



METROPLAN
GREATER † FLAGSTAFF

6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

MEETING MINUTES

MetroPlan Technical Advisory Committee Meeting

1:30 pm to 3:30 pm

January 26, 2022

Join Zoom Meeting: <https://us02web.zoom.us/j/74739184308>

Meeting ID: 747 3918 4308

Dial-in: +1 408 638 0968 US

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the MetroPlan Office at 928-266-1293. MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting MetroPlan at 928-266-1293 as early as possible to allow time to arrange the accommodation.

Public Questions and Comments must be emailed to jeff.meilbeck@metroplanflg.org prior to the meeting.

TECHNICAL ADVISORY COMMITTEE MEMBERS

- Jason James, ADOT Transportation Planner, Chair
- Andrew Iacona, Northern Arizona University, Vice-Chair
- Anne Dunno, NAIPTA Capital Program Manager
- Rick Barrett, City of Flagstaff Engineer
- Brenden Foley, ADOT North Central District Assistant District Engineer
- Christopher Tressler, Coconino County Engineer
- Jay Christelman, Coconino County Community Development Director
- Dan Folke, City of Flagstaff Community Development Director
- Jeff Bauman, City of Flagstaff Transportation Manager
- Ed Stillings, FHWA – Arrived at 1:47 pm
- Michelle McNulty, City of Flagstaff Planning Director

METROPLAN STAFF

- Jeff “Miles” Meilbeck, Executive Director
- David Wessel, Planning Manager
- Rosie Wear, Business Manager
- Mandia Gonzales, Transportation Planner



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OTHERS IN ATTENDANCE: Jenny Nieman (City of Flagstaff)

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

Chair Jason James called the meeting to order at 1:31 pm.

B. ROLL CALL – See above

C. PUBLIC COMMENT

(At this time, any member of the public may address the Committee on any subject within their jurisdiction that is not scheduled before the Committee on that day. Due to Open Meeting Laws, the Committee cannot discuss or act on items presented during this portion of the agenda. To address the Committee on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

No public comments received.

D. APPROVAL OF MINUTES

- Minutes of Regular Meeting: November 17, 2021

Motion: TAC member Dan Folke motion to approve the November 17, 2021 meeting minutes as revised on Monday, November 15th, 2021. TAC member Anne Dunno seconded the motion. The motion was passed unanimously. 7-0

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Technical Advisory Committee.)

There were no consent items on the agenda.



III. GENERAL BUSINESS

A. Downtown Mile FY 2022 Budget Update

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: No recommendation is being made, but the TAC may provide input on process related to the Downtown Mile planning project.

Staff presented an update on the Downtown Mile. No action was taken.

B. Transportation Improvement Program (TIP) amendments

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommends a TIP amendment be discussed and action possibly taken to amend the TIP.

Motion: TAC member Rick Barrett made a motion to amend the FY 2022 Transportation Improvement Program (TIP) to include FTA Grant award for Mountain Line. TAC member Jason James seconded the motion. The motion was passed unanimously. 8-0*

**Committee member Ed Stillings arrived after the start of the meeting.*

C. Unified Planning Work Program Amendment

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommends a Unified Planning Work Program Amendment be discussed and action possibly taken to amend the UPWP.

Motion: Committee supports a conditional approval pending City of Flagstaff confirming required matching local funds. TAC member Rick Barrett made a motion to amend the FY 2022 Unified Planning Work Program to include the Downtown Mile and Sustainable Transportation Toolbox. TAC member Jeff Bauman seconded the motion. The motion was passed unanimously, 8-0. Contingent on approval by MetroPlan Management Committee and Executive Board.



D. Lone Tree Overpass

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: No recommendation is being made

Staff presented an update on the Lone Tree Overpass. No action was taken.

E. Transportation Survey 2022 Report

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: Staff recommends the TAC adopt the 2022 Transportation Survey final report.

Motion: TAC member Dan Folke made a motion to adopt the 2022 Transportation Survey Final Report as part of the Stride Forward efforts. TAC member Anne Dunno seconded the motion. The motion was passed unanimously. 8-0

F. Stride Forward Branding and Outreach update

MetroPlan Staff: David Wessel

Recommendation: No recommendation is being made

Due to time restrictions, this agenda item has been moved to the February 23, 2022, TAC Meeting. No actions were necessary.

G. Sustainable Transportation Toolbox Update

MetroPlan Staff: Jeff “Miles” Meilbeck and David Wessel

Recommendation: Staff recommends that TAC adopt the Scope of Work for the Sustainable Transportation Toolbox

Motion: TAC member Anne Dunno made a motion to adopt the Sustainable Transportation Toolbox scope of work. TAC member Rick Barrett seconded the motion. The motion was passed unanimously. 8-0

H. Sun Transport Solutions Corporation (STSC) Update

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: No recommendation is being made, but the TAC may provide input on process related to STSC.

Due to time restrictions, this agenda item has been moved to the February 23, 2022, TAC Meeting. No actions were necessary.

I. Federal and State Funding Update

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: This item is for discussion only.

Due to time restrictions, this agenda item has been moved to the February 23, 2022, TAC Meeting. No actions were necessary.

J. Executive Board Agenda Review

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: None. This item is for discussion only.

Due to time restrictions, this agenda item has been moved to the February 23, 2022, TAC Meeting. No actions were necessary.

K. Items from the Executive Director

MetroPlan Staff: Jeff “Miles” Meilbeck, Executive Director

1. Executive Director Review

Due to time restrictions, this agenda item has been moved to the February 23, 2022, TAC Meeting. No actions were necessary.

L. Future Agenda Items

MetroPlan Staff: Jeff “Miles” Meilbeck, Executive Director

Recommendation: Discuss items for future MetroPlan agendas.



Due to time restrictions, this agenda item has been moved to the February 23, 2022, TAC Meeting. No actions were necessary.

IV. CLOSING BUSINESS

A. ITEMS FROM THE COMMITTEE

(Technical Advisory Committee members may make general announcements, raise items of concern or report on current topics of interest to the Committee. Items are not on the agenda, so discussion is limited and action not allowed.)

There were no other items from the committee.

B. NEXT SCHEDULED TAC MEETING

2. February 23, 2022 at 1:30 pm - Zoom

C. ADJOURN

Chair James adjourned the meeting at 3:30 pm.

The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at www.metroplanflg.org on January 21, 2022 at 3:00 pm in accordance with this statement.

Dated this 21st Day of January 2022.

Mandia Gonzales, Transportation Planner