



METROPLAN
GREATER † FLAGSTAFF

6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

MINUTES

MetroPlan Technical Advisory Committee Meeting

1:30 pm to 3:30 pm

August 25, 2021

Join Zoom Meeting: <https://us02web.zoom.us/j/74739184308>

Meeting ID: 747 3918 4308

Dial-in: +1 408 638 0968 US

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the MetroPlan Office at 928-266-1293. MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting MetroPlan at 928-266-1293 as early as possible to allow time to arrange the accommodation.

Public Questions and Comments must be emailed to rosie.wear@metroplanflg.org prior to the meeting.

TECHNICAL ADVISORY COMMITTEE MEMBERS

- Nick Hall, Coconino County Assistant Engineer, Chair
- Jason James, ADOT Transportation Planner, Vice-Chair
- Anne Dunno, NAIPTA Capital Program Manager
- Rick Barrett, City of Flagstaff Engineer
- Nate Reisner, ADOT North Central District Development Engineer
- Jess McNeely, Coconino County Community Development Assistant Director
- Dan Folke, City of Flagstaff Community Development Director
- Jeff Bauman, City of Flagstaff Transportation Manager
- Andrew Iacona, Northern Arizona University
- Ed Stillings, FHWA

METROPLAN STAFF

- Jeff Meilbeck, Executive Director
- David Wessel, Planning Manager
- Rosie Wear, Business Manager

OTHERS IN ATTENDANCE



Dana Biscan, Burgess & Niple

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

Vice-Chair Jason James called the meeting to order at 1:32 pm.

B. ROLL CALL – See above.

C. PUBLIC COMMENT – None.

(At this time, any member of the public may address the Committee on any subject within their jurisdiction that is not scheduled before the Committee on that day. Due to Open Meeting Laws, the Committee cannot discuss or act on items presented during this portion of the agenda. To address the Committee on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. APPROVAL OF MINUTES

- Minutes of Regular Meeting: May 26, 2020 (Pages 5-10)

Motion: TAC member Anne Dunno made a motion to approve the May 26, 2021 meeting minutes. TAC member Jeff Bauman seconded the motion. The motion was passed unanimously. 6-0-0

II. CONSENT AGENDA – None.

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Technical Advisory Committee.)

III. GENERAL BUSINESS

A. Project Priorities Matrix (Pages 11-15)

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommends that the TAC adopt project priorities for MetroPlan and recommend adoption to the Board.

This item was tabled until later in the meeting due to technical difficulties of the presenter.

Direction: Member Dunno requested staff bring this item back next month clearly itemizing priorities.

B. RTAC Funding Project Priorities (Pages 16-19)

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the TAC approve a project to pursue \$2.6M of State funding through the Rural Transportation Advocacy Council (RTAC) Statewide initiative.

This item was taken out of order before item A.

Motion: TAC member Anne Dunno made a motion to pursue \$2.6M of State funding through the RTAC Statewide initiative. TAC member Jeff Bauman seconded the motion. Jason James and Nate Reisner abstained from the vote. The motion was passed unanimously. 4-0-2

C. Mini-Grant (Pages 20-24)

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends that the TAC consider and adopt criteria for a competitive MetroPlan mini-grant to member agencies of \$210,000.

Motion: TAC member Rick Barrett made a motion to adopt criteria for a competitive MetroPlan mini-grant to member agencies of \$210,000. TAC member Nate Reisner seconded the motion. The motion was passed unanimously. 6-0-0

D. West Route 66 Planning Process (Pages 25-27)

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommend the TAC supports launching the West Route 66 Planning effort at a cost of \$100,000.

Motion: TAC member Jeff Bauman made a motion to support launching the West Route 66 Planning effort at a cost of \$100,000. TAC member Anne Dunno seconded the motion. The motion was passed unanimously. 6-0-0

E. Issue Resolution Process (Pages 28-31)

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends TAC members have an open discussion related to MetroPlan's role in the resolution of issues between MetroPlan member agencies.

[This item was for discussion only.](#)

F. Regional Transportation Plan Update (Pages 32)

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff will provide an update on the Regional Transportation Plan.

[This item was taken out of order before item D.](#)

[Dana Biscan presented an update on the Regional Transportation Plan and no action was taken.](#)

G. Northern Arizona Healthcare Hospital Relocation (Pages 33-34)

MetroPlan Staff: Dave Wessel

Recommendation: None. This item is for discussion only.

[Dave Wessel presented an update on the Northern Arizona Healthcare Hospital Relocation and no action was taken.](#)

H. Executive Board Agenda Review (Pages 35-38)

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

[This item was for discussion only.](#)

I. Current Items from the Executive Director (Pages 39-40)

MetroPlan Staff: Jeff Meilbeck, Executive Director

1. FY2022 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant application
2. Advanced Transportation and Congestion Management Technology Deployment (ATCMTD) grant application



METROPLAN

GREATER † FLAGSTAFF

3. Intelligent Transportation System (ITS) Strategy
4. Milton Corridor
5. Historic Funding Levels

This item was for discussion only.

J. Future Agenda Items

MetroPlan Staff: Jeff Meilbeck, Executive Director

Recommendation: Discuss items for future MetroPlan agendas.

IV. CLOSING BUSINESS

A. ITEMS FROM THE COMMITTEE

(Technical Advisory Committee members may make general announcements, raise items of concern or report on current topics of interest to the Committee. Items are not on the agenda, so discussion is limited and action not allowed.)

B. NEXT SCHEDULED TAC MEETING

6. September 22nd, 2021 at 1:30 pm - Zoom

C. ADJOURN

Vice-Chair James adjourned the meeting at 3:31 pm.