



6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

MINUTES

Executive Board Meeting

1:00 PM

April 7, 2022

Join Zoom Meeting:

<https://us02web.zoom.us/j/79199115652>

Meeting ID: 791 9911 5652

Dial-in: +1 408 638 0968US

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at rosie.wear@metroplanflg.org. The MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin, and LEP – Limited English Proficiency.) Requests should be made by contacting the MetroPlan at 928-266-1293 as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of the Flagstaff City Council and/or the Coconino County Board of Supervisors present; however, no formal discussion/action will be taken by members in their role as the Flagstaff City Council and/or Coconino County Board of Supervisors.

Public Questions and Comments must be emailed to Rosie.Wear@metroplanflg.org prior to the meeting or presented in person at the start of the meeting.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

EXECUTIVE BOARD MEMBERS

- Jim McCarthy, Flagstaff City Council, Chair
- Jeronimo Vasquez, Coconino County Board of Supervisors, Vice-Chair
- Patrice Horstman, Coconino County Board of Supervisors
- Austin Aslan, Flagstaff City Council
- Tony Williams, Mountain Line Board of Directors
- Regina Salas, Flagstaff City Council
- Jesse Thompson, Arizona State Transportation Board Member
- Judy Begay, Coconino County Board of Supervisors (alternate)
- Becky Daggett, Flagstaff City Council (alternate)

METROPLAN STAFF

- Jeff "Miles" Meilbeck, Executive Director



METROPLAN

GREATER † FLAGSTAFF

- David Wessel, Planning Manager
- Rosie Wear, Business Manager
- Mandia Gonzales, Transportation Planner
- Jacob Moffo, Planning Intern

OTHERS IN ATTENDANCE: Kate Morley (Mountain Line), Greg Clifton (City-Management), Anne Dunno (Mountain Line), Dan Folke (City), Jeff Bauman (City), Jason James (ADOT), Rick Barrett (City), Josh Maher (NAU), Ed Stillings (FHWA), Michelle McNulty (City), Linda Curley (District 4 Judy Begay), Kevin Adam (RTAC – arrived at 1:33pm), Rhonda Cashman (arrived at 2:55pm), Brandon Kavanagh (arrived at 2:57 pm)

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

Chair Jim McCarthy called the meeting to order at 1:00PM

B. ROLL CALL - See above

C. PUBLIC COMMENT

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

There was no public comment presented.

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

Motion: Chair Jim McCarthy made a motion to approve all items on the consent agenda. Board member Patrice Horstman seconded the motion. Voted 7-0 to approve.

A. APPROVAL OF MINUTES

Minutes of Regular Meeting: March 2, 2022

(Pages 5-9)

B. Burgess & Niple Regional Transportation Plan Contract Change Order 2 (Pages 13-19)

MetroPlan Staff: David Wessel, Planning Manager

Recommendation: Staff recommends that the Board approve the Burgess & Niple Regional Transportation Plan contract change order #2 in the amount of \$100,000 for the Sustainable Transportation Toolbox.

III. GENERAL BUSINESS

A. Strategic Advance

MetroPlan Staff: Jeff “Miles” Meilbeck, Executive Director

Recommendation: While no recommendations are being made at this time, this discussion will encourage MetroPlan’s Board and Committee members to provide direction for future strategic workplan objectives.

[Discussion: Board and Committee members had a robust discussion that will be summarized in the Strategic Workplan presented at a future Executive Board meeting.](#)

B. Executive Director Contract Discussion and Renewal

Councilmember McCarthy

Recommendation: Discussion and possible action to approve new contract for Executive Director for FY2022-23

The Board may vote to go into executive session pursuant to ARS §38-431.03(A)(3) for legal advice or (A)(4) for contract negotiations.

[Motion: Chair Jim McCarthy made a motion to move into an executive session, Board member Tony Williams seconded the motion. Voted 7-0 to approve. The executive session started at 2:55 PM.](#)



METROPLAN

GREATER † FLAGSTAFF

Rhonda Cashman joined the meeting to take minutes in the executive session at 2:55pm. Brandon Kavanaugh (Mangum, Wall, Stoops & Warden) joined the meeting at 2:57 to provide legal counsel.

Regular session resumed at 3:12 pm.

Discussion: Chair Jim McCarthy shared that he would like to meet with Jeff Meilbeck and the rest of the Ad hoc committee (Board member's Vasquez and Salas) to discuss the contract proposal.

V: CLOSING BUSINESS

A. ITEMS FROM THE BOARD

(Board members may make general announcements, raise items of concern, or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited, and action not allowed.)

Vice-Chair Jeronimo Vasquez asked for consideration of funding for roads in the Fernwood & Timberline areas outside City limits.

Board member Patrice Horstman supported what Vasquez requested. She also noted that the County Budget hearings were taking place process May 2 through 13th and she and Vasquez will likely miss the May board meeting.

Board member Austin Aslan expressed his thanks for great advance meeting

Board member Tony Williams expressed thanks for advance and commented that it was well done as a digital meeting.

Board member Regina Salas mentioned that HB2396 has been revived in the State legislature and includes \$2.6 million in funding for lone tree overpass.

Board member Jesse Thompson expressed his thanks for avance.

Chair Jim McCarthy requested consideration of resuming in-person meetings to a future agenda.

B. NEXT SCHEDULED EXECUTIVE BOARD MEETING

1. May 5, 2022 at 1:00 PM

C. ADJOURN



METROPLAN

GREATER † FLAGSTAFF

Chair Jim McCarthy adjourned the meeting at 3:23 pm.

The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.