



6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

AGENDA

Executive Board Meeting | Virtual Only

8:00 AM

Saturday, February 25, 2023

Join Zoom Meeting:

<https://us02web.zoom.us/j/9282202272?pwd=b25Ec1FYZW9JN09uR0lxbnU2d0pmQT09>

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at mandia.gonzales@metroplanflg.org or by phone at 928-266-1293. The MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin, and LEP – Limited English Proficiency.) Requests should be made as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of MetroPlan's Technical Advisory Committee present; however, no formal discussion/action will be taken by members in their role as MetroPlan Technical Advisory Committee.

Public Questions and Comments must be emailed to mandia.gonzales@metroplanflg.org prior to the meeting or presented during the public call for comment.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

EXECUTIVE BOARD MEMBERS

- Jim McCarthy, Flagstaff City Council, Chair
- Jeronimo Vasquez, Coconino County Board of Supervisors, Vice-Chair
- Patrice Horstman, Coconino County Board of Supervisors
- Austin Aslan, Vice Mayor of Flagstaff
- Tony Williams, Mountain Line Board of Directors
- Miranda Sweet, Flagstaff City Council
- Vacant*, Arizona State Transportation Board Member
- Judy Begay, Coconino County Board of Supervisors (*alternate*)
- Becky Daggett, Mayor of Flagstaff (*alternate*)



METROPLAN

GREATER † FLAGSTAFF

METROPLAN STAFF

- Jeff “Miles” Meilbeck, Executive Director
 - David Wessel, Planning Manager
 - Mandia Gonzales, Transportation Planner
 - Sandra Tavel, Transportation Planner
-

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENT

At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

D. APPROVAL OF MINUTES

[February 20, 2023 Meeting Minutes – Special Session](#)

[February 20, 2023 Executive Session Minutes \(A1\)](#)

II. CONSENT AGENDA

Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.

III. GENERAL BUSINESS

A. Enter Executive Session to Interview candidate(s) for the Interim Executive Director position.

Councilmember McCarthy

Recommendation: Enter executive session to interview candidates for the interim executive director position.

The Board may vote to go into executive session pursuant to ARS §38-431.03(A)(1) for MetroPlan job interview(s).



B. Delegation of authority for contract negotiation.

Councilmember McCarthy

Recommendation: Authorize the Chair to enter contract negotiations for the Interim Executive Director position at base salary and benefit levels with the primary and/or secondary candidates with goal of bringing a signed contract to the Board for approval on March 2, 2023.

V: CLOSING BUSINESS

A. ITEMS FROM THE BOARD

Board members may make general announcements, raise items of concern, or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited, and action is not allowed.

B. NEXT SCHEDULED EXECUTIVE BOARD MEETING

1. March 2, 2023, at 1:00 PM

C. ADJOURN

The Transportation Improvement Program (TIP) includes the Northern Arizona Intergovernmental Public Transportation Authority final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at www.metroplanflg.org on February 23, 2023 at 2:00 pm.

Dated this 23rd Day of February 2023.

Mandia Gonzales, Transportation Planner



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Minutes - DRAFT

Executive Board Meeting

2:30 PM
Monday, February 20, 2023

Join Zoom Meeting:

<https://us02web.zoom.us/j/9282202272?pwd=b25Ec1FYZW9JN09uR0lxbnU2d0pmQT09>

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EXECUTIVE BOARD MEMBERS

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- Becky Daggett, Mayor of Flagstaff (*alternate*)



METROPLAN STAFF

- Jeff “Miles” Meilbeck, Executive Director
 - David Wessel, Planning Manager
 - Mandia Gonzales, Transportation Planner
 - Sandra Tavel, Transportation Planner
-

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

The meeting was called to order at 2:33 PM

B. ROLL CALL

Roll call was conducted.

C. PUBLIC COMMENT

At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

There were no members of the public in attendance.

D. APPROVAL OF MINUTES

None

II. CONSENT AGENDA

Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.

III. GENERAL BUSINESS

A. Executive Director Applicant Review

Councilmember McCarthy

Recommendation: Discussion and possible action to approve qualified applicants for



interviews for the Interim Executive Director and/or Executive Director position(s).

The Board may vote to go into executive session pursuant to ARS §38-431.03(A)(1) for MetroPlan job application review.

- Chair McCarthy made a motion to enter executive session at 2:35 PM. The motion was seconded by Supervisor Horstman and passed unanimously.
- Chair McCarthy reconvened the meeting in public session at 2:47 PM
- Chair McCarthy made a motion to interview Kate Morley and David Wessel for the interim executive director position. The motion was seconded by Councilmember Sweet and passed unanimously.

V: CLOSING BUSINESS

A. ITEMS FROM THE BOARD

Board members may make general announcements, raise items of concern, or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited, and action is not allowed.

B. NEXT SCHEDULED EXECUTIVE BOARD MEETING

1. Candidate Interviews – TBD

Candidate interviews for the interim executive director position were scheduled for Saturday February 25th at 8:00 AM – Virtual attendance only.

2. March 2, 2023, at 1:00 PM

C. ADJOURN

Chair McCarthy Adjourned the meeting at 3:16 PM

The Transportation Improvement Program (TIP) includes the Northern Arizona Intergovernmental Public Transportation Authority final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.

February 20, 2023

MetroPlan Executive Board Executive Session

All Board members from regular meeting and Jeff “Miles” Meilbeck were present.

E-Session began at 2:35 PM

The Board discussed applications for the executive director position and the qualifications of applicants.

The E-Session ended at 2:47 PM