



# FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION

CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT

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## DRAFT MINUTES Technical Advisory Committee 1:30 p.m. March 7, 2019

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Flagstaff City Council Conference Room  
Flagstaff City Hall  
211 W. Aspen Avenue, Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Coconino County Human Resources Department at 928-679-7100. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation. *A quorum of the FMPO Executive Board may be present.*

**CALL TO ORDER / ROLL CALL:** Chair Dunno called the meeting to order at 1:32 p.m.

### COMMITTEE MEMBERS

Anne Dunno, Chair, NAIPTA Capital Program Manager	Present
Nate Reisner, Vice Chair, ADOT North Central District Development Engineer (for Audra Merrick, ADOT Flagstaff District Engineer)	Present
John Wennes, ADOT Transportation Program Planning Manager	Present
Rick Barrett, City of Flagstaff Engineer	Present
Jay Christelman, Coconino County Development Services Director	Absent
Dan Folke, City of Flagstaff Development Services Director	Present
Christopher Tressler, Coconino County Engineer (for Lucinda Andreani, Public Works Director)	Absent
Jeff Bauman, City of Flagstaff Transportation Manager	Present at 1:42 p.m.

### FMPO STAFF

Jeff Meilbeck, FMPO Executive Director	Present
David Wessel, FMPO Manager	Present
Martin Ince, Multimodal Planner	Present
A. Sunshine Coffman, Temporary Administrative Specialist	Present

### OTHERS PRESENT

**Romare Truly, FHWA Community Planner**

### I. PRELIMINARY GENERAL BUSINESS

#### A. PUBLIC COMMENT

*(At this time, any member of the public may address the Committee on any subject within their jurisdiction that is not scheduled before the Committee on that day. Due to Open Meeting Laws, the Committee*

*cannot discuss or act on items presented during this portion of the agenda. To address an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

No members of the public were present.

**B. ANNOUNCEMENTS**

*(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)*

Executive Director Meilbeck introduced Sunshine Coffman as FMPO's Administrative Specialist and that during the update to the operating procedures he will be seeking TAC input on TAC membership and roles and the role of the management committee. He sought TAC interest in moving the next meeting date to March 28, 2019 to better manage work flow. Rick Barrett, Anne Dunno, Nate Reisner and John Wennes confirmed their availability.

**C. APPROVAL of MINUTES**

1) Meeting of February 7, 2019

(pages 4-8)

Dan Folke moved approval of the minutes. Anne Dunno seconded. No discussion. Vote was unanimous.

**II. OLD BUSINESS (Continued, postponed, and tabled items.)**

Manager Wessel requested that the TIP project status be discussed with item III.1. Permission was granted.

**1. FMPO TIP Project Status**

(no handout)

**FMPO Staff:**

**David Wessel, Manager**

**REQUESTED ACTION:**

Discussion and Possible Action

Project sponsors will provide a progress update on their respective projects.

**RECOMMENDED ACTION:**

**Discussion only**

**2. US 180 and Milton Corridor Master Plans Update**

(no handout)

**FMPO Staff:**

**David Wessel, Manager**

**REQUESTED ACTION:**

Discussion only

FMPO Staff will present updates on urban design, evaluation criteria, and recent regional model runs for US 180 and Milton Road. ADOT members of the TAC will update the Committee on corridor master plan status.

Mr. Wessel had nothing to report. Mr. Wennes reported that Baker, Inc. was working on modeling the alternatives. Ms. Dunno and Mr. Reisner provided information on the cooperation between Baker and AECOM in developing the model. AECOM will model the transit specific alternatives.

**RECOMMENDED ACTION:**

**Discussion only**

**III. NEW BUSINESS**

**1. FY 2020-FY2024 Transportation Improvement Program (TIP)**

**Review of Current TIP**

(page )

**FMPO Staff:**

**David Wessel, Manager**

**REQUESTED ACTION:**

Discussion and Possible Action

Staff will review the existing TIP and work with the TAC to identify prospective changes for 2020.

**RECOMMENDED ACTION:**

It was confirmed that this was a discussion item only as part of the TIP update and adoption process. Mr. Wessel reviewed the TIP making these general points: the TIP must support the regional transportation plan

(RTP). The RTP goals are straight from the City Regional Plan. The TIP must be fiscally constrained and address federal performance measures. He reviewed the format: table, map, and goal support for several area including ADOT projects, local surface transportation block grant expenditures (STBG), local agency spending on federal aid eligible roads, transit expenditures including 5310 and 5311 expenses, safety, enhancement and pavement preservation. Mr. Wessel noted that the safety program is entirely competitive and that the enhancement program is virtually ended. The TAC recommended that all expenses for the FMPO-requested Lone Tree Traffic Interchange be placed in the illustrative year. The TAC suggested that no map be included for STBG as all funds now go to general administration and planning. Mr. Wessel closed the discussion by noting that the 2020 census results may change FMPO's proportional share. The Call for Projects will be released on Sunday. The next step is to recommend a draft TIP to the Board.

## **2. Regional Transportation Plan (RTP) Project Implementation Priorities (pages 9-17)**

**FMPO Staff:** **David Wessel, Manager**

**REQUESTED ACTION:** Discussion and Possible Action

Staff will ask the Executive Board to set priorities from the RTP for pursuit of funding and implementation and seeks input and possible recommendations from the TAC.

**RECOMMENDED ACTION:** **Discussion only**

Mr. Wessel introduced the topic and turned the floor over to Mr. Meilbeck. Mr. Meilbeck told the TAC that the Board, earlier that morning, generally supported a hybrid approach – retain the current priorities but remain open to new opportunities. The TAC supported this approach including continued pursuit of a BUILD grant for Fourth Street. Mr. Meilbeck recommended and the TAC concurred that the FMPO role should be to gather political support for the grant. The TAC is open to the idea that ADOT submit the grant the next round if this improves its chances. Mr. Meilbeck will talk to Northcentral District Engineer Merrick soon. The TAC expressed continued support for the Lone Tree corridor. Mr. Barrett provided an overview of coordination opportunities with ADOT's I-40 reconstruction project. That project requires a cross-over that will be also be necessary to reconstruct the I-40 bridges over I-40. The TAC felt that was largely a city role and that the FMPO may have a role in the corridor keeping discussions and negotiations moving with NAU and FUSD and to explore the ability to leverage the City's investments in the corridor against possible grants for the Lone Tree Traffic Interchange. The FMPO may also address a City cash flow issue by loaning the City funds for a Lone Tree Corridor Master Plan. The TAC requested this be discussed explicitly at the next meeting and that NAU and FUSD be invited. The TAC concurred that W. Route 66 is a higher priority than J.W. Powell – Airport section. W. Route 66 is under more development pressure and offers more partnership opportunities with ADOT. It was stressed, however, that ADOT has no partnership funds available.

In reviewing TIP project status, the City reported that the Switzer roundabout project will start up again on April 1. Mr. Reisner noted that additional funding has been approved for the McConnell Drive bridge and sidewalk project. This project should be added to the TIP.

## **3. FY 2020 Unified Planning Work Program Development (pages 18-21)**

**FMPO Staff:** **David Wessel, Manager**

**REQUESTED ACTION:** Discussion and Possible Action

Staff will initiate discussion on potential UPWP initiatives for the next two years.

**RECOMMENDED ACTION:** **Discussion only**

Mr. Wessel noted that the previous priorities discussion highlighted some work program priorities and that due to time constraints the TAC should skip to III.5 – Coordinated Plan. The Chair agreed.

## **4. Active Transportation Master Plan Update (pages 22-23)**

**FMPO Staff:** **Martin Ince, Multimodal Planner**

**REQUESTED ACTION:** Discussion only

Staff will provide an overview of the master plan and seek input on goals and policies.

**RECOMMENDED ACTION:** **Discussion and Direction**

After the Coordinated Plan action, Mr. Ince was invited to give the 2-minute version of his presentation on the Active Transportation Master Plan. Mr. Ince focused on the public outreach efforts of the past and

forthcoming. These will include several commissions and boards and with a focus on the City Council, Transportation Commission and XXX as required hearings.

**5. Coordinated Human Services Public Transportation Plan (pages 24-26)**

**FMPO Staff: Martin Ince, Multimodal Planner**

**REQUESTED ACTION: Discussion and Possible Action**

Staff will present the updated plan including policy revision and anticipated grant applications.

**RECOMMENDED ACTION: Recommend plan adoption**

Mr. Ince presented the major update to the Coordinated Plan. He noted that the applications for this year were very similar to prior years with the addition of the Guidance Center request for driver reimbursement. He highlighted the role of the Coordinated Mobility Council in screening goals and updates and NAIPTA's role in managing the Council and assisting in outreach to potential applicants.

Mr. Reisner moved to recommend approval of the plan. Mr. Barrett seconded the motion. The TAC voted unanimous approval.

**IV. CONCLUDING GENERAL BUSINESS**

**1. Working Calendar**

**2. Items from TAC Members**

**3. REPORTS**

Staff Report

**(no handout)**

**4. ANNOUNCEMENTS**

*(Informal Announcements, Future Agenda Items, and Next Meeting Date)*

TAC April 4, 2019 1:30 p.m.  
Flagstaff City Council Chambers

The TAC tentatively agreed to change its meeting date to March 28, 2018 at 1:30. Mr. Meilbeck will make arrangements for a meeting room.

Management Committee As needed

Executive Board April 3, 2019 10:00 a.m.  
Flagstaff City Council Chambers

*The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for section 5307 funding under the Federal Transit Administration, unless amended. Public notice procedures for the TIP also satisfies FTA public notice requirements for the final program of projects.*

## ADJOURNMENT

The meeting adjourned at 3:40 p.m.

### CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on February 28, 2019 at 11:00 a.m. in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 28th Day of February 2019.

By: \_\_\_\_\_

Flagstaff Metropolitan Planning Organization  
Rita Severson, Flagstaff Community Development, Administrative Lead