



FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION

CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT

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MINUTES

FMPO Technical Advisory Committee Meeting

1:30pm to 3:00pm
March 28, 2019

Flagstaff City Council Conference Room
211 W. Aspen Avenue, Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation. ***A quorum of the FMPO Executive Board may be present.***

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the FMPO Executive Board and to the general public that, at this regular meeting, the FMPO Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the FMPO Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

I. CALL TO ORDER

Chair Anne Dunno called the meeting to order at 1:30pm.

II. ROLL CALL

TAC MEMBERS

- Anne Dunno, Chair, NAIPTA Capital Program Manager
- Nate Reisner, Vice Chair, ADOT North Central District Development Engineer (for Audra Merrick, ADOT Flagstaff District Engineer)
- John Wennes, ADOT Transportation Planner
- Rick Barrett, City of Flagstaff Engineer
- Jay Christelman, Coconino County Development Services Director
- Dan Folke, City of Flagstaff Development Services Director
- Christopher Tressler, Coconino County Engineer (for Lucinda Andreani, Public Works Director)
- Jeff Bauman, City of Flagstaff Transportation Manager

Other: Andrew Iacona, NAU

FMPO STAFF

- Jeff Meilbeck, Executive Director
- David Wessel, FMPO Manager
- Martin Ince, Multimodal Planner

III. PRELIMINARY GENERAL BUSINESS

A. PUBLIC COMMENT

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

B. ANNOUNCEMENTS

(Reconsiderations, changes to the agenda and other preliminary announcements)

C. APPROVAL OF MINUTES (Pages 1-5)

Minutes of Meeting: March 7, 2019

Anne Dunno suggested the following edits to the 03/07/19 minutes:

Rick Barret was present at the meeting; Chris Tressler was absent

Rick Barrett moved to approve.

John Wennes seconded.

Motion passed.

D. ITEMS FROM THE TAC

(TAC members may make general announcements, raise items of concern or report on current topics of interest to the TAC. Items are not on the agenda, so discussion is limited and action not allowed.)

Jeff Meilbeck announced NAU is present and welcomed Andrew Iacona. TAC Agenda format has changed to include a review of the Draft Executive Board Packet and feedback from the TAC.

Rick Barrett asked if time between TAC and EB meetings could be extended so TAC members could have more time for review prior to EB meeting.

Anne Dunno requested EB processes be calendared ahead of time. Anne asked how we will determine future TAC meeting dates.

Jeff Meilbeck requested the TAC wait to meet until the 3rd or 4th week of the month on Tuesdays or Wednesdays.

ACTION: Schedule future TAC meetings to 4th Wednesdays of the month from 1-3pm. Calendar invitations will be sent.

IV. REVIEW OF THE DRAFT EXECUTIVE BOARD AGENDA -- Attached

(The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.)

ITEMS FROM THE EXECUTIVE DIRECTOR

- FHWA Coordination Meeting April 11th 10 to Noon
Meeting date changed, now scheduled for April 12th, 1-3pm
- ADOT Board Dinner April 11th and Meeting April 12th in Flagstaff
Jay Christelman suggested inviting Lucinda Adreani to the dinner
- Update on the Transportation Improvement Plan (TIP)
Martin Ince reported that draft TIP will be released for public comment on 4/23/19; Jeff Meilbeck will report to EB that TIP is underway and will be brought to the EB for review next month
- Update on Unified Planning Work Program (UPWP)
Will need to be adopted at EB May meeting

GENERAL BUSINESS

A. FMPO Rebranding and Public Presence

FMPO Staff: Jeff Meilbeck, Executive Director

Recommended Action: Staff recommends the Executive Board consider an approach to rebranding the FMPO and enhancing our public presence.

Jeff Meilbeck presented an FMPO Marketing Update; EB would like to change the name to something simpler and clearer; Jay Christelman suggested updating the current logo only; Nate Reisner asked if train should be included in logo; Anne Dunno likes the old logo because MetroPlan doesn't feel like our community, MetroPlan sounds generic and like a big urban metropolis, would prefer FMPO or something else for the name; group definitely wants to include "Flagstaff"; group would like to include train; Rick Barrett suggested including freight trucks; Andrew Iacona said the name is not much of an improvement, likes the old logo but it's "retro" and needs to be improved; Andrew Iacona said if you're looking to rebrand, you need a new logo; John Wennes says people may not know who we are if we omit "MPO," may create confusion, there may be legal concerns regarding contracts, etc.; Jeff Meilbeck said contracts may be worded with "dba" language.

Summary: The TAC met and raised a few points for consideration. There was support for adding a train icon to the new multi-modal logo and keeping the tree in the logo. There was not consensus on whether to change the logo and name, because some felt the existing logo and name would suffice. However, there was overall openness expressed to make a change if the Board chose to do so.

B. ADOT Board Presentation Review

FMPO Staff: Jeff Meilbeck, Executive Director

Recommended Action: Staff recommends the Board consider an approach to the April 11th ADOT Board Dinner and April 12th ADOT Board Meeting.

Jeff Meilbeck presented; goals include 4th St widening, Lone Tree Corridor, JW Powell, although MPO may not be needed for JW Powell; BUILD grant; a meeting is scheduled with John Halikowski to ask ADOT to submit grant application; Nate stated ADOT's concerns are that our application may not be consistent with the State's priorities; Jeff Meilbeck said success with the BUILD grant may build momentum for the LTTI; group suggests not mentioning the LTTI to the ASTB at this time; Rick expressed concerns that the FMPO has plenty of work already; the consensus was to continue discussion of LTTI but include all parties; consider lengthening TAC meeting to 3 hours to accommodate this discussion

TAC Summary: The TAC reviewed a rough presentation and suggested that we recognize the collaboration between ADOT and the City on the I-40 Bridge project over Lone Tree. Further, the TAC supported the BUILD grant for the Fourth Street bridge being submitted by ADOT. Finally, the TAC discussed that the Lone Tree TI project was probably not ready for discussion at the April 11th dinner.

ACTION: Add "Continue LTTI discussion" to next TAC Agenda

C. FMPO Operating Procedures

FMPO Staff: Jeff Meilbeck, Executive Director

Recommended Action: Staff recommends the Board discuss key topics related to Executive Board and Advisory Committee structure and provide preliminary direction to staff.

TAC Summary: The TAC was supportive of including NAU and NAIPTA as voting seats on the Management Committee and the TAC. The TAC was also supportive of leaving the Executive Board as it is without adding additional non-voting seats.

ACTION: Operating Procedures will go to EB for adoption

D. Regional Transportation Plan (RTP) Priorities

FMPO Staff: Jeff Meilbeck, Executive Director

Recommended Action: Staff recommends the Board consider and adopt priorities for FMPO activities.

Jeff Meilbeck clarified priorities; group states the MPO is needed to help establish relationships; Lone Tree Corridor is top priority and Fourth St widening; drop JW Powell and start to focus on W Route 66, look at possible opportunities for the LTTI

TAC Summary: The TAC supported maintaining the Fourth Street and Lone Tree Corridors as priorities. TAC suggested that the JW Powell corridor could be handled by the City. Regarding new opportunities, the TAC would like to begin focusing on LTTI as part of the Lone Tree Corridor. Further the TAC suggested adding West Route 66 as a third priority for the FMPO.

E. Legislative Agenda

FMPO Staff: Jeff Meilbeck, Executive Director

Recommended Action: Staff recommends the Board adopt Resolution 2019-01 supporting state legislative action to increase transportation funding.

TAC Discussion: TAC did not discuss due to lack of time.

F. Coordinated Plan

FMPO Staff: Martin Ince, Multimodal Planner

Recommended Action: Staff recommends adoption of the 2019 FMPO Coordinated Public Transit – Human Services Transportation Plan.

TAC Discussion: At its March 7, 2019 meeting, the TAC unanimously approved a motion to recommend adoption of the Coordinated Plan to the Executive Board. No additional comments were made at the March 23 meeting.

V. CLOSING BUSINESS

A. Adjourn

2:56pm

The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on March 21, 2019 at 11:00 am in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 27th Day of March 2019.

Sunshine Coffman, Administrative Specialist