

MEETING MINUTES

Executive Board Meeting

1:00 PM

December 1, 2022

Join Zoom Meeting:

<https://us02web.zoom.us/j/79199115652>

Meeting ID: 791 9911 5652

Dial-in: +1 408 638 0968US

In-Person Option available:

Mountain Line

3773 N. Kaspar Dr

VERA room

Flagstaff, AZ 86004

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at rosie.wear@metroplanflg.org or by phone at 928-266-1293. The MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin, and LEP – Limited English Proficiency.) Requests should be made as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of MetroPlan's Technical Advisory Committee present; however, no formal discussion/action will be taken by members in their role as MetroPlan Technical Advisory Committee.

Public Questions and Comments must be emailed to rosie.wear@metroplanflg.org prior to the meeting or presented during the public call for comment.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

EXECUTIVE BOARD MEMBERS

- ☒ Jim McCarthy, Flagstaff City Council, Chair
- ☒ Jeronimo Vasquez, Coconino County Board of Supervisors, Vice-Chair
- ☒ Patrice Horstman, Coconino County Board of Supervisors
- ☒ Austin Aslan, Flagstaff City Council
- ☒ Tony Williams, Mountain Line Board of Directors
- ☒ Regina Salas, Flagstaff City Council
- ☒ Jesse Thompson, Arizona State Transportation Board Member
- ☐ Judy Begay, Coconino County Board of Supervisors (alternate)
- ☐ VACANT, Flagstaff City Council (alternate)



METROPLAN STAFF

- ☒ Jeff “Miles” Meilbeck, Executive Director
- ☒ David Wessel, Planning Manager
- ☐ Rosie Wear, Business Manager – [Absent](#)
- ☒ Mandia Gonzales, Transportation Planner

OTHERS IN ATTENDANCE:

Jason James (ADOT), Michele James (Friends of Flagstaff’s Future), Jeff Bauman (City of Flagstaff), Paul Mood (City of Flagstaff), Ed Stillings (FHWA), Trevor Henry (City of Flagstaff), Myrna Bondoc (ADOT) – arrived at 1:03. Andy Bertelsen – arrived at 2:13

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

[Chair Jim McCarthy called the meeting to order at 1:01 pm.](#)

B. ROLL CALL – [See above](#)

C. PUBLIC COMMENT

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

[There was no public comment presented.](#)

D. APPROVAL OF MINUTES

Minutes of Regular Meeting: November 3, 2022

(Pages 5-8)

[Motion: Board member Patrice Horsman made a motion to adopt the November 3, 2022 meeting minutes. Board member Tony Williams seconded the motion. Voted 7-0 to approve.](#)

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

[There were no items on consent.](#)



III. GENERAL BUSINESS

A. Special Recognition

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: This item is for information only.

Jeff “Miles” Meilbeck presented a special recognition of Regina Salas and Jesse Thompson for their service to the MetroPlan Board and continued involvement in transportation advocacy in our region. The meeting was opened for board members to express their thanks. There was no action taken on this item.

B. Election of 2023 Officers

(Pages 9-10)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: Staff recommends the Board appoint a Chair and Vice Chair as officers for the Board.

Motion: Board member Regina Salas made a motion to reappoint Jim McCarthy as Chair and Jeronimo Vasquez to Vice Chair. Board member Austin Aslan seconded the motion. Voted 7-0 to approve.

C. Greater Arizona Funding Initiative

(Pages 11-29)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: Staff recommends the Board pursue up to \$15.6 of State funding through the Rural Transportation Advocacy Council (RTAC) Greater Arizona Initiative.

Jeff “Miles” Meilbeck presented a verbal update on Statewide RTAC initiative.

Motion: Board member Chair Jim McCarthy made a motion to pursue up to \$15.6 million for the four projects listed for the RTAC Greater Arizona Initiative. Board member Patrice Horstman seconded the motion. Voted 7-0 to approve.



D. Federal and State Funding Update

(Pages 30-31)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: This item is for information only.

[Jeff “Miles” Meilbeck presented a verbal update on federal and state funding. There was no action taken on this item.](#)

E. Stride Forward Updates

(Pages 32-38)

MetroPlan Staff: David Wessel

Recommendation: None. Staff provides an assessment of Upward Concept policies against public input received.

[David Wessel presented a PowerPoint update on Stride Forward: Regional Transportation Plan. There was no action taken on this item.](#)

F. City 419/420 Update

(Pages 39-52)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: None. The City of Flagstaff will provide an update on the engineering, construction and phasing schedules for projects approved in 2018 under propositions 419 and 420.

[Jeff Bauman and Trevor Henry \(City of Flagstaff\) presented a PowerPoint update on 419 and 420 funded projects. There was no action taken on this item.](#)

G. ADOT’s Milton and 180 Corridor Plans

(Pages 53-54)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: None. ADOT staff will present a report on the LRTP and Milton/180 Corridor plans.

[Jason James \(ADOT\) presented a verbal update on the Milton/180 Corridor Plans, and the ADOT Long Range Transportation Plan \(LRTP\). There was no action taken on this item.](#)



H. Items from MetroPlan Staff

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: This item is for information only.

I. Future Agenda Items

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: Discuss items for future MetroPlan agendas.

- April 6, 2023 - Strategic Advance

V: CLOSING BUSINESS

A. ITEMS FROM THE BOARD

(Board members may make general announcements, raise items of concern, or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited, and action not allowed.)

B. NEXT SCHEDULED EXECUTIVE BOARD MEETING

1. January 5, 2023, at 1:00 PM

C. ADJOURN

Chair McCarthy adjourned the meeting at 3:04 pm

The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at www.metroplanflag.org on November 23rd, 2022 at 3:00 pm.

Dated this 23rd Day of November 2022.

Rosie Wear, Business Manager