance goals.

Motion: TAC Member Jeff Bauman made a motion to approve the November 16, 2022, meeting minutes. TAC Member Anne Dunno seconded the motion. The motion passed 9– 0.

B. Regional Transportation Safety Plan

MetroPlan Staff: Dave Wessel and Michael Blankenship (Greenlight Engineering)

Recommendation: None. This item is for information only.

Michael Blankenship of Greenlight Engineering presented a PowerPoint update on the Regional Transportation Safety Plan. No action was taken.

C. *Stride Forward*: EV Readiness Plan

MetroPlan Staff: David Wessel

Recommendation: Staff recommends MetroPlan adopts the Electric Vehicle (EV) Readiness Plan component of the Stride Forward Regional Transportation Plan.

Motion: TAC Member Anne Dunno made a motion to approve the Electric Vehicle Readiness Plan. TAC Member Jeff Bauman seconded the motion. The motion passed 8– 0.

D. *Stride Forward*: Smartphone Mobility App Report

MetroPlan Staff: David Wessel and Mitch Reddy

Recommendation: Staff recommends the TAC adopt the Smartphone Mobility App. Report.

Requested modifications:

- Recommendation 2: *“MetroPlan will work with partner agency in procurement of a MaaS application.”*
- Recommendation 3: MetroPlan staff has been authorized by the TAC to generalize the recommendation of item 3.



Motion: TAC Member Anne Dunno made a motion to approve the Smartphone Mobility App with modifications to the final recommendation(s). TAC Member Jeff Bauman seconded the motion. The motion passed 8– 0.

E. South Lone Tree Planning & Environmental Linkage Update

MetroPlan Staff: Mandia Gonzales

Recommendation: Staff recommends the TAC adopt the South Lone Tree Planning and Environmental Linkages (PEL) Study.

Motion: TAC Member Anne Dunno made a motion to approve the South Lone Tree Planning and Environmental Linkages Study. TAC Member Jeff Bauman seconded the motion. The motion passed 8– 0

F. Transportation Improvement Program (TIP) Amendments

MetroPlan Staff: David Wessel

Recommendation: Staff recommends amending the [FY2023-2027 TIP](#) to add the Southwest Infrastructure RAISE grant application to the illustrative year 2027 and add busway improvements for the Downtown Connection Center to FY23.

Motion: TAC Member Jeff Bauman made a motion to approve a TIP amendment to add the Southwest Infrastructure RAISE Grant application and Busway Improvements for the Downtown Connection Center. TAC Member Anne Dunno seconded the motion. The motion passed 7 – 0

G. Annual Title VI & Civil Rights Training

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: None. This item is for information only.

Jeff “Miles” Meilbeck presented a PowerPoint training to committee members on Title VI and Civil Rights. No action was taken.

H. Federal and State Funding Update

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: None. This item is for information only.



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Jeff “Miles” Meilbeck presented a verbal update on Federal and State Funding. No action was taken.

I. Executive Board Agenda Review

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: None. This item is for discussion only.

The February Executive Board Meeting has been canceled and will resume on March 2, 2023.

J. Items from the MetroPlan Staff

MetroPlan Staff

Recommendation: None. This item is for discussion only.

- Welcome new MetroPlan Staff member Sandra Tavel
- Recruiting a new Business Manager – position is currently open.

K. Future Agenda Items

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: Discuss items for future MetroPlan agendas.

IV. CLOSING BUSINESS

A. ITEMS FROM THE COMMITTEE

Technical Advisory Committee members may make general announcements, raise items of concern or report on current topics of interest to the Committee. Items are not on the agenda, so discussion is limited, and action not allowed.

B. NEXT SCHEDULED TAC MEETING

1. February 22, 2023, at 1:30 pm - Zoom

C. ADJOURN

Chair McNulty adjourned the meeting at 3:30 pm.



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The Transportation Improvement Program (TIP) includes the Northern Arizona Intergovernmental Public Transportation Authority final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.