

## AGENDA

### Executive Board Meeting

1:00 PM

June 2, 2022

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/79199115652>

Meeting ID: 791 9911 5652

Dial-in: +1 408 638 0968US

**In-Person Option available:**

6 E Aspen Ave, Suite 200

Hopi Building – 2<sup>nd</sup> Floor

Flagstaff, AZ 86004

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Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at [rosie.wear@metroplanflg.org](mailto:rosie.wear@metroplanflg.org). The MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin, and LEP – Limited English Proficiency.) Requests should be made by contacting the MetroPlan at 928-266-1293 as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of the Flagstaff City Council and/or the Coconino County Board of Supervisors present; however, no formal discussion/action will be taken by members in their role as the Flagstaff City Council and/or Coconino County Board of Supervisors.

**Public Questions and Comments must be emailed to [Rosie.Wear@metroplanflg.org](mailto:Rosie.Wear@metroplanflg.org) prior to the meeting or presented in person at the start of the meeting.**

**NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION**

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).*

**EXECUTIVE BOARD MEMBERS**

- ☐ Jim McCarthy, Flagstaff City Council, Chair
- ☐ Jeronimo Vasquez, Coconino County Board of Supervisors, Vice-Chair
- ☐ Patrice Horstman, Coconino County Board of Supervisors
- ☐ Austin Aslan, Flagstaff City Council
- ☐ Tony Williams, Mountain Line Board of Directors
- ☐ Regina Salas, Flagstaff City Council



- ☐ Jesse Thompson, Arizona State Transportation Board Member
- ☐ Judy Begay, Coconino County Board of Supervisors (alternate)
- ☐ VACANT, Flagstaff City Council (alternate)

#### **METROPLAN STAFF**

- ☐ Jeff “Miles” Meilbeck, Executive Director
- ☐ David Wessel, Planning Manager
- ☐ Rosie Wear, Business Manager
- ☐ Mandia Gonzales, Transportation Planner

### **I. PRELIMINARY GENERAL BUSINESS**

#### **A. CALL TO ORDER**

#### **B. ROLL CALL**

#### **C. PUBLIC COMMENT**

*(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

#### **D. APPROVAL OF MINUTES**

[Minutes of Regular Meeting: May 5, 2022](#)

(Pages 6-10)

### **II. CONSENT AGENDA**

*(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)*

#### **A. [FY23-27 Transportation Improvement Program \(TIP\) Adoption](#)**

(Pages 11-20)

MetroPlan Staff: David Wessel

Recommendation: Staff recommends the Board adopt the FY23-27 TIP.

#### **B. [FY22-23 Unified Planning Work Program \(UPWP\) Amendment #3](#)**

(Pages 21-22)

MetroPlan Staff: Rosie Wear



Recommendation: Staff recommends the Board amend the UPWP.

### III. GENERAL BUSINESS

#### A. [Executive Board Meeting Locations](#)

(Pages 23-24)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: Staff recommends that the MetroPlan Executive Board choose a location and approach for FY 2023 Board Meetings.

#### B. [Federal and State Funding Update](#)

(Pages 25-29)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: This item is for discussion only. No recommendation is being made.

#### C. [Fiscal Year 2023 Budget](#)

(Pages 30-36)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: Staff recommends the Board consider adopting the FY23 Budget.

#### D. [2022-2023 Strategic Workplan Review](#)

(Pages 37-40)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: Staff recommends the Board adopt the 2022-2023 Strategic Workplan.

#### E. [Stride Forward - Regional Transportation Plan \(RTP\) update](#)

(Pages 41-43)

MetroPlan Staff: Jeff “Miles” Meilbeck

Recommendation: This item is for information only and no recommendation is being made.

#### F. [Safe Streets and Roads for All \(SS4A\) Grant Program](#)

(Pages 44-47)

MetroPlan Staff: Mandia Gonzales



Recommendation: This item is for information only and no recommendation is being made.

#### **G. Items from MetroPlan Staff**

MetroPlan Staff: Jeff “Miles” Meilbeck

- Rick Barrett retirement
- Downtown Mile Update
- Lone Tree Planning & Environmental Review (PEL)

Recommendation: This item is for discussion only.

#### **H. Executive Director Contract Discussion and Renewal**

Councilmember McCarthy

Recommendation: Discussion and possible action to approve new contract for Executive Director for FY2022-23

*The Board may vote to go into executive session pursuant to ARS §38-431.03(A)(3) for legal advice or (A)(4) for contract negotiations.*

### **V: CLOSING BUSINESS**

#### **A. ITEMS FROM THE BOARD**

*(Board members may make general announcements, raise items of concern, or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited, and action not allowed.)*

#### **B. NEXT SCHEDULED EXECUTIVE BOARD MEETING**

1. September 1, 2022 at 1:00 PM

#### **C. ADJOURN**

*The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration,*



*unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.*

#### *CERTIFICATION OF POSTING OF NOTICE*

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at [www.metroplanflg.org](http://www.metroplanflg.org) on May 27<sup>th</sup>, 2022 at 9:00 am.

Dated this 27<sup>th</sup> Day of May 2022.

*Rosie Wear*

Rosie Wear, Business Manager

## MINUTES

### Executive Board Meeting

1:00 PM

May 5, 2022

**Join Zoom Meeting:**

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PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of the Flagstaff City Council and/or the Coconino County Board of Supervisors present; however, no formal discussion/action will be taken by members in their role as the Flagstaff City Council and/or Coconino County Board of Supervisors.

***Public Questions and Comments must be emailed to [Rosie.Wear@metroplanflg.org](mailto:Rosie.Wear@metroplanflg.org) prior to the meeting or presented in person at the start of the meeting.***

**NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION**

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).*

**EXECUTIVE BOARD MEMBERS**

- ☒ Jim McCarthy, Flagstaff City Council, Chair
- ☐ Jeronimo Vasquez, Coconino County Board of Supervisors, Vice-Chair **EXCUSED**
- ☐ Patrice Horstman, Coconino County Board of Supervisors **EXCUSED**
- ☒ Austin Aslan, Flagstaff City Council
- ☐ Tony Williams, Mountain Line Board of Directors **EXCUSED**
- ☒ Regina Salas, Flagstaff City Council



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- ☒ Jesse Thompson, Arizona State Transportation Board Member
- ☐ Judy Begay, Coconino County Board of Supervisors (alternate)
- ☐ VACANT, Flagstaff City Council (alternate)

## METROPLAN STAFF

- ☒ Jeff “Miles” Meilbeck, Executive Director
- ☒ David Wessel, Planning Manager
- ☒ Rosie Wear, Business Manager
- ☒ Mandia Gonzales, Transportation Planner

OTHERS IN ATTENDANCE: Michele James (Friends of Flagstaff’s Future), Jeff Bauman (City of Flagstaff), Christine Cameron (City of Flagstaff), Kevin Adam (RTAC)

## I. PRELIMINARY GENERAL BUSINESS

### A. CALL TO ORDER

Chair Jim McCarthy called the meeting to order at 1:03PM.

### B. ROLL CALL – See above.

### C. PUBLIC COMMENT

*(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

There was no public comment presented.

### D. APPROVAL OF MINUTES

Minutes of Regular Meeting: April 7, 2022

(Pages 5-9)

Motion: Chair Jim McCarthy made a motion to approve the April 7, 2022 meeting minutes. Board member Jesse Thompson seconded the motion. Voted 4-0 to approve.

## II. CONSENT AGENDA

*(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)*

There were no items on the consent agenda.

### **III. GENERAL BUSINESS**

#### **A. Federal and State Funding Update**

(Pages 10-12)

MetroPlan Staff: Jeff “Miles” Meilbeck, Executive Director

Recommendation: This item is for discussion only. No recommendation is being made.

Jeff “Miles” Meilbeck presented an update on federal and state funding. No action was taken.

#### **B. FY22 Q3 Report & FY23 Budget**

(Pages 13-23)

MetroPlan Staff: Jeff “Miles” Meilbeck, Executive Director

Recommendation: This item is for discussion only, but the Board may provide direction to staff on a FY 2023 budget.

Jeff “Miles” Meilbeck presented the Q3 financial report and the preliminary FY23 budget. No action was taken.

#### **C. 2022-2023 Strategic Workplan Review**

(Pages 24-42)

MetroPlan Staff: Jeff “Miles” Meilbeck, Executive Director

Recommendation: Staff recommends the Board review and endorse a Strategic Workplan for July 1, 2022 through December 31, 2023.

Jeff “Miles” Meilbeck presented a review the draft Strategic Plan. No action was taken.

#### **D. Stride Forward - Regional Transportation Plan (RTP) update**

(Pages 43-44)

MetroPlan Staff: David Wessel

Recommendation: This item is for information only and no recommendation is being made.



David Wessel presented an update on the Regional Transportation Plan. No action was taken.

**E. Downtown Mile Update**

(Pages 45-48)

MetroPlan Staff: Jeff “Miles” Meilbeck, Executive Director

Recommendation: This item is for information only and no recommendation is being made.

Jeff Meilbeck & Christine Cameron (City of Flagstaff) presented an update on the Downtown Mile Project. No action was taken.

**F. Safe Streets and Roads for All (SS4A) Grant Program**

(Pages 49-51)

MetroPlan Staff: David Wessel, Planning Manager

Recommendation: This item is for information only. No recommendation is being made.

Mandia Gonzales presented about the Safe Streets and Roads for All grant. No action was taken.

**G. Items from MetroPlan Staff**

MetroPlan Staff: Jeff “Miles” Meilbeck, Executive Director

- Amtrak Update
- P2P Nominations

Recommendation: This item is for discussion only.

Staff presented general updates regarding Amtrak and P2P nominations. No action was taken.

**H. Executive Director Contract Discussion and Renewal**

Councilmember Jim McCarthy

Recommendation: Discussion and possible action to approve new contract for Executive Director for FY2022-23

*The Board may vote to go into executive session pursuant to ARS §38-431.03(A)(3) for legal advice or (A)(4) for contract negotiations.*

Motion: Chair Jim McCarthy made a motion to go into Executive Session. Board member Regina Salas seconded the motion. Voted 4-0 to approve.

Regular session resumed at 2:48 pm.

Chair McCarthy has requested that this item be included again as an executive session at the next meeting.

**V: CLOSING BUSINESS**

**A. ITEMS FROM THE BOARD**

*(Board members may make general announcements, raise items of concern, or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited, and action not allowed.)*

In the interest of the public, this item was taken out of order before item IV. H.

Board member Regina Salas expressed gratitude to MetroPlan staff and Kevin Adam at RTAC in their work to bring additional funding to Northern Arizona.

**B. NEXT SCHEDULED EXECUTIVE BOARD MEETING**

1. June 2, 2022 at 1:00 PM

**C. ADJOURN**

Chair McCarthy adjourned the meeting at 2:50 pm.

*The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.*



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6 E Aspen Avenue, Suite 200  
Flagstaff, AZ 86001  
928-266-1293  
www.metroplanflg.org

## STAFF REPORT

**REPORT DATE:** May 25, 2022  
**MEETING DATE:** June 2, 2022  
**TO:** Honorable Chair and Members of the Executive Board  
**FROM:** David Wessel, Planning Manager  
**SUBJECT:** FY2023-2027 Transportation Improvement Program (TIP)

### 1. Recommendation:

**i** Staff recommends the Board adopt the FY2023-2027 Transportation Improvement Program (TIP).

### 2. Related Strategic Workplan Item

**i** MetroPlan is focused:

- Adopts clearly delineated objectives
- Provides ambitious and credible solutions
- Strategically plans for political and financial realities and possibilities

### 3. Background

**i** MetroPlan is mandated to adopt a 5-year program of projects, or TIP. The TIP is required to be updated a minimum of every four years. Last year, MetroPlan elected to rely on the current FY21-25 TIP and has made needed amendments. Traditionally, the TIP is updated annually in concert with partner agencies' capital improvement programs, including ADOT's 5-year construction program. Federal regulation requires an update every 4-years, not annually.

MetroPlan staff recommends a full update for the following reasons:



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- *ADOT and local response to new federal funding including addressing anticipated grant applications in the illustrative year of the TIP.*
- *Adjustments of City programs reflecting carbon neutrality discussion*
- *Need to produce an Annual List of obligated projects*

*The schedule for this year's TIP adoption:*

- *March 7, 2022 – Call to member agencies to submit draft capital improvement programs*
- *March 23, 2022 – TAC Call for Projects*
- *March 28, 2022 - Ad in Daily Sun and web posting: Call for Projects*
- *April 27, 2022 – TAC reviews draft.*
- *May 2, 2022 - Ad and posting: Call for Comments*
- *May 25, 2022 – TAC recommendation to Board for TIP adoption*
- *June 2, 2022 – Board adoption*

*Please recall that most MetroPlan Surface Transportation Block Grant funds (STBG) are used for general planning with a minority of those funds going to the mini-grant program. MetroPlan, working with other MPOs and Councils of Government in Arizona, is discussing with ADOT the potential to increase the suballocation of STBG funds. With the increase in competitive programs under the new federal legislation regular TIP amendments are expected for future applications and potential awards.*

*Staff updated the TIP narrative to reflect changes in dates, agency capital improvement programs, organization names and federal legislation. A call for projects was made in March and this draft was released for public comment in April. No input was received in response to either action.*

## 4. TAC and Management Committee Discussion

- i** *The TAC recommends adoption of the FY2023-2027 TIP. The Management Committee concurs.*



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## 5. Fiscal Impact

- i** *The TIP will ultimately authorize the expenditure of federal transportation funds in the MetroPlan region.*

## 6. Alternatives

- i**
  1. *Adopt the 2023-2027 TIP for consideration by the Board. **Recommended.** This action allows creation of a current TIP that can be amended as new information pertaining to formula awards, grant awards and grant applications becomes available. It documents for the public significant changes in project scope and funding and also meets federal mandate to produce an annual list of obligated projects. **NOTE: Maps still require updating.***
  2. *Defer creation of a new TIP and amend the FY 21-25 TIP to address the pending City Downtown Mile MEGA grant application. **Not recommended.** This action makes the City grant more competitive by placing it in the TIP, as does Alternative #1, but fails to update current projects or produce a list of obligated projects. It may not reduce the number of future amendments, but only defers them.*

## 7. Attachments

- i**
  1. *Draft FY2023-2027 TIP Tables*
  2. *Draft FY2023-2027 TIP (link)*  
[https://www.metroplanflg.org/files/ugd/ef2502\\_156959130a80437f861b342ad73f337a.pdf](https://www.metroplanflg.org/files/ugd/ef2502_156959130a80437f861b342ad73f337a.pdf)
  3. *Current TIP (link)*  
<https://www.metroplanflg.org/fy2021-25-adopted-tip>

**Table 1. Arizona Department of Transportation: 5-Year Highway Construction Program**

Updated: 4-20-2022

Sponsor	Proj ID	Project name - location - description	Fund	Project cost	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total 2023-2027
ADOT	100188	Airport Road TI UP I-17 MP 337.3 to MP 338.3 Bridge replacement	NHPP	\$ 11,180,000	\$ 1,680,000		\$9,500,000				\$ 9,500,000
ADOT	7863	B40 Rio de Flag Bridge Route 66 from Humphreys to Sitgreaves Bridge replacement	NHPP	\$ 6,519,000	\$ 6,519,000						\$ 0
TOTALS					\$ 6,519,000	\$ 0					\$ 9,500,000
Phase Codes: s = study; d = design; r = right-of-way; c = construction; u = utilities											

**Table 2. FMPO proposed and unfunded projects on Arizona Department of Transportation system**

Updated 4-20-2022

Sponsor	Proj ID	Project name - location - description	Fund	Project cost	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total 2023-2027
ADOT	100578	Lone Tree/I-40 Traffic Interchange I-40 at MP196.5 New interchange	STP	\$ 123,623,000			-- ILLUSTRATIVE PROJECT ONLY --			\$ 123,623,000	\$ 123,623,000
TOTALS										\$ 123,623,000	\$ 123,623,000
Phase Codes: s = study; d = design; r = right-of-way; c = construction; u = utilities											

tab

**Table 3. FMPO Surface Transportation Block Grant (STBG) projects***Updated 4-20-2022*

<i>Sponsor</i>	<i>Proj ID</i>	<i>Project name - location - description</i>	<i>Fund</i>	<i>Project cost</i>	<i>FY 2022</i>	<i>FY 2023</i>	<i>FY 2024</i>	<i>FY 2025</i>	<i>FY 2026</i>	<i>FY 2027</i>	<i>Total 2022-2027</i>
FMPO	100120	<b>General administration and planning</b> See Unified Planning Work Program	STBG Local	\$ 484,164	\$ 433,793 \$ 26,221						\$ 0
FMPO	100120	<b>General administration and planning</b> See Unified Planning Work Program	STBG Local	\$ 484,163		\$ 456,566 \$ 27,597					\$ 484,163
FMPO	100120	<b>General administration and planning</b> See Unified Planning Work Program	STBG Local	\$ 484,163			\$ 456,566 \$ 27,597				\$ 484,163
FMPO	100120	<b>General administration and planning</b> See Unified Planning Work Program	STBG Local	\$ 484,163				\$ 456,566 \$ 27,597			\$ 484,163
FMPO	100120	<b>General administration and planning</b> See Unified Planning Work Program	STBG Local	\$ 484,163					\$ 456,566 \$ 27,597		\$ 484,163
FMPO	100120	<b>General administration and planning</b> See Unified Planning Work Program	STBG Local	\$ 456,566						\$ 456,566 \$ 27,597	\$ 484,163
City of Flagstaff	TBD	<b>Missing Sidewalk Constuction Program</b> Various federal-aid eligible and local roads HURF Exchange	STBG Local	\$ 400,000		\$ 267,000 d,c	\$ 50,000 \$ 83,000 c				\$ 50,000
City of Flagstaff	TBD	<b>Lone Tree Corridor</b> Zuni Drive to J.W. Powell Boulevard Improve intersections, widen roadway Authorization Request	STBG Local	\$ 8,000,000						\$ 8,000,000	
City of Flagstaff	TBD	<b>Downtown Mile Master Plan</b> Florence/Walnut to Ponderosa Parkway Integrate rail, flood, transit , highway, transit and ped/bike designs	STBG/PL Local	\$ 2,000,000	\$ 490,000 \$ 1,510,000						

City of Flagstaff	TBD	<b>Downtown Mile*</b> Florence/Walnut to Ponderosa Parkway Construct integrated rail, flood, transit, highway, transit and ped/bike design MEGA grant	STBG Local	\$ 40,000,000						\$ 23,000,000 \$ 17,000,000	\$ 40,000,000
COF	TBD	<b>Priority ITS Corridor Smart Signals</b> Corridor to be determined Smart signal and fiber communications ATCMTD grant	STBG Local 5307	\$ 3,000,000						\$ 1,500,000 \$ 1,500,000	\$ 1,500,000
<b>TOTALS</b>					<b>\$ 2,460,014</b>	<b>\$ 751,163</b>	<b>\$ 617,163</b>	<b>\$ 484,163</b>	<b>\$ 484,163</b>	<b>\$ 51,484,163</b>	<b>\$ 43,970,817</b>

Phase Codes: s = study; d = design; r = right-of-way; c = construction; u = utilities

\* MEGA Grant 2022 funds are budgeted local tax funds and secured or in process private development funds. ADOT funds for bridge replacement are budgeted and shown as STBG \$2.6M.

Actual source of other federal funds may change. Grant projects and funds will be advanced if awarded.

<b>Table 4. Non-Federal Aid Projects on the Federal Aid System</b>											
<i>Updated 4-20-2022</i>											
<i>Sponsor</i>	<i>Proj ID</i>	<i>Project name - location - description</i>	<i>Fund</i>	<i>Project cost</i>	<i>FY 2022</i>	<i>FY 2023</i>	<i>FY 2024</i>	<i>FY 2025</i>	<i>FY 2026</i>	<i>FY 2027</i>	<i>Total 2023-2027</i>
COF		<b>Lone Tree Railroad Overpass</b> Butler Ave to Route 66 Construct new road and railroad overpass	420	\$ 72,000,000	\$ 8,686,681	\$ 3,500,000	\$ 8,000,000	\$ 25,000,000	\$ 25,000,000		\$ 61,500,000
					d,r	d	r	c	c	c	
COF		<b>John Wesley Powell Blvd - Airport</b> Lake Mary Road to Pulliam Drive New road construction	419	\$ 14,502,000			\$ 502,000	\$ 7,000,000	\$ 7,000,000		\$ 14,502,000
							d	c	c		
COF		<b>Lone Tree Road Widening</b> Pine Knoll Dr to J.W. Powell Blvd Road widening	419	\$ 30,000,000						\$ 10,000,000	\$ 10,000,000
										d,c	
COF		<b>Lone Tree Road Widening</b> Butler Ave to Pine Knoll Dr Road widening	419	\$ 11,900,000	\$ 250,000	\$ 1,650,000	\$ 1,000,000	\$ 2,000,000	\$ 5,000,000	\$ 2,000,000	\$ 11,650,000
					d	d					
COF		<b>Butler Avenue Widening</b> Herold Ranch Rd to Sinagua Heights Dr Road widening	419	\$ 16,214,076	\$ 5,294,076	\$ 1,364,000	\$ 5,056,000	\$ 4,500,000			\$ 10,920,000
					d	dc	c	c	c		
COF		<b>Pedestrian-Bicycle-FUTS Projects</b> Various Design and construct new facilities FY23-27 expenditures are annual averages	419	\$ 14,388,000	\$ 7,038,000	\$ 1,470,000	\$ 1,470,000	\$ 1,470,000	\$ 1,470,000	\$ 1,470,000	\$ 7,350,000
						c	c	c	c		
COF		<b>West Route 66 Intersection</b> Intersection to be determined Intersection reconstruction	419	\$ 2,700,000			\$ 1,350,000		\$ 1,350,000		\$ 2,700,000
							d,c		c		



COF	100128	<b>Country Club / Oakmont Intersection</b> Country Club Dr and Oakmont Dr Intersection reconstruction	419	\$ 1,115,000		\$ 115,000	\$ 500,000	\$ 500,000			\$ 1,115,000
COF		<b>San Francisco - Franklin Signal</b> San Francisco - Franklin Install new signal	419	\$ 400,000							\$ 0
COF	100129	<b>Beulah Boulevard Extension</b> Forest Meadows St to Yale St Construct new street	Trans	\$ 16,520,533	\$ 7,355,616	\$ 9,164,937					\$ 9,164,937
CC	TBD	<b>Ancient Trail Overlay/Shoulders</b> Kachina Tr to Tonalea Tr Mill and overlay; add shoulders	CC	\$ 594,000				\$ 54,000	\$ 540,000		\$ 594,000
CC	100583	<b>Kachina Trail Overlay</b> Ancient Tr to Kona Tr Mill and overlay	CC	\$ 450,000			\$ 450,000				\$ 450,000
CC	100606	<b>Stardust Lane Overlay/Shoulders</b> Silver Saddle Rd to McGee Rd Mill and overlay; add shoulders	CC	\$ 2,195,000					\$ 2,195,000		\$ 2,195,000
<b>TOTALS</b>					<b>\$ 28,624,373</b>	<b>\$ 19,552,058</b>	<b>\$ 18,328,000</b>	<b>\$ 40,524,000</b>	<b>\$ 42,555,000</b>	<b>\$ 13,470,000</b>	<b>\$ 134,429,058</b>

Phase Codes: s = study; d = design; r = right-of-way; c = construction; u = utilities

**Table 5. FY2023-2027: Transit Projects within the FMPO-area**

updated: J 24-Mar-22

Line #	Project Description	Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Local Cost **	Federal Cost	Total Cost
1	Operating Assistance, including Project	5307, including STIC	\$10,324,022	\$11,136,354	\$11,855,650	\$12,088,151	\$12,325,302	\$12,567,196	\$46,948,104	\$23,348,571	\$70,296,675
2	Passenger Shelters, Signs, and Poles	5307, STBG State Flex	\$101,978	\$135,000	\$150,000	\$165,000	\$180,000	\$210,000	\$188,396	\$753,582	\$941,978
3	Preventative Maintenance	STBG Local	\$353,750	\$459,875	\$473,671	\$487,881	\$502,518	\$517,594	\$559,058	\$2,236,231	\$2,795,289
4	Downtown Connection Ctr - Construct	5339	\$31,138,260						\$15,463,260	\$15,675,000	\$31,138,260
5	Replacement Buses (Electric, total of 2)	5339	\$2,000,000						\$400,000	\$1,600,000	\$2,000,000
6	Operations Support Vehicles	5339	\$300,000						\$60,000	\$240,000	\$300,000
7	Phase 1 Campus Bus Storage: CDL Test Course and training materials	5307, 5339	\$4,375,581						\$875,116	\$3,500,465	\$4,375,581
8	Phase 1 Campus Bus Storage: CDL Test Course and training materials	Appropriation	\$3,237,500						\$647,500	\$2,590,000	\$3,237,500
9	Kaspar Electrification Infrastructure	5339	\$1,615,148						\$323,030	\$1,292,118	\$1,615,148
10	Support Vehicles	unfunded						\$300,000	\$60,000	\$240,000	\$300,000
11	Bus Training Simulator	unfunded						\$380,000	\$76,000	\$304,000	\$380,000
12	Passenger Wayfinding - Technology	unfunded						\$300,000	\$60,000	\$240,000	\$300,000
13	IT - Safety & Security Package	unfunded						\$500,000	\$100,000	\$400,000	\$500,000
14	Plans and Planning, non-operations (TOD, Corridor, Mobility/OnDemand Studies)	unfunded						\$900,000	\$180,000	\$720,000	\$900,000
15	Replacement Paratransit Vehicles	unfunded						\$1,100,000	\$220,000	\$880,000	\$1,100,000
16	High-Capacity Transit Route -Engineering and Environmental	unfunded						\$2,281,919	\$580,000	\$1,701,919	\$2,281,919
17	Acquisition of Property for Mountain Line Expansion	unfunded						\$2,500,000	\$500,000	\$2,000,000	\$2,500,000
18	Park n Ride Transit Center	unfunded						\$3,000,000	\$600,000	\$2,400,000	\$3,000,000
19	General Routes - Fleet Expansion	unfunded						\$5,000,000	\$1,000,000	\$4,000,000	\$5,000,000
20	Downtown Connection Ctr - Construct	unfunded						\$6,000,000	\$1,200,000	\$4,800,000	\$6,000,000
21	General Route Infrastructure Improvements	unfunded						\$6,400,000	\$1,280,000	\$5,120,000	\$6,400,000
22	NAU McConnell Dr Multimodal Improvements	unfunded						\$7,000,000	\$1,400,000	\$5,600,000	\$7,000,000
23	Electrification Infrastructure	unfunded						\$10,000,000	\$2,000,000	\$8,000,000	\$10,000,000
24	New Bus Way - Various Locations	unfunded						\$10,000,000	\$2,000,000	\$8,000,000	\$10,000,000
25	Kaspar Maintenance, Storage and Electrification	unfunded						\$10,000,000	\$2,000,000	\$8,000,000	\$10,000,000
26	High-Capacity Transit - Fleet Expansion	unfunded						\$10,000,000	\$2,000,000	\$8,000,000	\$10,000,000
27	Replacement Buses (Hybrid/Electric, total of 12)	unfunded						\$12,000,000	\$2,400,000	\$9,600,000	\$12,000,000
28	First Last Mile Infrastructure (capital)	unfunded						\$13,100,000	\$2,620,000	\$10,480,000	\$13,100,000
29	High-Capacity Transit - Acquisition/Design/Construction	unfunded						\$27,000,000	\$5,400,000	\$21,600,000	\$27,000,000
30	Bus Storage Facility (Campus Location)	unfunded						\$29,000,000	\$5,800,000	\$23,200,000	\$29,000,000
<b>TOTAL ALL CATEGORIES</b>			<b>\$53,446,239</b>	<b>\$11,731,229</b>	<b>\$12,479,321</b>	<b>\$12,741,032</b>	<b>\$13,007,820</b>	<b>\$170,056,709</b>	<b>\$96,940,463</b>	<b>\$176,521,887</b>	<b>\$273,462,350</b>

Fiscal Year is local fiscal year of July 1 thru June 30 to express year of obligation.

\*\*Local Match increases by an average of 2% annually. Local match is combination of

**Table 6a. FTA Section 5310 transit projects within the FMPO area**

Updated 4-20-2022

Agency	FY - Applied	Location	Project description	Fund type	Local cost	Federal cost	Total cost
Civic Service Institute - NAU	2022	Small Urban	Senior Companion Program - Door-to-door	5310 - Operating	\$ 10,000	\$ 10,000	\$ 20,000
Hozhoni Foundation, Inc.	2022	Small Urban	Vehicle Replacement - Transit Works	5310 - Capital	\$ 20,509	\$ 74,557	\$ 95,066
Quality Connections	2022	Small Urban	Vehicle Replacement - minivan with lift	5310 - Capital	\$ 12,339	\$ 44,870	\$ 57,209
NAIPTA	2022	Small Urban	Mobility management	5310 - Mblty mgmt	\$ 26,833	\$ 107,531	\$ 134,364
Mountain Line	2022	Small Urban	ADA Plus - Year 2	5310 - Operating	\$ 115,943	\$ 115,943	\$ 231,886
Mountain Line	2022	Small Urban	Taxi voucher program	5310 - Operating	\$ 75,000	\$ 75,000	\$ 150,000
Mountain Line	2022	Small Urban	Bus stop mobility program - Year 2	5310 - Capital	\$ 20,000	\$ 80,000	\$ 100,000
Mountain Line	2022	Small Urban	Website Accessibility	5310 - Capital	\$ 10,000	\$ 40,000	\$ 50,000
<b>TOTALS</b>					\$ 290,624	\$ 547,901	\$ 838,525

**Table 6b. FTA Section 5311 transit projects within the FMPO area**

Updated 4-20-2022

Agency	FY - Pending	Location	Project description	Fund type	Local cost	Federal cost	Total cost
NAIPTA	2022	Rural	Administration	5311	Pending		
NAIPTA	2022	Rural	Vanpool Service Contract Year 2	5311	Pending		
<b>TOTALS</b>					\$ 0	\$ 0	\$ 0

**Table 7. Safety projects with the FMPO area**

Updated 4-20-2022

Sponsor	Proj ID	Project name - location - description	Fund	Project cost	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total 2023-2027
ADOT	100997	Transwestern Road/I-40 Variable Speed Signs/Operations Various locations Variable speed limit signs/operations equip	HSIP	\$ 3,665,000	\$ 637,000		\$ 3,000,000				\$ 3,000,000
COF	101020	Fourth/Cedar/Lockett Roundabout Fourth St/Cedar Ave/Lockett Rd Reconstruct intersection as roundabout	HSIP Local	\$ 4,128,905	\$ 450,000 \$ 55,500	\$ 92,398 \$ 530,813	\$ 1,385,969 \$ 1,614,225				\$ 1,478,367 \$ 2,145,038
<b>TOTALS</b>						\$ 623,211	\$ 6,000,194				\$ 6,623,405

Phase Codes: a = ADOT administration fee; s = study; d = design; r = right-of-way; c = construction; u = utilities

**Table 8. Pavement preservation & Bridge Repair projects within the FMPO area**

Updated 4-20-2022

Sponsor	Proj ID	Project name - location - description	Fund	Project cost	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total 2023-2027
ADOT	100241	<b>I-17 Pavement Preservation SB</b> County line to McConnell Dr bridge Pavement preservation (in NACOG Regional TIP)	NHPP	\$36,286,000	\$35,900,000 c						\$0
ADOT	100199	<b>Cosnino Road TI Underpass</b> I-40 at Cosnino Rd Bridge rehabilitation	NHPP	\$4,500,000					\$500,000 d	c	\$500,000
ADOT	8808	<b>Winona TI Underpass</b> I-40 at Townsend-Winona Rd Bridge rehabilitation	NHPP	\$5,300,000	\$5,300,000 c						\$0
ADOT	101004	<b>SR89A to I-40B Pavement</b> MP 402 to MP 403 Pavement preservation	NHPP	\$7,287,000	\$6,877,000 c						\$0
COF	TBD	<b>Overlay - Chip Seal</b> varies	HURF	varies	\$2,785,530 c	\$2,100,000	\$2,100,000	\$2,100,000	\$2,100,000	\$2,100,000	\$10,500,000
COF	TBD	<b>Pavement Overlay</b> varies	RRSS	varies	\$1,181,451 c	\$5,000,000 c	\$6,000,000 c	\$6,500,000 c	\$7,000,000 c	\$7,000,000 c	\$31,500,000
COF	TBD	<b>Pulliam Drive</b>  Road reconstruction and utility replacement	RRSS	\$1,500,000				\$1,500,000 c		c	\$1,500,000
COF	TBD	<b>West Flag Quadrant Repairs</b> varies Pavement preservation	RRSS	\$3,259,480	\$3,259,480 c						\$0
COF	TBD	<b>Coconino Estates</b> All roads Street reconstruction	RRSS	\$10,972,422	\$9,408,076 c	\$1,564,346 c					\$1,564,346
CC		<b>Kachina Trail</b> Kona Trail to Tolani Trail Overlay					\$35,250 d				\$35,250
<b>TOTALS</b>					<b>\$64,711,537</b>	<b>\$8,664,346</b>	<b>\$8,100,000</b>	<b>\$10,100,000</b>		<b>\$9,100,000</b>	<b>\$45,599,596</b>

Phase Codes: s = study; d = design; r = right-of-way; c = construction; u = utilities



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## STAFF REPORT

**REPORT DATE:** May 25, 2022  
**MEETING DATE:** June 2, 2022  
**TO:** Honorable Chair and Members of the Executive Board  
**FROM:** Rosie Wear, Business Manager  
**SUBJECT:** FY22-23 Unified Planning Work Program Amendment #3

### 1. Recommendation:

**i** Staff recommends the Board amend the 2022-2023 Unified Planning Work Program (UPWP).

### 2. Related Strategic Workplan Item

**i** N/A

### 3. Background

**i** MetroPlan is required to maintain a current Unified Planning Work Program (UPWP) as a condition of receiving Federal funding through the State. The UPWP is used by all Metropolitan Planning Organizations nationally as a tool for monitoring and evaluating local performance. Federal definition of a Unified Planning Work Program (UPWP) is “a statement of work identifying the planning priorities and activities to be carried out within a metropolitan planning area. At a minimum, a UPWP includes a description of the planning work and resulting products, who will perform the work, time frames for completing the work, the cost of the work, and the source(s) of funds” (23 CFR 450.104).

The current MetroPlan UPWP is for a two year period -- July 2021 through June 2023 -- and was originally adopted by the Board in May 2021.

The UPWP does not always need to be amended. MetroPlan is amending the UPWP to reflect the actual carryforwards from FY2021 for all grants, funding increases for PL and



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*5305d, a new award of Carbon Reduction Program (CRP) funds, and the award of 5305e funds for the Creative Local Match Plan (CLMP) in partnership with Mountain Line.*

*Additional changes include a revision to the match rate for the FTA fund narrative and description of Carbon Reduction Funds.*

## 4. Fiscal Impact

- i** *This amendment will obligate the new CRP and 5305e funds with ADOT so that they can be spent.*

## 5. Alternatives

- i**
  - 1) *Amend the UPWP. This alternative would properly document the changes to the FY2022-2023 UPWP and would meet one of MetroPlan's contractual commitments to the State. **Recommended.***
  - 2) *Do not Amend the UPWP. This alternative is not recommended*

## 6. Attachments

- i**
  - 1. [Amended UPWP DRAFT](#) (Changes highlighted in yellow) (link only)



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## STAFF REPORT

**REPORT DATE:** May 23, 2022  
**MEETING DATE:** June 2, 2022  
**TO:** Honorable Chair and Members of the Board  
**FROM:** Jeff “Miles” Meilbeck, Executive Director  
**SUBJECT:** Executive Board Meeting Location and Approach

### 1. Recommendation:

**i** Staff recommends that the MetroPlan Executive Board choose a location and approach for FY 2023 Board Meetings.

### 2. Related Strategic Workplan Item

**i** MetroPlan is fair and equally representative

### 3. Background

**i** MetroPlan has been holding virtual board meetings with limited physical presence since March 2020. We have looked into options for holding in – person meetings, and we also want to maintain capacity for virtual presence for any Board members who wish to participate virtually.

### 4. TAC and Management Committee Discussion

**i** NA. This item was not discussed with the TAC or Management Committee

### 5. Fiscal Impact

**i** Other than currently undetermined costs to rent the City Hall facility, staff time costs are nominal for all options and can be absorbed within existing budget line items.



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## 6. Alternatives

- i** 1. Hold hybrid Executive Board meetings at the Mountain Line facility at 3773 N Kaspar in Flagstaff. The advantages of this option are that the conference room is large, there is no cost, the room is consistently available, and capacity for video calling is via Zoom, the system MetroPlan uses. The disadvantages are that travel to and from the meeting location for attendance and set up is required each month.
- 2. Hold hybrid Executive Board meetings at MetroPlan's office at 6 East Aspen. This option is the most convenient and flexible for staff. However, the conference room is small and cannot seat all 7 Board members and staff. This is the approach MetroPlan has been using the past two years.
- 3. Hold hybrid Executive Board meetings at City Hall. This option is least convenient because the space is less available, there is a cost to use the space (to be determined) and the video call in feature is via Teams.
- 4. Shift to 100% virtual meetings. MetroPlan will likely be pursuing a program to encourage people to reduce vehicle miles travelled and to work from home as much as possible. This option is consistent with reducing green house gas emissions and puts MetroPlan in a "walk the talk" position. This option is also most time efficient for all because less travel is required and no additional facility is needed. However, at least two Board members have expressed interest in returning to in person meetings and there are both tangible and intangible benefits in being able to see people face to face. Further, most MetroPlan member agencies have returned to in person meetings so we may want to conform.

## 7. Attachments

- i** None





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## STAFF REPORT

**REPORT DATE:** May 26, 2022  
**MEETING DATE:** June 2, 2022  
**TO:** Honorable Chair and Members of the Board  
**FROM:** Jeff “Miles” Meilbeck, Executive Director  
**SUBJECT:** Federal and State Funding Update

### 1. Recommendation:

**i** *This item is for discussion only. No recommendation is being made.*

### 2. Related Strategic Workplan Item

**i** *Secure \$2 Million in additional resources, including Signal Technology, by 12-31-2022.*

### 3. Background

**i** *There are many developing items related to state and federal funding.*

#### *Highlights:*

- After passing the House Transportation Committee, where Councilmember Salas provided testimony, HB2396 ran into an obstacle as the House Appropriations Committee Chairwoman indicated that she would not hear the bill in her committee as she was opposed to including local transportation projects in the state budget. 90% of the projects in HB2396 are local. In response, an alternative list of state highway projects from across Greater Arizona was developed to meet her criteria for consideration as part of the state budget negotiations. However, when updated on the bill's status, the Senate President indicated that she was opposed to that direction and supported the original list of local projects included in HB2396. She*



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*indicated that she would be advocating for those local projects in the budget meetings occurring between House and Senate leadership. The House Appropriations Committee Chairwoman is another participant in those leadership meetings. Leadership in both chambers have expressed support for including Greater Arizona transportation projects in the state budget but as part of the negotiations, they will need to reach an agreement on whether local projects will be included.*

- *Council of Government (COG) and Metropolitan Planning Organization (MPO) Directors formed a Task Force to explore opportunities in the Bipartisan Infrastructure Law (BIL) The goal is to arrive at a joint request to ADOT for how funding is distributed. It appears that MetroPlan may be eligible to receive additional formula funding. Staff will provide a brief overview of the numbers and approach for discussion.*

*A resolution has been drafted that makes the case for direct pass through funding of Surface Transportation Block Grant (STBG) Funds.*

- *ADOT staff have been extremely accessible and responsive to requests for information and discussion. In the past several weeks ADOT has held 3 in depth meetings with COG's, MPO's and the Rural Transportation Advocacy Council (RTAC) to share information and engage in discussion.*
- *MetroPlan received a \$160,000 grant in partnership with Mountain Line to identify creative local match funding opportunities. Mountain Line's Estalla Hollander wrote the grant. MetroPlan submitted the grant and is managing it in collaboration with Mountain Line.*
- *Staff are researching and intend to apply for a Safe Streets for All (SS4A) grant related to bicycle and pedestrian funding.*

#### *Considerations:*

*An observation from the April 7, 2022 Strategic Advance was that staffing levels are a threat to successful grant funding. A discussion about how to maximize opportunities for grant funding and project delivery under the Bipartisan Infrastructure Law (BIL) will be placed in the next Board agenda.*



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## 4. TAC and Management Committee Discussion

- i** *Technical Advisory Committee (TAC) and Management Committee members supported the resolution requesting that ADOT directly pass through STBG funding to MPO's and COG's.*

## 5. Fiscal Impact

- i** *The fiscal impacts are still being studied, and distribution tables are being developed by Federal and State governments.*

## 6. Alternatives

- i** *None provided.*

## 7. Attachments

- i** *Draft Resolution*

## **DRAFT Resolution Related to Bipartisan Infrastructure Law (BIL) Funding**

- Whereas, Arizona will receive a \$224.6M increase in Federal funding in FY 22 increasing to a \$304M annual increase over the next 5 years, and
- Whereas, there are dozens of funding programs with myriad requirements and limitations the Arizona Department of Transportation (ADOT) is responsible to consider and manage, and
- Whereas, Central Arizona Governments (CAG), Central Yavapai Metropolitan Planning Organization (CYMPO), Flagstaff Metropolitan Planning Organization (MetroPlan), Lake Havasu Metropolitan Planning Organization (LHMPO), Maricopa Association of Governments (MAG), Northern Arizona Council of Governments (NACOG), Pima Association of Governments (PAG), Sierra Vista Metropolitan Planning Organization (SVMPO), Southeastern Arizona Governments Organization (SEAGO), Sun Corridor Metropolitan Planning Organization (SCMPO), Western Arizona Council of Governments (WACOG), and Yuma Metropolitan Planning Organization (YMPO) recognize and respect the limitations and challenges faced by ADOT in managing the funding streams within the Bipartisan Infrastructure Law (BIL), and
- Whereas, the Casa Grande Resolves guide and constrain the distribution of funds by the State of Arizona, and
- Whereas, funding that is either directly passed through to Metropolitan Planning Organizations (MPO's) and Councils of Government (COGS's), or managed by the State on behalf of those MPO's and COGs does not impact the Casa Grande Resolves formula, and
- Whereas, Surface Transportation Block Grant (STBG) funding is the most flexible source of formula funds under federal law, and
- Whereas, the State will receive \$218,951,102 of STBG funding in FY 2022, and
- Whereas, \$88,107,852 of the FY 2022 STBG funding is apportioned in the federal register for anywhere in the State, and
- Whereas, \$68,371,092 of the FY 2022 STBG funding is apportioned in the federal register to MAG, and
- Whereas, \$14,468,484 of the FY 2022 STBG funding is apportioned in the federal register to PAG, and
- Whereas, \$12,160,987 of the FY 2022 STBG funding is apportioned in the federal register for populations greater than 50,000 and less than 200,000, and
- Whereas, \$10,325,387 of the FY 2022 STBG funding is apportioned in the federal register for populations greater than 5,000 and less than 50,000, and
- Whereas, \$13,680,684 of the FY 2022 STBG funding is apportioned in the federal register for populations less than 5,000, and
- Whereas, MAG, PAG, and Greater Arizona COGS and MPO's were all formed under federal, state and local regulation to manage transportation funding in their jurisdictions, and
- Whereas, MAG, PAG and Greater Arizona COGS and MPO's have the legal capacity and authority to manage federal funds, and
- Whereas, ADOT has discretion to decide how STBG funds for designated for areas with populations less than 200,000 will be passed through, and
- Whereas the organization responsible for spending the STBG funding does not increase or decrease the overall amount of funding spent in the region, and

- Whereas, the State will retain authority and discretion to utilize \$88,107,852 of STBG funding anywhere in the State in FY22, and
- Whereas, the BIL is a five (5) year term beginning in FY 2022 and ending in FY 2027, and
- Whereas, the State utilizes census formulas to calculate and document distribution of funds to areas of the State based on population
- Whereas, the COGS and MPOS can apportion funds to State highways and facilities through COG and MPO planning processes
- Whereas, ADOT has a voting seat on the COGS and MPOs of Greater Arizona (is this accurate for all?), and
- Whereas, ADOT will continue to influence where funds are spent even when those funds are directly passed through to COGS and MPO's
- Whereas, we believe in empowering COGS and MPO's to do the jobs they were created for by providing them with adequate resources, and
- Whereas, the BIL represents a \$224.6 Million increase in FY 2022 alone, and
- Whereas rural COGs and MPO's have not had an increase in direct pass through of STBG funding in over 10 years, and
- Whereas it is equitable and appropriate and right for all agencies including ADOT, COGs and MPO's to have increased capacity to plan and build infrastructure as a result of significant funding increases represented by BIL,
- Now therefore, be it resolved that the undersigned organizations hereby request that:
  - 100% of STBG apportionments as published in the federal register to areas with populations greater than 50,000 and less than 200,000 be passed through to MAG, PAG and MPO's using ADOT census formulas, and that
  - 100% of STBG apportionments as published in the federal for populations greater than 5,000 and less than 50,000 be passed through to MAG, PAG, COGS and MPOS using ADOT census formulas, and that
  - 100% of STBG apportionments as published in the federal register for populations less than 5,000 be passed through to MAG, PAG, COGS and MPOS using ADOT census formulas



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## STAFF REPORT

REPORT DATE: May 26, 2022

MEETING DATE: June 2, 2022

TO: Honorable Chair and Members of the Executive Board

FROM: Jeff "Miles" Meilbeck, Executive Director

SUBJECT: FY23 Budget Discussion and Requested Adoption

### 1. Recommendation:

**i** Staff recommends the Board adopt the FY 2023 budget totaling \$2,273,215.16

### 2. Related Strategic Workplan Item

**i** Strategically plans for political and financial realities and possibilities

### 3. Background

**i** Adopting an annual budget and 5-year financial plan for MetroPlan provides the level of forethought and fiscal responsibility needed for MetroPlan to continue to thrive. By reviewing actual expenses and projecting trends, MetroPlan is better able to plan for the future, take corrective action, capitalize on opportunities, and ensure that financial resources are aligned with organization goals.

On May 5, 2022, the Executive Board reviewed the third quarter FY 2022 Budget Report and the FY 2023 preliminary budget.

#### Fiscal Year 2023 Budget

The Fiscal Year 2023 Budget continues current staffing levels and operating expenses.

- The salary and ERE budget increases due to salary and benefit adjustments, but no additional staff are being hired.
- The operating budget decreases due to a savings in insurance and legal fees.



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- *The travel budget increases to recognize a return to travel, the addition of a staff person in 2022, and funding some of the travel expenses of the MetroPlan Board*
- *The capital budget apportions funds to accomplish the planning and capital projects in our draft Strategic Workplan including Stride Forward, the Downtown Mile, West Route 66 and others.*

### Considerations:

*Staff have set a target of maintaining a \$100,000 fund balance which is approximately 3 months of operating expenses. The 5 year plan indicates that we will end the period at close to \$200,000 in fund balance which is close to a 6 month contingency. Given that all of MetroPlan's grants are on a reimbursement basis, a 6 month cash contingency seems more than adequate.*

*Staff are hopeful that discussions with ADOT will result in additional revenues being directed to MetroPlan in FY 2023. However, the budget being adopted is conservative and assumes status quo and currently awarded grant revenues.*

*Staff will bring a revised budget to the Board for adoption mid-year should our discussions with ADOT prove successful.*

## 4. Fiscal Impact

- i** *The FY 2023 Budget provides a 5 Year Plan which demonstrates that MetroPlan is solvent and sustainable through FY 2027.*

## 5. Alternatives

- i**
  - 1) *Adopt the FY 23 Budget and 5 Year Plan as provided.*
  - 2) *Make adjustments to the FY23 Budget.*
  - 3) *Postpone budget adoption. This alternative is not recommended because MetroPlan is obligated to adopt a budget before July 1, 2022. As a non-profit, MetroPlan can always amend our budget after adoption.*

## 6. Attachments

- i** *FY23 Recommended Budget and 5 Year Financial Plan.*

# FY23 DRAFT Budget and Five Year Plan

## Summary Report

FY2022		FY2023	FY2024	FY2025	FY2026	FY2027
Budget	Year End Estimates	DRAFT Budget	Estimate	Estimate	Estimate	Estimate
<b>Revenue</b>						
Formula Grants	1,719,197.68	945,055.71	2,075,506.01	967,248.58	967,248.58	967,248.58
Competitive Grants		-				
Local Revenue	171,571.88	147,074.87	226,609.12	41,900.73	30,100.00	30,100.00
Transfer (to)/from Fund Balance	(28,876.04)	(29,759.16)	(28,899.97)	(5,549.44)	6,251.26	6,251.22
<b>Total Revenue</b>	<b>1,861,893.52</b>	<b>1,062,371.42</b>	<b>2,273,215.16</b>	<b>1,003,599.86</b>	<b>1,003,599.84</b>	<b>1,003,599.80</b>
<b>Expenses</b>						
	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>FY2026</b>
	<b>Budget</b>	<b>DRAFT Budget</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>
Salary/ERE	492,408.88	454,060.48	545,219.49	556,108.88	567,225.60	578,564.65
Operating	81,364.40	69,215.94	70,852.00	71,212.00	71,212.00	71,212.00
Travel	10,100.00	10,100.00	15,000.00	15,000.00	15,000.00	15,000.00
Projects	1,278,020.24	528,995.00	1,642,143.66	361,278.98	350,162.24	338,823.18
<b>Total Expenditures</b>	<b>1,861,893.52</b>	<b>1,062,371.42</b>	<b>2,273,215.16</b>	<b>1,003,599.86</b>	<b>1,003,599.84</b>	<b>1,003,599.80</b>
Revenue less Expenses		0.00	0.00	0.00	0.00	0.00
Year End Fund Balance		175,707.89	204,607.86	210,157.30	203,906.05	197,654.79
						191,403.57



Chart 1: FY22 Budget to Projected

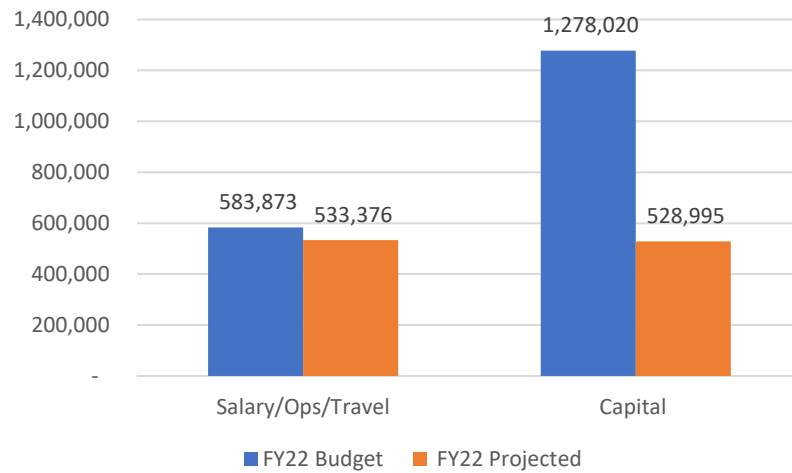


Chart 2: FY22 Projected

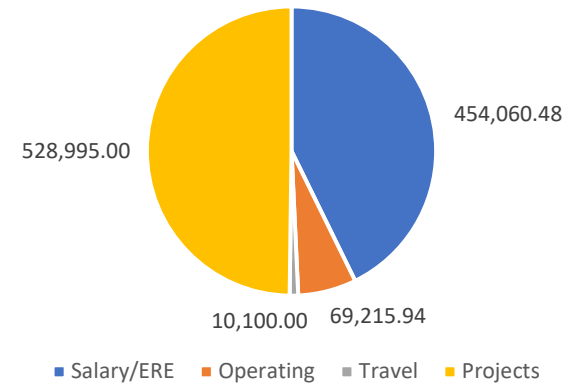
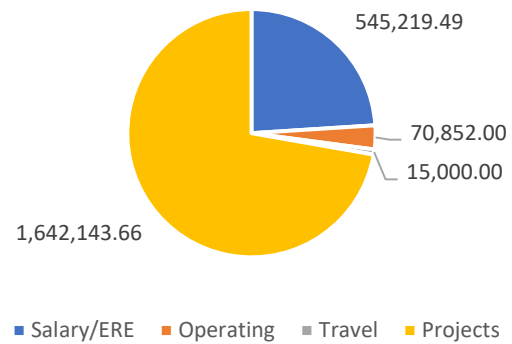


Chart 3: FY2023 Budgeted



**FY23 DRAFT Budget and Five Year Plan**  
*Detailed Report*

	<b>FY 2022 Budget</b> <i>10/7/2020</i>	<b>FY22 Year End</b> <b>Estimates</b> <i>as of 3/31/2022</i>	<b>FY 2023</b> <b>Budget</b>	<b>FY 2024</b> <b>Projected</b>	<b>FY 2025</b> <b>Projected</b>	<b>FY 2026</b> <b>Projected</b>	<b>FY 2027</b> <b>Projected</b>
<b>Revenue:</b>							
Federal Grants			-	-	-	-	-
STBG	870,843.17	333,315.88	1,021,848.17	466,761.00	466,761.00	466,761.00	466,761.00
PL	217,348.03	111,936.60	259,801.43	154,390.00	154,390.00	154,390.00	154,390.00
CRP	-	-	313,111.16	156,555.58	156,555.58	156,555.58	156,555.58
SPR	310,125.62	239,289.98	195,835.64	125,000.00	125,000.00	125,000.00	125,000.00
5305d	102,480.86	42,113.25	124,909.61	64,542.00	64,542.00	64,542.00	64,542.00
5305e	218,400.00	218,400.00	160,000.00				
<b>Federal Revenue:</b>	<b>1,719,197.68</b>	<b>945,055.71</b>	<b>2,075,506.01</b>	<b>967,248.58</b>	<b>967,248.58</b>	<b>967,248.58</b>	<b>967,248.58</b>
Member Dues	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
Interest Income	100.00	106.82	100.00	100.00	100.00	100.00	100.00
Mountain Line 5305e Local Match	54,600.00	54,600.00	40,000.00				
Trsf From Transit Fund	86,871.88	62,368.05	156,509.12	11,800.73	-	-	-
<b>Local Revenue:</b>	<b>171,571.88</b>	<b>147,074.87</b>	<b>226,609.12</b>	<b>41,900.73</b>	<b>30,100.00</b>	<b>30,100.00</b>	<b>30,100.00</b>
<b>Total Revenue:</b>	<b>1,890,769.56</b>	<b>1,092,130.58</b>	<b>2,302,115.13</b>	<b>1,009,149.30</b>	<b>997,348.58</b>	<b>997,348.58</b>	<b>997,348.58</b>
<b>Expenditures:</b>							
Salaries	376,618.53	360,171.44	425,829.00	434,345.58	443,032.49	451,893.14	460,931.00
Benefits	115,790.35	93,889.04	119,390.49	121,763.30	124,193.11	126,671.51	128,484.51
<b>Salary/ERE:</b>	<b>492,408.88</b>	<b>454,060.48</b>	<b>545,219.49</b>	<b>556,108.88</b>	<b>567,225.60</b>	<b>578,564.65</b>	<b>589,415.51</b>
Payroll Processing Expense	10,088.22	11,266.10	14,400.00	14,400.00	14,400.00	14,400.00	14,400.00
Office Rent	23,404.68	23,404.68	24,024.00	24,384.00	24,384.00	24,384.00	24,384.00
Phone and Internet	6,428.77	6,428.79	4,920.00	4,920.00	4,920.00	4,920.00	4,920.00

**FY23 DRAFT Budget and Five Year Plan**  
*Detailed Report*

	<b>FY 2022 Budget</b>	<b>FY22 Year End Estimates</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Projected</b>	<b>FY 2025 Projected</b>	<b>FY 2026 Projected</b>	<b>FY 2027 Projected</b>
Memberships	1,224.00	1,224.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00
Copying and Printing	504.42	504.41	500.00	500.00	500.00	500.00	500.00
Office Supplies	1,513.23	250.00	500.00	500.00	500.00	500.00	500.00
Postage and Freight	26.00	26.00	121.00	121.00	121.00	121.00	121.00
Books and Subscriptions	-	26.00	144.00	144.00	144.00	144.00	144.00
Insurance	9,890.41	6,959.12	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
Food	1,224.00	246.64	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
Legal Services	12,000.00	4,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
Financial Services (CPA/Audit)	1,530.00	1,530.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
Other Services	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
IT Support	5,044.11	4,740.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Computer Equipment	4,035.29	4,405.17	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
Office Equipment	429.24	-	400.00	400.00	400.00	400.00	400.00
Computer Software	2,522.06	2,604.01	2,693.00	2,693.00	2,693.00	2,693.00	2,693.00
Bank Fees	-	101.01	-	-	-	-	-
<b>Operations:</b>	<b>81,364.43</b>	<b>69,215.94</b>	<b>70,852.00</b>	<b>71,212.00</b>	<b>71,212.00</b>	<b>71,212.00</b>	<b>71,212.00</b>
Travel, Lodging and Meals	5,500.00	5,500.00	9,400.00	9,400.00	9,400.00	9,400.00	9,400.00
Registration	1,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Education and Training	3,600.00	2,600.00	3,600.00	3,600.00	3,600.00	3,600.00	3,600.00
<b>Travel and Training:</b>	<b>10,100.00</b>	<b>10,100.00</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>15,000.00</b>
Consultant Fees	31,638.20	1,995.00	207,432.50	203,123.40	192,006.66	180,667.60	169,816.70
Advertising	5,200.00	2,000.00	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00
Streetlight Data (NAIPTA)	36,182.04	-	-	-	-	-	-
Downtown Mile (Milton Underpass)	180,000.00	-	490,000.00	-	-	-	-
Small Local Projects	260,000.00	-	-	-	-	-	-
Lone Tree TI	100,000.00	-	-	-	-	-	-
W Route 66 CMP	100,000.00	-	200,000.00	-	-	-	-

**FY23 DRAFT Budget and Five Year Plan**  
*Detailed Report*

	<b>FY 2022 Budget</b>	<b>FY22 Year End Estimates</b>	<b>FY 2023 Budget</b>	<b>FY 2024 Projected</b>	<b>FY 2025 Projected</b>	<b>FY 2026 Projected</b>	<b>FY 2027 Projected</b>
Regional Transportation Plan (SPR)	292,000.00	252,000.00	200,000.00	-	-	-	-
McConnell Connector CMP	-	-	-	-	-	-	-
Lone Tree Cat Ex	-	-	30,000.00	-	-	-	-
Mountain Line 5305e Projects	273,000.00	273,000.00	200,000.00	-	-	-	-
Carbon Reduction Program			313,111.16	156,555.58	156,555.58	156,555.58	156,555.58
Contingency	-	-	-	-	-	-	-
<b>Projects:</b>	<b>1,278,020.24</b>	<b>528,995.00</b>	<b>1,642,143.66</b>	<b>361,278.98</b>	<b>350,162.24</b>	<b>338,823.18</b>	<b>327,972.28</b>
<b>Total Expenditures:</b>	<b>1,861,893.55</b>	<b>1,062,371.42</b>	<b>2,273,215.16</b>	<b>1,003,599.86</b>	<b>1,003,599.84</b>	<b>1,003,599.84</b>	<b>1,003,599.80</b>



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## STAFF REPORT

**REPORT DATE:** May 26, 2022

**MEETING DATE:** June 2, 2022

**TO:** Honorable Chair and Members of the Board

**FROM:** Jeff “Miles” Meilbeck, Executive Director

**SUBJECT:** Strategic Workplan Review

### 1. Recommendation:

**i** Staff recommends the Board adopt the 2022-2023 Strategic Workplan.

### 2. Background

**i** At the April 7, 2021 MetroPlan Strategic Advance, participants identified many projects and priorities for the coming years. Staff have attempted to distill this information into a concise Workplan. Ideally, this Workplan will be adopted by MetroPlan and provide guidance for the coming year. The Workplan will also serve as the basis for the Unified Planning Work Program, a federally required document.

At the May 5, 2022 MetroPlan Board meeting, the Board reviewed the draft strategic workplan and considered the feedback of the TAC and Management Committee. The revised workplan incorporates last month's discussion and there are two changes worth noting:

- 1) Dates consistently follow the MM/DD/YYYY format.
- 2) Item #18 was modified to include a request of ADOT's Director's office to serve on the MetroPlan Management Committee.

Staff are seeking adoption of this document.

### 3. Fiscal Impact

**i** No immediate fiscal impact.

## 4. TAC and Management Committee Discussion

**i** *Pending*

## 5. Alternatives

**i** *None.*

## 6. Attachments

**i** *Final Strategic Workplan*

## **Strategic Workplan**

**June 30, 2022 to December 31, 2023**

### **Vision:**

To create the finest transportation system in the country.

### **Mission:**

Leverage cooperation to maximize financial and political resources for a premier transportation system.

### **Guiding Principles**

- MetroPlan is focused:
  - Adopts clearly delineated objectives
  - Provides ambitious and credible solutions
  - Strategically plans for political and financial realities and possibilities
- MetroPlan leads regional partners:
  - Provides targeted, effective and prolific communication to “speak with one voice”
  - Advocates for implementation, coordination and commitment
  - Provides collaborative leadership among and through its partners
  - Accountable for leveraging plans that lead to successful construction and services
- MetroPlan leverages resources:
  - Strategically leverages project champions and other plans
  - Writes and secures competitive grants
- MetroPlan plans for resiliency:
  - Invests time and resources to expand mode choice
- MetroPlan is fair and equally representative
- MetroPlan builds trust and credibility
  - Exhibits integrity in its work products
  - Exercises openness and transparency
  - Delivers on its promises

### **5 Year Horizon:**

- Convenes local, state and federal policy discussions to influence policy makers for transportation funding purposes.
- Facilitates communication and planning between member agencies to identify shared priorities, align goals and advance projects with one consolidated regional voice.
- Creates a climate of synergy and collaboration and maximizes resources by leading planning efforts on multijurisdictional projects that are shared member agency priorities or that member agencies and community partners cannot complete on their own.
- Informs outside and surrounding regional communities of what resources Metro Plan offers.
- Shares innovative practices that enhance member agencies ability to deliver transportation improvements.

### **Measurable Objectives - DRAFT**

1. Complete MetroPlan's long range Regional Transportation Plan and have it adopted by the Board by 12/31/2022
2. Develop a plan to support electrification of public and private vehicle fleets by 12/31/2022
3. Develop a regional approach to maintaining vehicle miles at 2019 levels by 12/31/2022
4. Define what it means to be "the finest transportation system in the Country".
5. Investigate opportunities to promote multimodal transportation offerings and routes via mobile app by 12/31/2022.
6. Develop a plan to transform the transportation system and emphasize equity between modes by 12/31/22
7. Complete the West Route 66 planning process by 12/31/2023
8. Participate in City-led outreach and design efforts on the Lone Tree Corridor (JWP to Butler) and Lone Tree Railroad Overpass through 12/31/2023
9. Support Mountain Line efforts to collaborate with regional and tribal partners for shuttle service to Flagstaff and other communities.
10. Explore ways to share staff resources to be more efficient and effective by 12/31/23
11. Participate in, review, and take formal action on ADOT's Milton/Hwy 180 plan by 12/31/2022.
12. Explore possibility of Milton Road route transfer and document findings by 6/30/23.
13. Lead efforts to facilitate multi-modal shift by applying for a Safe Streets for All (SS4A) grant by 12/31/2022
14. Secure \$2.6 million special state budget appropriation by 12/30/22.
15. Pursue 100% increase in annual formula award funding through ADOT
16. Support Downtown Mile planning and grant writing efforts to secure funding by 12/31/23
17. Inventory Congressionally Directed Spending, BIL/IIJA and other grant opportunities and identify which grants MetroPlan will pursue.
18. Strive to build a better relationship with ADOT by inviting the ADOT Director's office to serve on the MetroPlan Management Committee.





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## STAFF REPORT

**REPORT DATE:** May 25, 2022  
**MEETING DATE:** June 2, 2022  
**TO:** Honorable Chair and members of the Executive Board  
**FROM:** David Wessel, Transportation Planning Manager  
**SUBJECT:** *Stride Forward: Regional Transportation Plan (RTP) updates*

### 1. Recommendation:

**i** This item is for information purposes only. No staff recommendation is being made.

### 2. Related Strategic Workplan Item

**i** Complete MetroPlan's long-range Regional Transportation Plan and have it adopted by the Board by 12-31-2022

### 3. Background

**i** Overall, *Stride Forward* is on schedule (completion in October), task, and budget. This period's primary work products continue to be Task 4, Future Scenarios, and Task 5, Public Involvement.

Task 2. Literature Review/Trend Analysis: **Complete.** Literature Review and Socioeconomic papers available at [www.metroplanflg.org/Strideforward](http://www.metroplanflg.org/Strideforward). **NOTE:** New Montoya Fellow Mitch Reddy is researching travel demand management practices from around the world and will add to this body of work.

Task 3. Regional Model Update: **Complete.**

Task 4. Scenario Development: The development of the Onward (stay the course) Scenario is underway. **NOTE:** It was previously reported this scenario will be complete in May. Challenges with the MetroPlan model and the ADOT model for external trips for future forecasts have pushed this out. Solutions have been



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identified and an early June date is expected. The TAC previously approved population and employment projections.

Task 5. Public Involvement: In addition to the Random Sample Survey and two online surveys MetroPlan staff have attended Earth Day and Bike Fair events and placed hard copy surveys at the libraries, community centers and distributed them at the Mountain Line Downtown Connection Center. Results are being compiled. Round 1 stakeholder input is completed. Reports are available on line.

Task 6. Policy Development: Policy on electric vehicles and still under development.

Task 7. Equity Analysis: Points of interest (i.e., Pharmacies, Groceries, Jobs, etc.) have been confirmed. Analysis is underway.

Sustainable Transportation Toolbox: The workshop on 5/3 and 5/4 was well-attended. Thanks to all who participated. The presentations and recording have been posted to the MetroPlan website.

## 4. TAC and Management Committee Discussion

- i** The TAC and Management Committee had no comment regarding this information. The Regional Transportation Plan Advisory Group endorsed the public outreach effort as robust.

## 5. Fiscal Impact

- i** The RTP is a major FY2022 work program product and all of the activities described above have either been budgeted or absorbed by staff within existing budgets.

## 6. Alternatives

- i** This item is for information purposes only. No alternatives are provided.



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## 7. Attachments

**i** Website: <https://www.metroplanflg.org/strideforward>  
Facebook: <https://www.facebook.com/StrideForwardFlg/>  
Twitter: <https://twitter.com/stridewdflg>  
Instagram: <https://www.instagram.com/strideforwardflg/>



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## STAFF REPORT

**REPORT DATE:** May 26, 2022  
**MEETING DATE:** June 2, 2022  
**TO:** Honorable Chair and Members of the Board  
**FROM:** Mandia Gonzales, Transportation Planner  
**SUBJECT:** Safe Streets and Roads for All (SS4A) Grant Program

### 1. Recommendation:

**i** This item is for information only. No recommendation is being made.

### 2. Related Strategic Workplan Item

**i** 14. Secure \$2 Million in additional resources, including Signal Technology, by 12-31-2022

### 3. Background

**i** The Bipartisan Infrastructure Law (BIL) establishes the new Safe Streets and Roads for All (SS4A) discretionary program that will provide \$1 billion in competitive funds for FY22. This program is funded from FY22 to FY26. Applications are due September 15<sup>th</sup>, 2022.

On May 16, 2022, the Notice for Funding Opportunity (NOFO) was released by the USDOT. Funds for the fiscal year 2022 SS4A grant program are to be awarded on a competitive basis to support planning, infrastructure, behavioral, and operational initiatives to prevent death and serious injury on roads and streets involving all roadway users.

The SS4A program provides funding for two types of grants: Action Plan Grants (Comprehensive Safety Plans) and Implementation Grants (fund projects and strategies identified in an existing Action Plan).



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## Grant Award Details:

- **For Action Planning Grants**, award amounts will be based on estimated costs, with an expected minimum of \$200,000 for all applicants, an expected maximum of \$5,000,000 for a metropolitan planning organization (MPO) or a joint application comprised of a multijurisdictional group of entities that is regional in scope. The expected period of performance for Action Plan Grant agreements is between 12 and 24 months.
  - **Action Planning Selection Criteria:** Evaluate quantitative data in two selection criteria areas: Safety and Equity. The department will also assess the narrative for Additional Safety considerations. Costs will also be considered.
- **For Implementation Grants**, DOT expects the minimum award will be \$5,000,000 and the maximum award for an MPO or joint application will be \$50,000,000. The period of performance for Implementation Grant agreements may not exceed five years.
  - **Implementation Selection Criteria:** Implementation Grants have four merit criteria: Safety Impact; Equity, Engagement, and Collaboration; Effective Practices and Strategies; and Climate Change and Economic Competitiveness. Two additional considerations will also be used in the selection process: Project Readiness, and Funds to Underserved Communities.
- **Cost Share and Matching Funds:** The Federal share will not exceed 80%.
- **Applications must be submitted by 5:00 PM EDT on Thursday, September 15, 2022.**

## Existing Plan & Project Review:

After reviewing the NOFO and existing plans and projects, particularly the 2018 [Regional Strategic Transportation Safety Plan](#) (RSTSP), which is the only safety “action plan” for our region. MetroPlan staff has determined that the RSTSP and other plans/projects reviewed do not meet the criteria necessary to be competitive.

While the RSTSP meets many of the criteria of a safety plan, based on the descriptions provided in the NOFO and after completed the Self-Certification



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*Eligibility Worksheet, the RSTSP does not meet the standards identified in the SS4A program. In particular, it does not demonstrate the following:*

- *Equity impact assessments of proposed projects and strategies*
- *Assessment of current policies, plans, guidelines, and/or standards*
- *Strategies and countermeasures focused on a Safe Systems Approach*
- *A project list that contains interventions focused on infrastructure, behavioral, and/or operational safety*
- *A strategy or policy that prioritizes infrastructure investments in underserved communities*
- *Annual public reporting processes*

*Moving forward:*

*The [2018 RSTSP](#) was conducted in conjunction with the Northern Arizona Council of Governments (NACOG), Central Yavapai Metropolitan Planning Organization (CYMPO), and MetroPlan. The RSTSP was intended to identify high-crash corridors, identify projects and propose countermeasures, and to support future Highway Safety Improvement Program (HSIP) grant applications. Our region was successful in obtaining HSIP funding for the Lockett and Fourth Street roundabout.*

*In 2019, the collective group was awarded Highway Safety Improvement Program (HSIP) funds to update the existing plan starting in FY23 (Summer of 2022). Prior to the establishment of the Bipartisan Infrastructure Law (BIL), the RSTSP update intended to review and update crash data and prioritize projects for future HSIP funding opportunities with minimal updates to our overall process. Updates to the RSTSP give us the opportunity to align the document to support future SS4A opportunities. However, we are limited in how much we can adjust the scope to meet the SS4A requirements given the costs and time associated with additional analysis and policy development. Additionally, it is anticipated that the update to the RSTSP would not be complete and ready for future grant opportunities until FY24.*



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*MetroPlan is considering applying for a SS4A Action Planning Grant to support a new Safety Action Plan. This new plan would focus on bicycle and pedestrian systemic safety. The new plan would be in addition to the RSTSP and the RSTSP would continue to address the larger transportation system across all modes. Additional considerations to the new plan may include Complete Streets Guidance and/or Vision Zero policies/programs. Pursuing the Action Plan funding will allow our region to pursue future SS4A funding for project implementation in FY23.*

*This information was provided to the Technical Advisory Committee (TAC) on May 25<sup>th</sup>. The TAC agrees that MetroPlan should incorporate as much of SS4A into the RSTSP update without overdoing costs. The TAC supports the idea of creating a new bicycle and pedestrian safety action plan in preparation for future SS4A funding.*

## 4. TAC and Management Committee Discussion

**i** Pending.

## 5. Fiscal Impact

**i** None at this time.

## 6. Alternatives

**i** None provided.

## 7. Attachments

**i** (LINK): [SS4A NOFO Announcement](#)



## FMPO Funding Sources & Eligible Applicants Matrix

Prepared February 2020

Annual Funding									
Source	Program	Abbreviation	Range / Amount	Eligible Applicants					
				MetroPlan	City of Flagstaff	Coconino County	Mountain Line	ADOT	NAU
Federal Highway Administration	Metropolitan Planning	PL	\$122,000	✓					
FHWA-ADOT	State Planning & Research	SPR	\$125,000	✓					
FHWA	Surface Transportation Block Grant	STBG	\$466,000	✓	✓	✓	✓	✓	✓
Federal Transit Administration	Metropolitan & Statewide Planning	5305d	\$38,000	✓					

In-State Competitive Grants									
Source	Program	Abbreviation	Range / Amount	Eligible Applicants					
				MetroPlan	City of Flagstaff	Coconino County	Mountain Line	ADOT	NAU
FHWA	Highway Safety Improvement Program	HSIP	\$5,000,000	✓	✓	✓		✓	✓
FHWA	Transportation Alternative Program	TAP	\$1,000,000		✓	✓	✓	✓	✓
FTA-ADOT	Metropolitan & Statewide Planning	5305e	\$300,000	✓			✓		✓
FHWA	Railway Highway Crossings Program				✓	✓		✓	
FHWA	Federal Lands Access Program	FLAP	\$250,000 - \$30,000,000		✓	✓		✓	
State of Arizona	Special Appropriation		\$3,000,000 - \$20,000,000	✓	✓	✓	✓	✓	✓

In-State Partnership Opportunity									
Source	Program	Abbreviation	Range / Amount	Eligible Applicants					
				MetroPlan	City of Flagstaff	Coconino County	Mountain Line	ADOT	NAU
FHWA	Surface Transportation Block Grant	STBG, etc.	Varies	✓	✓	✓	✓	✓	✓














National Competitive Grants									
Source	Program	Abbreviation	Range / Amount	Eligible Applicants					
				MetroPlan	City of Flagstaff	Coconino County	Mountain Line	ADOT	NAU
USDOT	Better Utilizing Investments to Leverage Development	BUILD	\$5,000,000-\$200,000,000	✓	✓	✓	✓	✓	✓
FHWA	Infrastructure for Rebuilding America	INFRA	\$5,000,000 - \$100,000,000		✓	✓	✓	✓	✓
FHWA	Advanced Transportation and Congestion Management Technologies Deployment	ATCMTD	\$60,000,000 nationwide		✓	✓	✓	✓	✓
FRA	Consolidated Rail Infrastructure and Safety Improvements	CRISI	\$250,000,000 nationwide		✓	✓		✓	
U.S. Congress	Special Appropriation		varies	✓	✓	✓	✓	✓	✓












## FMPO Funding Sources & Eligible Uses Matrix










Prepared February 2020

Confidence or Probability Level  High  Medium  Low

Annual Funding									
				Eligible Uses					
Source	Program	Abbreviation	Amount	Staff	Overhead	Planning / Data	Construction	Match	Non-eligible Activity
Federal Highway Administration	Metropolitan Planning	PL	\$122,000						
FHWA-ADOT	State Planning & Research	SPR	\$125,000						
FHWA	Surface Transportation Block Grant	STBG	\$466,000						
Federal Transit Administration	Metropolitan & Statewide Planning	5305	\$38,000						

In-State Competitive Grants									
				Eligible Uses					
Source	Program	Abbreviation	Range Amount	Staff	Overhead	Planning	Construction	Match	Non-eligible Activity
FHWA	Highway Safety Improvement Program	HSIP	\$5,000,000						
FHWA	Transportation Alternative Program	TAP	\$1,000,000						
FTA-ADOT	Metropolitan & Statewide Planning	5305	\$300,000						
FHWA	Railway Highway Crossings Program								
FHWA	Federal Lands Access Program	FLAP	\$250,000 - \$30,000,000						
State of Arizona	Special Appropriation		\$3,000,000 - \$20,000,000						

In-State Partnership Opportunity									
				Eligible Uses					
Source	Program	Abbreviation	Range Amount	Staff	Overhead	Planning	Construction	Match	Non-eligible Activity
FHWA	Surface Transportation Block Grant	STBG, etc.	Varies						

National Competitive Grants									
				Eligible Uses					
Source	Program	Abbreviation	Range Amount	Staff	Overhead	Planning	Construction	Match	Non-eligible Activity
USDOT	Better Utilizing Investments to Leverage Development	BUILD	\$5,000,000-\$200,000,000						
FHWA	Infrastructure for Rebuilding America	INFRA	\$5,000,000 - \$100,000,000						
FHWA	Advanced Transportation and Congestion Management Technologies Deployment	ACTMTD	\$60,000,000 nationwide						
FRA	Consolidated Rail Infrastructure and Safety Improvements	CRISI	\$250,000,000 nationwide						
U.S. Congress	Special Appropriation		varies						

## **Strategic Workplan**

**June 30, 2021 to December 31, 2022**

### **Vision:**

To create the finest transportation system in the country.

### **Mission:**

Leverage cooperation to maximize financial and political resources for a premier transportation system.

### **Guiding Principles**

- MetroPlan is focused:
  - Adopts clearly delineated objectives
  - Provides ambitious and credible solutions
  - Strategically plans for political and financial realities and possibilities
- MetroPlan leads regional partners:
  - Provides targeted, effective and prolific communication to “speak with one voice”
  - Advocates for implementation, coordination and commitment
  - Provides collaborative leadership among and through its partners
  - Accountable for leveraging plans that lead to successful construction and services
- MetroPlan leverages resources:
  - Strategically leverages project champions and other plans
  - Writes and secures competitive grants
- MetroPlan plans for resiliency:
  - Invests time and resources to expand mode choice
- MetroPlan is fair and equally representative
- MetroPlan builds trust and credibility
  - Exhibits integrity in its work products
  - Exercises openness and transparency
  - Delivers on its promises

### **5 Year Horizon:**

- Convenes local, state and federal policy discussions to influence policy makers for transportation funding purposes.
- Facilitates communication and planning between member agencies to identify shared priorities, align goals and advance projects with one consolidated regional voice.
- Creates a climate of synergy and collaboration and maximizes resources by leading planning efforts on multijurisdictional projects that are shared member agency priorities or that member agencies and community partners cannot complete on their own.
- Informs outside and surrounding regional communities of what resources Metro Plan offers.
- Shares innovative practices that enhance member agencies ability to deliver transportation improvements.

## **Measurable Objectives**

### **Technical**

1. Complete MetroPlan's long range Regional Transportation Plan and have it adopted by the Board by 12-31-2022
2. Initiate the West Route 66 planning process by 12/31/2021
3. Develop a plan to support electrification of public and private vehicle fleets by 12/31/2022
4. Develop a regional approach to maintaining vehicle miles at 2019 levels by 12/31/2022
5. Define what it means to be "the finest transportation system in the Country".
6. Investigate opportunities to promote multimodal transportation offerings and routes via mobile app by December 31, 2022.
7. Update the project prioritization matrix by June 2021, run all projects through the matrix by October 2021 including the possibility of three (3) I-40 pedestrian underpass locations.

### **Relational**

8. Develop a feedback loop to keep the Board, TAC and Management Committee apprised of changes to priorities and the reasons for those changes and have adopted by 10-31-2021.
9. Develop a structured, transparent process to bring issues to the table in a timely way to enhance communication and understanding between member agencies by June 30, 2021

### **Financial and Funding**

10. Continue mini grant program and award a project that has multi-agency benefit by 12-31-21.
11. Explore traditional and creative funding mechanisms and provide a report on how to establish a diverse and stable funding strategy for transportation construction and maintenance by 6-30-2022.
12. Educate State Leadership about the value of indexing the gas tax for inflation with goal of State action by June 30, 2022.
13. Identify and scope projects for federal and state earmarks by 12-31-2021
14. Secure \$2 Million in additional resources, including Signal Technology, by 12-31-2022.
15. Evaluate and determine need for additional staff to achieve strategic goals by 10-31-2021.
16. Evaluate how MetroPlan can best support the Milton Railroad underpass through design, funding, environmental work or other approaches by 12-31-2021. Scope will include consideration of the Downtown Connection Center, Rio De Flag project and other "Downtown Mile" projects.
17. Participate in, review, and take formal action in support of -- or recommending adjustments to -- ADOT's Milton/Hwy 180 plan by 12-31-2021.
18. Support member agency broadband efforts by writing letters of support and including broadband funding in grant requests and planning documents by 12-31-2022.
19. Participate in City-led outreach and design efforts on the Lone Tree Corridor (JWP to Butler) and Lone Tree Railroad Overpass through 12-31-2022
20. Consider pursuing an additional \$300,000 for the Lone Tree TI design by 12-31-2022