



METROPLAN
GREATER † FLAGSTAFF

6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

MINUTES

MetroPlan Technical Advisory Committee Meeting

1:30 pm to 3:30 pm

October 27, 2021

Join Zoom Meeting: <https://us02web.zoom.us/j/74739184308>

Meeting ID: 747 3918 4308

Dial-in: +1 408 638 0968 US

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the MetroPlan Office at 928-266-1293. MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting MetroPlan at 928-266-1293 as early as possible to allow time to arrange the accommodation.

Public Questions and Comments must be emailed to rosie.wear@metroplanflg.org prior to the meeting.

TECHNICAL ADVISORY COMMITTEE MEMBERS

- Nick Hall, Coconino County Assistant Engineer, Chair
- Jason James, ADOT Transportation Planner, Vice-Chair
- Anne Dunno, NAIPTA Capital Program Manager (*Joined late*)
- Rick Barrett, City of Flagstaff Engineer
- Nate Reisner, ADOT North Central District Development Engineer
- VACANT, Coconino County Community Development Assistant Director
- Dan Folke, City of Flagstaff Community Development Director (*Joined late*)
- Jeff Bauman, City of Flagstaff Transportation Manager
- Andrew Iacona, Northern Arizona University
- Ed Stillings, FHWA

METROPLAN STAFF

- Jeff “Miles” Meilbeck, Executive Director
- David Wessel, Planning Manager
- Rosie Wear, Business Manager

OTHERS IN ATTENDANCE:



METROPLAN

GREATER † FLAGSTAFF

Brendon Foley (ADOT)

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

Chair Nick Hall called the meeting to order at 1:31pm.

B. ROLL CALL – See Above

C. PUBLIC COMMENT

(At this time, any member of the public may address the Committee on any subject within their jurisdiction that is not scheduled before the Committee on that day. Due to Open Meeting Laws, the Committee cannot discuss or act on items presented during this portion of the agenda. To address the Committee on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. APPROVAL OF MINUTES

- Minutes of Regular Meeting: September 22, 2021 (Pages 5-8)

Motion: TAC member Jeff Bauman made a motion to approve the September 22, 2021 meeting minutes. TAC member Jason James seconded the motion. The motion was passed unanimously. 6-0

After Item E, Chair Hall pulled the Minutes to discuss a change request by TAC member Anne Dunno. TAC member Anne Dunno made a motion to amend minutes to say “Phase 1 of NAU project” on page 4. TAC member Jeff Bauman seconded the motion.

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Technical Advisory Committee.)

There were no consent items on the agenda.

III. GENERAL BUSINESS

- ### A. Public Information Program (PIP) Update (Pages 9-21)

MetroPlan Staff: Jeff “Miles” Meilbeck



METROPLAN

GREATER † FLAGSTAFF

Recommendation: Staff recommends the TAC support the Public Information Plan (PIP) for the Regional Transportation Plan (RTP)

This item was postponed to await arrival of presenter. This item was taken out of order after Item E.

Motion: TAC member Dan Folke made a motion to approve the Public Information Plan (PIP) for the Regional Transportation Plan (RTP). TAC member Anne Dunno seconded the motion. The motion was passed unanimously. 8-0

B. Adoption of ADOT Safety Targets (Pages 22-24)

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommends the TAC adopt ADOT Safety Targets.

This item was taken out of order before Item A.

Motion: TAC member Rick Barrett made a motion to adopt ADOT Safety Targets. TAC member Jeff Bauman seconded the motion. The motion was passed unanimously. 7-0

C. Milton Corridor Master Plan (CMP) Update (Pages 25-26)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: None. This item is for discussion only.

Staff and ADOT presented an update on Milton. No action was taken.

D. Sunshine Transport Corporation Solutions (STSC) (Pages 27-30)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: Staff recommends the TAC support the Executive Director’s decision related to serving on a possible steering committee

Motion: TAC member Dan Folke made a motion to support the Executive Director’s role on the steering committee. TAC member Rick Barrett seconded the motion. The motion passed with one dissenting vote. 7-1

E. 2022 Calendar Consideration (Pages 31-33)

MetroPlan Staff: Rosie Wear

Recommendation: Staff recommends the TAC review and discuss the 2022 Meeting Calendar for the 2022 Technical Advisory Committee meetings.

Motion: TAC member Anne Dunno made a motion to adopt the Technical Advisory Committee portion of the calendar as presented. TAC member Jason James seconded the motion. The motion was passed unanimously. 8-0

F. Executive Board Agenda Review (Pages 34-37)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: None. This item is for discussion only.

Staff presented a review of the draft Executive Board agenda. No action was taken.

G. Items from the Executive Director (Pages 39-40)

MetroPlan Staff: Jeff “Miles” Meilbeck, Executive Director

1. Transportation Planner
2. Survey Review Meeting

Staff presented other items. No action was taken.

H. Future Agenda Items

MetroPlan Staff: Jeff “Miles” Meilbeck, Executive Director

Recommendation: Discuss items for future MetroPlan agendas.

TAC members and staff recommend the TAC add Election of Officers to the next meeting.

IV. CLOSING BUSINESS

A. ITEMS FROM THE COMMITTEE

(Technical Advisory Committee members may make general announcements, raise items of concern or report on current topics of interest to the Committee. Items are not on the agenda, so discussion is limited and action not allowed.)



METROPLAN

GREATER † FLAGSTAFF

Nick Hall will be leaving Coconino County effective this Friday, October 29, 2021. Will need to address TAC leadership.

Jason James is leaving current ADOT role to replace Dan Gabiou. Will have a new planner to represent MetroPlan in January.

B. NEXT SCHEDULED TAC MEETING

3. November 17th, 2021 at 1:30 pm - Zoom

C. ADJOURN

Chair Hall adjourned the meeting at 2:43 pm.

The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.