

MINUTES

Executive Board Meeting

10:00 AM to Noon

June 3, 2020

Join Zoom Meeting: <https://us02web.zoom.us/j/79199115652>
Meeting ID: 791 9911 5652
Dial-in: +1 408 638 0968US

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NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the FMPO Executive Board and to the general public that, at this regular meeting, the FMPO Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the FMPO Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

EXECUTIVE BOARD MEMBERS

- Coral Evans, Mayor, Flagstaff City Council, Chair
- Charlie Odegaard, Flagstaff City Council, Vice-Chair
- Jesse Thompson, Arizona State Transportation Board Member
- Matt Ryan, Coconino County Board of Supervisors (*Excused*)
- Art Babbott, Coconino County Board of Supervisors *Arrived at 10:05am*
- Jim McCarthy, Flagstaff City Council
- Steve Peru, Mountain Line Board of Directors
- Regina Salas, Flagstaff City Council (alternate)
- Jim Parks, Coconino County Board of Supervisors (alternate)

METROPLAN STAFF

- Jeff Meilbeck, Executive Director
- David Wessel, Manager
- Martin Ince, Multi-Modal Planner



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- ☒ Rosie Wear, Business Manager
- ☒ Brandon Kavanagh, Legal Counsel (Mangum, Wall, Stoops and Warden)

Others in attendance: Kevin Adam (RTAC); Chris Tressler (Coconino County); Dan Okoli (NAU); Joe Galli (Greater Flagstaff Chamber of Commerce); Eric Nolan

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER –

Chair Coral Evans called the meeting to order at 10:00am.

B. ROLL CALL – See above

C. PUBLIC COMMENT – None

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. APPROVAL OF MINUTES

- Minutes of Regular Meeting: May 6, 2020

Motion: Board member Jim McCarthy made a motion to approve the minutes of the May 6, 2020 meeting with changes made and sent out to the Board on Monday, June 1st. Board member Steve Peru seconded the motion. The motion was passed unanimously.

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

III. GENERAL BUSINESS

A. TIP 2021-2025 Review and Adoption

MetroPlan Staff: Dave Wessel



Recommendation: Staff recommends the Board adopt the FY21-25 Transportation Improvement Program (TIP).

Discussion: None.

Board member Art Babbott seconded the motion. The motion was passed unanimously.

B. Project Prioritization Update

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the Board adopt priorities for MetroPlan.

Discussion: None.

Motion: Board member Jim McCarthy made a motion to adopt project priorities. Board member Charlie Odegaard seconded the motion. The motion was passed unanimously.

C. Federal Stimulus Infrastructure

MetroPlan Staff: Jeff Meilbeck

Recommendation: No recommendation is being made. Staff will provide an update on developments with current and potential transportation funding.

Discussion: None.

D. City of Flagstaff IGA (Pages xx)

MetroPlan Staff: Jeff Meilbeck

Recommendation: No recommendation is being made but the Board may readopt the IGA with the City of Flagstaff.

Discussion: None.

E. Executive Director Review and Contract Consideration (Pages xx)

Presenter: Mayor Coral Evans, MetroPlan Chair



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GREATER † FLAGSTAFF

Recommendation: Board Chair recommends the Executive Board: 1) update the Executive Director's contract to reflect MetroPlan's independence and 2) consider adjustments to the terms, salary and benefits of the contract.

The Board may vote to go into executive session pursuant to ARS §48-431.03(A)(1) for discussion of employment matters and/or (A)(3) to obtain legal advice.

Board member Steve Peru made a motion to recess into (A)(3) Executive Session to obtain legal advice regarding the Executive Director's contract. Board member Art Babbott seconded the motion. The motion passed unanimously and the Board adjourned to Executive Session at 10:43 am.

The Board adjourned Executive Session and resumed the Executive Board meeting at 10:57 am.

Chair Coral Evans made a motion for the Executive Board to accept changes to the contract as described by MetroPlan's attorney, Brandon Kavanagh. Updated contract to be emailed to all Board members and Jeff Meilbeck. All changes must be noted by 12pm on Monday, June 8th and will determine if an additional meeting will need to take place next Wednesday. Board member Charlie Odegaard seconded the motion. The motion carried unanimously.

F. Items from the Executive Director

MetroPlan Staff: Jeff Meilbeck

Discussion: There is no scheduled meeting Executive Board meeting until August.

V: CLOSING BUSINESS

A. ITEMS FROM THE BOARD – None

(Board members may make general announcements, raise items of concern or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited and action not allowed.)

B. ADJOURN

Chair Evans adjourned the meeting at 11:04 am.