



METROPLAN
GREATER † FLAGSTAFF

6 E Aspen Avenue, Suite 200
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www.metroplanflg.org

MINUTES

MetroPlan Technical Advisory Committee Meeting

1:30 pm to 3:30 pm

September 22, 2021

Join Zoom Meeting: <https://us02web.zoom.us/j/74739184308>

Meeting ID: 747 3918 4308

Dial-in: +1 408 638 0968 US

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the MetroPlan Office at 928-266-1293. MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting MetroPlan at 928-266-1293 as early as possible to allow time to arrange the accommodation.

Public Questions and Comments must be emailed to rosie.wear@metroplanflg.org prior to the meeting.

TECHNICAL ADVISORY COMMITTEE MEMBERS

- Nick Hall, Coconino County Assistant Engineer, Chair
- Jason James, ADOT Transportation Planner, Vice-Chair
- Anne Dunno, NAIPTA Capital Program Manager
- Rick Barrett, City of Flagstaff Engineer
- Nate Reisner, ADOT North Central District Development Engineer
- VACANT, Coconino County Community Development Assistant Director
- Dan Folke, City of Flagstaff Community Development Director
- Jeff Bauman, City of Flagstaff Transportation Manager
- Andrew Iacona, Northern Arizona University
- Ed Stillings, FHWA

METROPLAN STAFF

- Jeff Meilbeck, Executive Director
- David Wessel, Planning Manager
- Rosie Wear, Business Manager

OTHERS IN ATTENDANCE: Seth Contreras (Fehr & Peers)



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I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

Chair Hall called the meeting to order at 1:34pm.

B. ROLL CALL – [See above](#)

C. PUBLIC COMMENT –

(At this time, any member of the public may address the Committee on any subject within their jurisdiction that is not scheduled before the Committee on that day. Due to Open Meeting Laws, the Committee cannot discuss or act on items presented during this portion of the agenda. To address the Committee on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

[There is no public comment.](#)

D. APPROVAL OF MINUTES

- Minutes of Regular Meeting: August 25, 2021

[Motion: TAC member Jason James made a motion to approve the May 26, 2021 meeting minutes. TAC member Anne Dunno seconded the motion. The motion was passed unanimously. 5-0-0](#)

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Technical Advisory Committee.)

III. GENERAL BUSINESS

A. Regional Transportation Plan Update & Change Order #1

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the TAC support Change Order #1 for approximately \$30,000 for expansion of the statistically valid survey.

[Motion: TAC member Rick Barrett made a motion to support Change Order #1 as presented for up to \\$15,000. TAC member Anne Dunno seconded the motion. The motion was passed unanimously. 6-0-0](#)



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B. Project Priorities Matrix

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends that the TAC adopt project priorities for MetroPlan and recommend adoption to the Board.

Motion: TAC member Rick Barrett made a motion to adopt project priorities for MetroPlan as outlined in the report. TAC member Anne Dunno seconded the motion. The motion was passed unanimously. 6-0-0

C. Milton Discussion/Update

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

TAC member Jason James presented an update on Milton. No action was taken.

D. Executive Board Agenda Review

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

This item was for discussion only.

E. Items from the Executive Director

MetroPlan Staff: Jeff Meilbeck, Executive Director

1. Transportation Planner
2. Mini-Grant
3. Southwest Chief Rail Car upgrades

This item was for discussion only.

F. Future Agenda Items

MetroPlan Staff: Jeff Meilbeck, Executive Director

Recommendation: Discuss items for future MetroPlan agendas.



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IV. CLOSING BUSINESS

A. ITEMS FROM THE COMMITTEE

(Technical Advisory Committee members may make general announcements, raise items of concern or report on current topics of interest to the Committee. Items are not on the agenda, so discussion is limited and action not allowed.)

TAC member Anne Dunno shared that Mountain Line was awarded a 5307/5339 grant for \$300,000 for vehicles and phase 1 of NAU bus project.

B. NEXT SCHEDULED TAC MEETING

4. October 27th, 2021 at 1:30 pm - Zoom

C. ADJOURN

Chair Hall adjourned the meeting at 3:04 pm.

The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.