

MINUTES

Executive Board Meeting

10:00 AM to Noon

March 3, 2021

Join Zoom Meeting: <https://us02web.zoom.us/j/79199115652>
Meeting ID: 791 9911 5652
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Public Questions and Comments must be emailed to rosie.wear@metroplanflg.org prior to the meeting.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

EXECUTIVE BOARD MEMBERS

- Jim McCarthy, Flagstaff City Council, Interim Chair
- Patrice Horstman, Coconino County Board of Supervisors, Vice-Chair (*Absent*)
- Jeronimo Vasquez, Coconino County Board of Supervisors (*Absent*)
- Austin Aslan, Flagstaff City Council
- Steve Peru, Mountain Line Board of Directors
- Regina Salas, Flagstaff City Council
- Jesse Thompson, Arizona State Transportation Board Member
- Judy Begay, Coconino County Board of Supervisors (alternate)
- Becky Daggett, Flagstaff City Council (alternate)

METROPLAN STAFF

- Jeff Meilbeck, Executive Director
- David Wessel, Manager
- Rosie Wear, Business Manager



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OTHERS IN ATTENDANCE: Naomi Yazzie (District 4), Cheryl Barlow (District 4), Ed Stillings (FHWA), Paul Gabiou (ADOT), Josh Maher (NAU), Jason James (ADOT), Kevin Adam (RTAC)

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

Chair McCarthy called the meeting to order at 10:02 am

B. ROLL CALL – [See above](#)

C. PUBLIC COMMENT

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

There was no public comment.

D. APPROVAL OF MINUTES

Minutes of Regular Meeting: February 3, 2021

Motion: Board member Steve Peru made a motion to approve the February 3, 2021 minutes. Board member Jim McCarthy seconded the motion. The motion passed unanimously.

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

There were no items on the consent agenda.

III. GENERAL BUSINESS

A. Financial Report through December 31, 2021

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.



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Staff provided a financial report and there was no discussion or action taken by the Board.

B. FY2022 Budget

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

Staff presented a draft FY22 budget and there was no action taken by the Board.

C. Mountain Line IGA Amendment

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the Executive Board approve an amendment to an IGA with Mountain Line for grant management, public participation and procurement services.

Board member Peru provided support of the IGA to memorialize the partnership between the two agencies.

Motion: Board member Steve Peru made a motion to approve an amendment to an IGA with Mountain Line. Board member Jesse Thompson seconded the motion. The motion passed unanimously.

D. Adoption of the Coordinated Plan

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommends adoption of the 2021 MetroPlan-Mountain Line Coordinated Public Transit – Human Services Transportation Plan update.

Motion: Board member Regina Salas made a motion to adopt the 2021 MetroPlan-Mountain Line Coordinated Public Transit Plan – Human Services Transportation Plan update. Board member Jesse Thompson seconded the motion. The motion passed unanimously.

E. Strategic Advance

MetroPlan Staff: Jeff Meilbeck



Recommendation: Staff recommends the Executive Board select April 7, 2021 from 10:00 AM to 1:00 PM for the MetroPlan Strategic Advance.

The Board provided direction to hold the Strategic Advance at the scheduled April 7th Executive Board meeting.

F. Milton Corridor Update

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

Staff and ADOT provided information about the Milton Corridor and there was no action taken by the Board.

G. Regional Transportation Advocacy Council (RTAC) Alternate

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the Board appoint an alternate representative to the RTAC.

The Board provided direction to return to this item at the next meeting.

H. State Legislative and Funding Update

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

Staff provided information about state legislation and funding and there was no action taken by the Board.

I. RTP Update

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

Staff provided information about the Regional Transportation Plan and there was no action taken by the Board.



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J. Federal Funding Update

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

Staff provided information about the federal funding and there was no action taken by the Board.

K. NAZ Manufacturing Partnership report

MetroPlan Staff: Dave Wessel

Recommendation: No recommendation. This report is for information only in response to a Board member inquiry.

Staff provided information about the Northern Arizona Manufacturing Partnership and there was no action taken by the Board.

L. Items from the Executive Director

MetroPlan Staff: Jeff Meilbeck

1. Next Executive Board meeting – April 7th, 2021

V: CLOSING BUSINESS

A. ITEMS FROM THE BOARD

(Board members may make general announcements, raise items of concern or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited and action not allowed.)

Board member Steve Peru announced that he will be leaving Coconino Community College, and therefore the Mountain Line Board of Directors, to accept the position of Coconino County Manager effective April 5th, 2021. The Mountain Line Board will be discussing future MetroPlan Executive Board membership.

B. ADJOURN

Chair McCarthy adjourned the meeting at 12:02pm.