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MINUTES

MetroPlan Technical Advisory Committee Meeting

1:30 pm to 3:30 pm

November 17, 2021

Join Zoom Meeting: <https://us02web.zoom.us/j/74739184308>

Meeting ID: 747 3918 4308

Dial-in: +1 408 638 0968 US

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Public Questions and Comments must be emailed to rosie.wear@metroplanflg.org prior to the meeting.

TECHNICAL ADVISORY COMMITTEE MEMBERS

- Jason James, ADOT Transportation Planner, Interim Chair
- Anne Dunno, NAIPTA Capital Program Manager
- Rick Barrett, City of Flagstaff Engineer
- Brenden Foley, ADOT North Central District Assistant District Engineer
- Christopher Tressler, Coconino County Engineer
- Jay Christelman, Coconino County Community Development Director
- Dan Folke, City of Flagstaff Community Development Director
- Jeff Bauman, City of Flagstaff Transportation Manager
- Andrew Iacona, Northern Arizona University
- Ed Stillings, FHWA

METROPLAN STAFF

- Jeff "Miles" Meilbeck, Executive Director
- David Wessel, Planning Manager
- Rosie Wear, Business Manager
- Mandia Gonzales, Transportation

OTHERS IN ATTENDANCE:



Keith Christian (Kimley-Horn), Michael Grandy (Kimley-Horn), Nick Hall (Burgess & Niple)

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

Chair Jason James called the meeting to order at 1:30pm.

B. ROLL CALL – See Above

C. PUBLIC COMMENT

(At this time, any member of the public may address the Committee on any subject within their jurisdiction that is not scheduled before the Committee on that day. Due to Open Meeting Laws, the Committee cannot discuss or act on items presented during this portion of the agenda. To address the Committee on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. APPROVAL OF MINUTES

- Minutes of Regular Meeting: October 27, 2021 (Pages 5-8)

Motion: TAC member Anne Dunno a motion to approve the October 27, 2021 meeting minutes as revised on Monday, November 15th, 2021. TAC member Dan Folke seconded the motion. The motion was passed unanimously. 6-0

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Technical Advisory Committee.)

There were no consent items on the agenda.

III. GENERAL BUSINESS

A. ADOT Highway-Rail Grade Crossing Action Plan (Pages 25-26)

MetroPlan Staff: Jeff “Miles” Meilbeck /Dave Wessel

Recommendation: This item is for information only and no recommendation is being made.

ADOT and Michael Grandy with Kimley-Horn presented an update on the ADOT Highway-Rail Grade Crossing Action Plan. No action was taken.

B. Election of Officers (Pages 50-52)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: Staff recommends the TAC appoint a Chair and Vice Chair as officers for the TAC.

Motion: TAC member Rick Barrett nominated Jason James to be Chair and Andrew Iacona to be Vice-Chair for Calendar Year 2023. TAC member Anne Dunno seconded the motion. The motion was passed unanimously. 6-0

C. Regional Transportation Plan (RTP) Update (Pages 32)

MetroPlan Staff: David Wessel

Recommendation: This item is for information only and no recommendation is being made.

Staff presented an update on the Regional Transportation Plan. No action was taken.

D. Mini-Grant Consideration (Pages 50-52)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: Staff recommends that the FY 2022 mini-grant funds be directed to an intergovernmental agreement or contract with the City of Flagstaff sustainability program for an amount not to exceed \$100,000.

Motion: TAC member Anne Dunno made a motion to direct the FY 2022 mini-grant funds be directed to an intergovernmental agreement or contract with the City of Flagstaff sustainability program for an amount not to exceed \$100,000. TAC member Dan Folke seconded the motion. The motion was passed unanimously. 6-0

E. Executive Board Agenda Review (Pages 34-37)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: None. This item is for discussion only.

Staff presented a brief review of the draft Executive Board agenda.

F. Items from the Executive Director

(Pages 39-40)

MetroPlan Staff: Jeff “Miles” Meilbeck, Executive Director

1. State Freight Plan

Dave Wessel presented a brief update on the State Freight Plan.

G. Future Agenda Items

MetroPlan Staff: Jeff “Miles” Meilbeck, Executive Director

Recommendation: Discuss items for future MetroPlan agendas.

Chair James requested to add Milton/US180 Corridor Master Plan.

IV. CLOSING BUSINESS

A. ITEMS FROM THE COMMITTEE

(Technical Advisory Committee members may make general announcements, raise items of concern or report on current topics of interest to the Committee. Items are not on the agenda, so discussion is limited and action not allowed.)

There were no other items from the committee.

B. NEXT SCHEDULED TAC MEETING

2. January 26, 2022 at 1:30 pm - Zoom

C. ADJOURN

Chair James adjourned the meeting at 3:06 pm.