

FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION (METROPLAN)

Fiscal Year 2025 Accomplishments & Goals for Fiscal Year 2026



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INTRODUCTION

The Flagstaff Metropolitan Planning Organization (dba MetroPlan) is primarily funded by federal transportation taxes passed through the Arizona Department of Transportation. As such, MetroPlan is responsible for assuring non-discrimination per Title VI of the Civil Rights Act of 1964 in its activities.

MetroPlan is responsible for conducting technical modeling of the transportation system, facilitating the interaction of federal, state, and local agencies dealing with transportation issues, preparation of financial analysis and project programming, and providing opportunities for public involvement.

All persons living, working, conducting business, and visiting the region are beneficiaries of the planning, coordination, and construction activities of the MPO. MetroPlan does not construct projects: this activity is accorded to member agencies. The safe movement of goods and people is supported by providing and maintaining a transportation network and facilities.

MetroPlan assures that no person shall, on the grounds of race, color, national origin, age, sex/ gender, ability, limited English proficiency, low-income status, gender identity or expression or sexual orientation, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any MetroPlan transportation planning sponsored program or activity. MetroPlan assures that every reasonable effort will be made to prevent discrimination through the impacts of its programs, policies, and activities on minority and low-income populations within its region.

This report addresses MetroPlan's accomplishments in fiscal year 2025 and the goals set for 2026 related to Title VI compliance.

FY25 MetroPlan Accomplishments

I. Accomplishments – Program Area Review

- Conducted 14 Board and Committee meetings and one joint Board/TAC work session. Title VI Notice to the Public was posted electronically on the MetroPlan website and physically at the MetroPlan offices. Time for citizen comments was reserved at the start of all meetings. Agendas, minutes, and recordings of all meetings are available on the MetroPlan website.
- Updated the Title VI Plan and Limited English Proficient Plan; both were adopted by the MetroPlan Executive Board on June 5, 2025. The updated plan is available to the public on the MetroPlan website.
- The 2026-2027 Unified Planning Work Program was completed and is compliant with Title VI.
- In June 2025, we completed a review of MetroPlan procurement procedures and contract templates to ensure that all federal assurances are included.

II. Accomplishments: Subrecipient Reviews

In FY25, MetroPlan conducted a documentary review of two sub-recipients, City of Flagstaff NAU, which included a review of the master subrecipient agreement and current Title VI

Plan. Both sub-recipients were compliant with Title VI requirements, and no action was taken.

III. Accomplishments – Title VI Training

- 1/9/25 ADOT Training - Title VI Nondiscrimination Program for MetroPlan Executive Board and Staff
- 6/13/25 – Title VI Coordinator attended in-person ADOT Annual FHWA/FTA Title VI Training for MPO/COG

IV. Accomplishments: Complaint Procedures

In FY25, MetroPlan did not receive any complaints relating to Title VI. There were no lawsuits filed against MetroPlan in the fiscal year 2025. See the Title VI Plan for a description of the MetroPlan complaint process. The complaint form and process are also posted on the MetroPlan website.

FY26 MetroPlan Goals

I. Goals – Reviews

Program Area Reviews

- Update the Title VI Plan for FY27 in accordance with ADOT, FHWA and FTA requirements.
- Review Limited English Proficiency plan as part of the FY27 Title VI Plan.
- Develop and implement process for Title VI review as part of contract close out procedures.

Sub-recipient Reviews

- New Award Review – During development, the sub-recipient master agreement is reviewed by the Business Manager, Executive Director, and contract attorney to ensure inclusion of all Title VI assurances.
- Post-Award Review – At the beginning of FY26, the Business Manager will review current sub-recipients to ensure the agency has a current Title VI plan, has implemented Title VI complaint procedures, and has completed Title VI training with the last 12 months.

II. Goals – Training

- Annual Title VI training sessions with the Executive Board, Technical Advisory Committee (TAC), Staff, and current sub-recipients will be conducted in January 2026.
- Ensure new subrecipients are compliant with Title VI at the inception of the contract period and provide training or support where needed.

III. Other Title VI Goals for FY2026

Demographic Composition of MetroPlan Planning Region

- Maintain Title VI related demographic data. See Appendix A of the FY2026 Title VI Plan for the most up-to-date demographic data relating to the MetroPlan Planning Region.

Maintain Appropriate Levels of Access and Communication

- Title VI Notice to Public - MetroPlan Title VI notice was revised in June 2025 and is available on MetroPlan's website and posted at MetroPlan offices.

Transit Planning Coordination

- Continue to work closely with Mountain Line and ADOT to recruit applications for the combined 5310 Program. The Coordinated Human Services Transportation Plan updates take place on time in partnership with Mountain Line.

Local Transportation Planning Coordination

- Provide technical assistance and regional policy oversight to City, County, and State area planning processes within the MetroPlan region.

Unified Planning Work Program

- Update the Title VI Population data and analysis based on available American Community Survey Data.
- Make the UPWP available to the LEP population upon request. Note: Posted on the website under Plans.

Key Performance Indicators (KPI)

MetroPlan's Strategic Work Plan includes a set of goals and key performance indicators (KPIs) relevant to Title VI and Public Participation:

- Goal 2: Deliver Plans that Meet Partner and Community Needs
 - Objective 2.1: Maintain trust through reliable and transparent project management.
 - Objective 2.2: Expand inclusion of transportation disadvantaged community members and organizations in planning processes from setting planning priorities to implementing outcomes.
 - Objective 2.3: Fill gaps in transportation data and make data accessible.
 - Key Performance Indicators
 1. Involvement of stakeholders in scoping through final recommendations
 2. Participant demographics reflect community demographics
 3. Number of new data sets collected and available on the website
 4. Number of policy, project, or other recommendations implemented
- Goal 3: Build MetroPlan's Visibility in the Community
 - Objective 3.1: Educate, inspire, and empower individuals in the planning process through creative education opportunities, public events, and demonstrations.
 - Objective 3.2: Expand MetroPlan's visibility through branding and marketing - social media, print, and digital materials.
 - Objective 3.3: Promote the value MetroPlan brings to the community.
 - Key Performance Indicators
 1. Number of public outreach events attended or organized
 2. Number of people/organizations interacted with annually
 3. Number of followers/subscribers to social media and e-news sign-ups

4. Number of people reached through other media such as direct mailers, poster distribution

- Goal 4: Implement Programs that Encourage Mode Shift
 - Objective 4.1: Conduct community-oriented multimodal demonstration and pilot projects.
 - Objective 4.2: Implement programs at K-12 schools to reduce parent pick up and drop off.
 - Objective 4.3: Educate the public about economic, health, congestion, climate, equity, and other benefits of multimodal transportation.
 - Key Performance Indicators
 - 1. Increase percentage of trips made by walking, cycling, micro-mobility and public transit
 - 2. Reduction in K-12 school traffic
 - 3. Number of programs, pilots and demonstrations conducted