



**METROPLAN**  
GREATER † FLAGSTAFF

6 E Aspen Avenue, Suite 200  
Flagstaff, AZ 86001  
928-266-1293  
www.metroplanflg.org

## MINUTES

### MetroPlan Technical Advisory Committee Meeting

1:30 pm to 3:30 pm

May 25, 2022

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Join Zoom Meeting: <https://us02web.zoom.us/j/74739184308>

Meeting ID: 747 3918 4308

Dial-in: +1 408 638 0968 US

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the MetroPlan Office at 928-266-1293. MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting MetroPlan at 928-266-1293 as early as possible to allow time to arrange the accommodation.

**Public Questions and Comments must be emailed to [rosie.wear@metroplanflg.org](mailto:rosie.wear@metroplanflg.org) prior to the meeting.**

#### TECHNICAL ADVISORY COMMITTEE MEMBERS

- Jason James, ADOT Regional Planning Manager, Chair
- Andrew Iacona, Northern Arizona University, Vice-Chair (ABSENT)
- Anne Dunno, NAIPTA Capital Program Manager
- Rick Barrett, City of Flagstaff Engineer
- Brenden Foley, ADOT North Central District Administrator
- Christopher Tressler, Coconino County Engineer (ABSENT)
- Jay Christelman, Coconino County Community Development Director (ABSENT)
- Michelle McNulty, City of Flagstaff Planning Director
- Jeff Bauman, City of Flagstaff Transportation Manager
- Ed Stillings, FHWA (ABSENT)

#### METROPLAN STAFF

- Jeff “Miles” Meilbeck, Executive Director
- David Wessel, Planning Manager
- Rosie Wear, Business Manager
- Mandia Gonzales, Transportation



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OTHERS IN ATTENDANCE: Myrna Bondoc (ADOT), Sharay S. (ADOT MPD), Nick Hall (Burgess & Niple) arrived at 1:43pm,

## I. PRELIMINARY GENERAL BUSINESS

### A. CALL TO ORDER

Chair Jason James called the meeting to order at 1:34 pm.

### B. ROLL CALL – See above.

### C. ACKNOWLEDGEMENT OF RICK BARRETT’S RETIREMENT

Chair Jason James acknowledged Rick Barrett’s Retirement as he was an original Technical Advisory Committee member.

### D. PUBLIC COMMENT -

*(At this time, any member of the public may address the Committee on any subject within their jurisdiction that is not scheduled before the Committee on that day. Due to Open Meeting Laws, the Committee cannot discuss or act on items presented during this portion of the agenda. To address the Committee on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

There was no public comment.

### E. APPROVAL OF MINUTES

- Minutes of Regular Meeting: April 27, 2022 (Pages 5-9)

Motion: TAC Member Anne Dunno made a motion to approve the April 27, 2022 meeting minutes. TAC Member Rick Barrett seconded the motion. The motion was passed unanimously. 5– 0

## II. CONSENT AGENDA

*(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Technical Advisory Committee.)*

- A. **Unified Planning Work Program (UPWP) Amendment #3** (Pages 10-11)

MetroPlan Staff: Rosie Wear

Recommendation: Staff recommends the TAC and Board amend the 2022-2023 Unified Planning Work Program (UPWP).

Motion: TAC Member Anne Dunno made a motion to recommend for approval to the Board amend the 2022-2023 Unified Planning Work Program (UPWP) to include Carbon Reduction funds in the amounts described by MetroPlan staff. TAC Member Rick Barrett seconded the motion. The motion was passed unanimously. 5– 0

### III. GENERAL BUSINESS

#### A. Federal and State Funding Update (Pages 12-18)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: This item is for discussion only. No recommendation is being made.

Jeff “Miles” Meilbeck provided a federal and state funding update. No action was taken.

#### B. Stride Forward: 2045 Updates (Pages 19-21)

MetroPlan Staff: David Wessel

Recommendation: This item is for information purposes only. No staff recommendation is being made.

David Wessel provided an update on Stride Forward: 2045. No action was taken.

#### C. 2022-2023 Strategic Workplan Review (Pages 22-25)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: Staff recommends the TAC review and endorse a Strategic Workplan for July 1, 2022 through December 31, 2023.

Motion: TAC Member Anne Dunno made a motion to endorse the Strategic Workplan for July 1, 2022 through December 31, 2023. TAC Member Jeff Bauman seconded the motion. The motion was passed unanimously. 5– 0

**D. Safe Streets and Roads for All (SS4A) Grant Program**

(Pages 26-29)

MetroPlan Staff: Mandia Gonzales

Recommendation: This item is for information only. No recommendation is being made.

[Mandia Gonzales presented information about the SS4A grant program.](#)

**E. Downtown Mile Update**

(Pages 30-33)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: This item is for information only. No recommendation is being made.

[Jeff “Miles” Meilbeck provided an update on the Downtown Mile. No action was taken.](#)

**F. Draft Transportation Improvement Program (TIP) FY23-FY27**

(Pages 34-43)

MetroPlan Staff: David Wessel

Recommendation: Staff recommends adoption of the FY2023-2027 Transportation Improvement Plan (TIP).

[This item was taken out of order before Item C.](#)

[Motion:](#) TAC Member Rick Barrett made a motion to adopt the FY2023-2027 Transportation Improvement Plan (TIP). TAC Member Jeff Bauman seconded the motion. The motion was passed unanimously. 5– 0

**G. Executive Board Agenda Review**

(Pages 44-48)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: None. This item is for discussion only.

**H. Items from the Executive Director**

MetroPlan Staff: Jeff “Miles” Meilbeck, Executive Director



#### I. Future Agenda Items

MetroPlan Staff: Jeff “Miles” Meilbeck, Executive Director

Recommendation: Discuss items for future MetroPlan agendas.

#### IV. CLOSING BUSINESS

##### A. ITEMS FROM THE COMMITTEE

*(Technical Advisory Committee members may make general announcements, raise items of concern or report on current topics of interest to the Committee. Items are not on the agenda, so discussion is limited and action not allowed.)*

##### B. NEXT SCHEDULED TAC MEETING

1. August 24, 2022 at 1:30 pm - Zoom

##### C. ADJOURN

*The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.*

Chair James adjourned the meeting at 3:29pm.