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[www.metroplanflg.org](http://www.metroplanflg.org)

## Meeting Minutes

### Executive Board Meeting | Virtual Only

8:00 AM

Saturday, February 25, 2023

Join Zoom Meeting:

<https://us02web.zoom.us/j/9282202272?pwd=b25Ec1FYZW9JN09uR0lxbnU2d0pmQT09>

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Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at [mandia.gonzales@metroplanflg.org](mailto:mandia.gonzales@metroplanflg.org) or by phone at 928-266-1293. The MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin, and LEP – Limited English Proficiency.) Requests should be made as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of MetroPlan's Technical Advisory Committee present; however, no formal discussion/action will be taken by members in their role as MetroPlan Technical Advisory Committee.

**Public Questions and Comments must be emailed to [mandia.gonzales@metroplanflg.org](mailto:mandia.gonzales@metroplanflg.org) prior to the meeting or presented during the public call for comment.**

#### **NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION**

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).*

#### **EXECUTIVE BOARD MEMBERS**

- Jim McCarthy, Flagstaff City Council, Chair
- Jeronimo Vasquez, Coconino County Board of Supervisors, Vice-Chair
- Patrice Horstman, Coconino County Board of Supervisors
- Austin Aslan, Vice Mayor of Flagstaff
- Tony Williams, Mountain Line Board of Directors
- Miranda Sweet, Flagstaff City Council
- Vacant, Arizona State Transportation Board Member
- Judy Begay, Coconino County Board of Supervisors (*alternate*)
- Becky Daggett, Mayor of Flagstaff (*alternate*)



## METROPLAN STAFF

- Jeff “Miles” Meilbeck, Executive Director
  - David Wessel, Planning Manager
  - Mandia Gonzales, Transportation Planner
  - Sandra Tavel, Transportation Planner
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## I. PRELIMINARY GENERAL BUSINESS

### A. CALL TO ORDER

**The meeting was called to order by Chair McCarthy at 8:00 AM**

### B. ROLL CALL

### C. PUBLIC COMMENT

*At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.*

**None**

### D. APPROVAL OF MINUTES

February 20, 2023 Meeting Minutes – Special Session

February 20, 2023 Executive Session Minutes (A1)

**Supervisor Horstman moved to approve minutes and Councilmember Sweet seconded. Director Williams abstained. Motion carried without dissent**

## II. CONSENT AGENDA

*Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.*

**None**

## III. GENERAL BUSINESS



**A. Enter Executive Session to Interview candidate(s) for the Interim Executive Director position.**

Motion was made by Councilmember McCarthy and seconded by Councilmember Sweet to enter executive decision. Motion carried without dissent at 8:04 AM

Executive Session ended at 10:32 and the regular meeting reconvened

**B. Delegation of authority for contract negotiation.**

Supervisor Horstman made a motion to authorize Chair McCarthy and Director Sweet and legal Counsel to negotiate a contract and bring that contract for authorization of hiring on March 2nd. Seconded by Director Williams. Motion carried unanimously.

**V: CLOSING BUSINESS**

**A. ITEMS FROM THE BOARD**

None

**B. NEXT SCHEDULED EXECUTIVE BOARD MEETING**

1. March 2, 2023, at 1:00 PM

**C. ADJOURN**

The meeting adjourned at 10:36

**Meeting Minutes for February 25, 2023 Executive Session**

(This e-session was part of the February 25, 2023 Executive Board Meeting)

All Board members from the regular meeting were present.

E-Session began at 8:04 AM

The Board interviewed applicants for the interim executive director position and the qualifications of applicants. Note: All candidates interviewed were provided their A-1 notices and no one requested that the meeting be held in public session.

The E-Session ended at 10:15 AM