



6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

MINUTES

MetroPlan Technical Advisory Committee Meeting

1:30 pm to 3:30 pm

February 26, 2020

Flagstaff City Hall – 2nd Floor Staff Conference Room
211 W. Aspen Avenue, Flagstaff, AZ 86001
Call-in Number: (877) 820-7831 Guest Passcode: 364117#

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the MetroPlan at 928-213-2651 as early as possible to allow time to arrange the accommodation. ***A quorum of the TAC may be present.***

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

TECHNICAL ADVISORY COMMITTEE MEMBERS

- Anne Dunno, Chair, NAIPTA Capital Program Manager
- Nate Reisner, Vice Chair, ADOT North Central District Development Engineer (for Audra Merrick, ADOT Flagstaff District Engineer)
- John Wennes, ADOT Transportation Planner
- Rick Barrett, City of Flagstaff Engineer
- Jay Christelman, Coconino County Development Services Director
- Dan Folke, City of Flagstaff Community Development Director
- Nick Hall, Assistant County Engineer (for Christopher Tressler, Coconino County Engineer)
- Jeff Bauman, City of Flagstaff Transportation Manager
- Andrew Iacona, Northern Arizona University Project Manager II
- Ed Stillings, FHWA

METROPLAN STAFF



- Jeff Meilbeck, Executive Director
- David Wessel, MetroPlan Manager
- Martin Ince, Multi-Modal Planner
- Rosie Wear, MetroPlan Specialist

I. PRELIMINARY GENERAL BUSINESS
A. CALL TO ORDER

Chair Anne Dunno called the meeting to order at 1:30 pm.

B. ROLL CALL

C. PUBLIC COMMENT

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. APPROVAL OF MINUTES

- Minutes of Regular Meeting: January 22, 2020

MOTION: TAC member Nate Reisner moved to approve the January 22, 2020 Technical Advisory Committee meeting minutes without edits. TAC member John Wennes seconded the motion. The motion was passed unanimously.

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

III. GENERAL BUSINESS

A. Election of officers

MetroPlan Staff: Rosie Wear

Recommendation: Staff recommends the TAC members elect officers for the next year.



MOTION: Chair Anne Dunno moved to nominate Nate Reisner for the role of Chair and Nick Hall for the role of Vice-Chair. TAC member Rick Barrett seconded the nomination. The nomination passed unanimously.

Rick Barrett thanks to Anne for running meetings. John 2nd. Anne thanked Jeff. Jeff.

B. Budget update

MetroPlan Staff: Jeff Meilbeck

Recommendation: No recommendation is being made. Staff will present an overview of 2020 year to date and 5 Year Tentative Budget

MOTION: No motion at this time.

C. MetroPlan Transportation Improvement Program and Project Criteria Process Update

MetroPlan Staff: Dave Wessel

Recommendation: No recommendation is being made and staff will provide information on the Transportation Improvement Program call for projects.

MOTION: No action was taken. Minor edits were suggested, including having an accessible map documenting roads of regional significance.

D. Grant Matrix and Early Priorities

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommends TAC members reach consensus on MetroPlan priorities on grant applications with imminent deadlines.

RECOMMENDATION: Work with City of Flagstaff to make the case for a BUILD grant for the Lone Tree Corridor.

E. McConnell Project Update

MetroPlan Staff: Jeff Meilbeck



Recommendation: No recommendation is being made. Mountain Line and NAU will present an update on the McConnell Project.

MOTION: No action was taken.

F. Lone Tree Traffic Interchange Discussion

MetroPlan Staff: Dave Wessel

Recommendation: No recommendation. Staff seeks input on fatal flaw criteria to pursue alternatives analysis.

DISCUSSION: Revisit the topic at future TAC meetings. City and ADOT will share information on status of IGA related to project assessment to redo the bridges over Lonetree with intent of lengthening those ridges in collaboration with Pavement Preservation project. We also need to look at data counts from ADOT and other fatal flaw items related to the DCR and a new design.

G. FY20/21 Unified Planning Work Program Amendments (UPWP)

MetroPlan Staff: Dave Wessel

Recommendation: No recommendation. Staff will provide an update on the UPWP amendment process and seek input.

DISCUSSION: Suggestion were made to consider backage roads, Urban Mobility Study and Route Transfers.

H. Items from the Executive Director

- a. Transition to Independence Update
- b. Transition IGA with City of Flagstaff
- c. Master IGA update – adding NAIPTA to Executive Board
- d. Special Appropriation request for Fourth Street
- e. Executive Board

I. Future Agenda Items

MetroPlan Staff: Jeff Meilbeck, Executive Director

Recommendation: Discuss items for future MetroPlan agendas.



FUTURE ITEMS: Lone Tree TI and lengthening/widening of the bridges. Draft TIA for McConnell. Project Prioritization Matrix. NAIPTA/NAU update on Milton/Route 66 campus entry study (Andrew will provide an update at the March meeting). Federal functional classification requests – ADOT GIS would be happy to present.

IV. CLOSING BUSINESS

A. ITEMS FROM THE BOARD

(Board members may make general announcements, raise items of concern or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited and action not allowed.)

B. ADJOURN

Chair Reisner adjourned the meeting at 3:27 pm.