

Meeting Minutes

Executive Board Meeting

10:00 AM
March 2, 2022

Join Zoom Meeting:

<https://us02web.zoom.us/j/79199115652>

Meeting ID: 791 9911 5652

Dial-in: +1 408 638 0968US

In-Person Option available:

6 E Aspen Ave, Suite 200
Hopi Building – 2nd Floor
Flagstaff, AZ 86004

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at rosie.wear@metroplanflg.org. The MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin, and LEP – Limited English Proficiency.) Requests should be made by contacting the MetroPlan at 928-266-1293 as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of the Flagstaff City Council and/or the Coconino County Board of Supervisors present; however, no formal discussion/action will be taken by members in their role as the Flagstaff City Council and/or Coconino County Board of Supervisors.

Public Questions and Comments must be emailed to jeff.meilbeck@metroplanflg.org prior to the meeting or presented in person at the start of the meeting.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

EXECUTIVE BOARD MEMBERS

- Jim McCarthy, Flagstaff City Council, Chair
- Jeronimo Vasquez, Coconino County Board of Supervisors, Vice-Chair
- Patrice Horstman, Coconino County Board of Supervisors – Arrived at 10:54
- Austin Aslan, Flagstaff City Council – Arrived at 10:04
- Tony Williams, Mountain Line Board of Directors
- Regina Salas, Flagstaff City Council



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- Jesse Thompson, Arizona State Transportation Board Member
- Judy Begay, Coconino County Board of Supervisors (alternate)
- Becky Daggett, Flagstaff City Council (alternate)

METROPLAN STAFF

- Jeff “Miles” Meilbeck, Executive Director
- David Wessel, Planning Manager
- Rosie Wear, Business Manager
- Mandia Gonzales, Transportation Planner

OTHERS IN ATTENDANCE:

Myrna Bondoc (Arizona Department of Transportation), Ed Stillings (Federal Highway Administration), Vincent Gallegos (Central Yavapai Metropolitan Planning Organization), Kevin Adam (Rural Transportation Advocacy Council) – joined at 10:21.

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

Chair Jim McCarthy called the meeting to order at 10:01 am

B. ROLL CALL – See Above

C. PUBLIC COMMENT – None Received

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. APPROVAL OF MINUTES

Minutes of Regular Meeting: February 2, 2022

Motion: Chair Jim McCarthy made a motion to approve the February 2nd, 2022, Regular Meeting Minutes. Board Member Regina Salas seconded the motion. Voted 6-0 to approve.



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II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

There were no items on the consent agenda.

III. GENERAL BUSINESS

A. Stride Forward: 2045 *Onward* Scenario Projection and Updates

MetroPlan Staff: David Wessel, Planning Manager

Recommendation: This item is for discussion only.

Planning Manager, David Wessel, presented a PowerPoint presentation on Stride Forward (Regional Transportation Plan 2045). No action was taken.

B. Coordinated Public Transit – Human Services Transportation Plan

MetroPlan Staff: David Wessel, Planning Manager

Recommendation: Staff recommends the adoption of the 2022 MetroPlan-Mountain Line Coordinated Public Transit – Human Services Transportation Plan update.

Motion: Board member Tony Williams made a motion to adopt the 2022 MetroPlan-Mountain Line Coordinated Public Transit – Human Services Transportation Plan, Vice-Chair Jeronimo Vasquez seconded the motion. Voted 6- 0 to approve.

C. Federal and State Funding Update

MetroPlan Staff: Jeff “Miles” Meilbeck, Executive Director

Recommendation: This item is for discussion only.

Executive Director, Jeff “Miles” Meilbeck presented a Federal and State Funding update. This included updates on House Bill 2396. No action was taken.



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D. **Bipartisan Infrastructure Law (BIL) Task Force Appointment**

MetroPlan Staff: Jeff “Miles” Meilbeck, Executive Director

Recommendation: Staff recommends the Board appoint Jeff “Miles” Meilbeck to the BIL Inter-Agency Task Force.

Motion: Chair Jim McCarthy made a motion to appoint Jeff “Miles” Meilbeck to the BIL Inter-Agency Task Force, board member Regina Salas seconded the motion. Voted 7*- 0 to approve.

**Board member Patrice Horstman arrived after the start of the meeting.*

E. **Items from MetroPlan Staff**

MetroPlan Staff: Jeff “Miles” Meilbeck, Executive Director

- Amtrak Update
- Sunshine Transport Solutions Corporation (STSC) Update
- RAISE Grant Opportunity
- Lone Tree Environmental Review

Recommendation: This item is for discussion only.

Executive Director Jeff “Miles” Meilbeck presented an update on Amtrak, Sunshine Transport Solutions Corporation (STSC), RAISE Grant, and the Lone Tree Environmental Review. No action was taken.

F. **Review of Executive Board Meeting Regularly Scheduled Day and Time**

MetroPlan Staff: Jeff “Miles” Meilbeck, Executive Director

Recommendation: Staff recommends the Board discuss and consider the regularly scheduled Executive Board meeting day and time.

Executive Director Jeff “Miles” Meilbeck facilitated a discussion on the Executive Board meeting dates and times.

The Executive Board had opted to change the regularly scheduled meeting date and time to the first Thursday of the month from 1:00 – 3:00 pm (*Effective starting April 2022*)



G. Executive Director Contract Discussion and Renewal

Councilmember McCarthy

Recommendation: Discussion and possible action to approve a new contract for Executive Director for FY2022-23

The Board may vote to go into executive session pursuant to ARS §38-431.03(A)(3) for legal advice or (A)(4) for contract negotiations.

Motion: Chair McCarthy made a motion to move into an executive session, board member Patrice Horstman seconded the motion. Voted 7-0 to approve. The executive session started at 11:38 AM.

V: CLOSING BUSINESS

A. ITEMS FROM THE BOARD

(Board members may make general announcements, raise items of concern, or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited, action is not allowed.)

Jesse Thompson – Thanks MetroPlan staff, the Executive Board, and City Council Members for their continued support to improve transportation in the region and for hosting the ADOT Transportation Board.

Regina Salas – Thanks MetroPlan staff for their support at the ADOT Transportation Board Meeting. Additionally, the City of Flagstaff is starting a visioning process for the Thorp Park annex.

Patrice Horstman – Thanks the City of Flagstaff for hosting the ADOT Transportation Board and MetroPlan for their support.

Jeronimo Vasquez – Thanks the City and MetroPlan staff for hosting the ADOT Transportation Board. Additionally, the County is hosting a Redistricting Meeting today (March 2, 2022) at 1:00 pm. This meeting will be open to the public for viewing. Future meetings will allow for public comments.

B. NEXT SCHEDULED EXECUTIVE BOARD MEETING

1. April 6, 2022 (updated to April 7th, 1:00 – 3:00 PM)



C. ADJOURN

Chair McCarthy adjourned the meeting at 12:36 PM

The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at www.metroplanflg.org on February 25th, 2022 at 3:00 pm.

Dated this 25th Day of February 2022.

Mandia Gonzales, Transportation Planner