

MINUTES

Executive Board Meeting

10:00 AM to Noon

October 6, 2021

Join Zoom Meeting:

<https://us02web.zoom.us/j/79199115652>

Meeting ID: 791 9911 5652

Dial-in: +1 408 638 0968US

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at rosie.wear@metroplanflg.org. The MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the MetroPlan at 928-266-1293 as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of the Flagstaff City Council and/or the Coconino County Board of Supervisors present; however, no formal discussion/action will be taken by members in their role as the Flagstaff City Council and/or Coconino County Board of Supervisors.

Public Questions and Comments must be emailed to rosie.wear@metroplanflg.org prior to the meeting or presented in person at the start of the meeting.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

EXECUTIVE BOARD MEMBERS

- Jim McCarthy, Flagstaff City Council, Chair
- Patrice Horstman, Coconino County Board of Supervisors, Vice-Chair **(Arrived at 10:25 am)**
- Jeronimo Vasquez, Coconino County Board of Supervisors **(Joined at 10:05 am)**
- Austin Aslan, Flagstaff City Council
- Dan Okoli, Mountain Line Board of Directors **(Joined at 10:20am)**
- Regina Salas, Flagstaff City Council
- Jesse Thompson, Arizona State Transportation Board Member
- Judy Begay, Coconino County Board of Supervisors (alternate)
- Becky Daggett, Flagstaff City Council (alternate)

METROPLAN STAFF



METROPLAN

GREATER † FLAGSTAFF

- Jeff Meilbeck, Executive Director
- David Wessel, Manager
- Rosie Wear, Business Manager

OTHERS IN ATTENDANCE:

John Mardirosian & Anthony Buffa with Sunshine Transport Solutions Corporation (STSC), Jason James (ADOT), Kevin Adam (RTAC), Jeff Bauman (City of Flagstaff), Ed Stillings (FHWA), Seth Contreras (Fehr & Peers), Cheryl Barlow (Coconino County District 4 Director)

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

Chair McCarthy called the meeting to order at 10:02 am.

B. ROLL CALL – See above.

C. PUBLIC COMMENT

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

Anthony Buffa and John Mardirosian with STSC discuss request for a follow up meeting. Bringing solar powered e-mobility solution.

D. APPROVAL OF MINUTES

Minutes of Regular Meeting: September 1, 2021

(Pages 5-9)

Motion: Board member Jesse Thompson made a motion to approve the September 1, 2021 Regular Meeting Minutes as revised. Board member Jesse Thompson seconded the motion. Voted 5-0 to approve.

II. CONSENT AGENDA - None

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

III. GENERAL BUSINESS

A. Project Priorities Matrix (Pages 10-15)

MetroPlan Staff: Jeff Meilbeck and David Wessel

Recommendation: Staff recommends the Board adopt project priorities for MetroPlan.

Motion: Board member Jim McCarthy made a motion to adopt project priorities as presented for MetroPlan. Board member Regina Salas seconded the motion. Voted 6-0 to approve.

B. Issue Resolution Process (Pages 16-19)

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends Board members have an open discussion related to MetroPlan's role in the resolution of issues between MetroPlan member agencies.

Discussion: Board members had an open discussion regarding MetroPlan's role in issue resolution. Chair McCarthy summarized by stating that Board Members should share with their organizations the role MetroPlan plays and that MetroPlan may be a resource for facilitating issue resolution on transportation planning items.

C. Regional Transportation Plan Update (Pages 20-23)

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the Board authorize the executive director to approve a change order in the amount of \$12,990 to complete a statistically valid survey in MetroPlan's unincorporated areas.

Motion: Board member Jim McCarthy made a motion to approve a change order in the amount of \$12,990 to complete a statistically valid survey in MetroPlan's unincorporated areas. Board member Jeronimo Vasquez seconded the motion. Voted 6-0 to approve.

D. Southwest Chief Rail Car upgrades (Pages 24-27)

MetroPlan Staff: Jeff Meilbeck



METROPLAN

GREATER † FLAGSTAFF

Recommendation: Staff recommends the Board provide direction on whether or not MetroPlan should offer preliminary leadership on a Southwest Chief Railcar Upgrade initiative.

Staff presented information on the Southwest Chief Railcar Upgrade. The Board supports the role MetroPlan staff will plan on the initiative and formally supported it by adopting Project Priorities in Item A.

E. Milton Discussion/Update

(Pages 28-29)

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

Staff presented an update on Milton. No action was taken.

F. Items from the Executive Director

MetroPlan Staff: Jeff Meilbeck

1. Transportation Planner
2. Mini-Grant
3. Recognition: Association of Metropolitan Planning Organizations (AMPO)

V: CLOSING BUSINESS

A. ITEMS FROM THE BOARD

(Board members may make general announcements, raise items of concern or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited and action not allowed.)

B. NEXT SCHEDULED EXECUTIVE BOARD MEETING

1. November 3rd, 2021 at 10:00 am - Hybrid

C. ADJOURN 11:47 am

Chair McCarthy adjourned the meeting at 11:47 am.