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3773 N Kaspar Dr.
Flagstaff, AZ 86004
www.metroplanflg.org

MEETING MINUTES

MetroPlan Technical Advisory Committee Meeting

1:30 pm to 3:30 pm

April 26, 2023

IN-PERSON	VIRTUAL
City of Flagstaff – City Hall 211 W Aspen Ave, Flagstaff, AZ 86001	Microsoft Teams Meeting ID: 289 780 741 569 Passcode: arQnGU

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at planning@metroplanflg.org or by phone at 928-266-1293. The MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin, and LEP – Limited English Proficiency.) Requests should be made as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of MetroPlan's Technical Advisory Committee present; however, no formal discussion/action will be taken by members in their role as MetroPlan Technical Advisory Committee.

Public Questions and Comments must be emailed to planning@metroplanflg.org prior to the meeting or presented during the public call for comment.

TECHNICAL ADVISORY COMMITTEE MEMBERS

- Michelle McNulty, City of Flagstaff Planning Director, Chair
- Nate Reisner, Coconino County Assistant Engineer, Vice-chair
- Anne Dunno, Mountain Line Capital Program Manager
- Brenden Foley, ADOT North Central District Administrator
- Jess McNeely, Coconino County Community Development Assistant Director
- Myrna Bondoc, ADOT Regional Planner
- Jeff Bauman, City of Flagstaff, Transportation Manager
- Ed Stillings, Federal Highways Administration (FHWA)
- Paul Mood, City of Flagstaff Engineer
- VACANT, Northern Arizona University



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- Kate Morley, Interim Executive Director
- David Wessel, Planning Manager
- Mandia Gonzales, Transportation Planner
- Sandra Tavel, Transportation Planner

OTHERS PRESENT

Kevin Adam

[Kevin Adam from Rural Transportation Advocacy Council \(RTAC\) joined meeting at 1:39pm](#)

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

[Chair McNulty called the meeting to order at 1:31pm](#)

B. ROLL CALL: [See above.](#)

C. PUBLIC COMMENT

At this time, any member of the public may address the Committee on any subject within their jurisdiction that is not scheduled before the Committee on that day. Due to Open Meeting Laws, the Committee cannot discuss or act on items presented during this portion of the agenda. To address the Committee on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

[There was no public comment.](#)

D. APPROVAL OF MINUTES

Minutes of Regular Meeting: March 22, 2023

[Motion](#): Member Paul Mood made a motion to approve the March 22, 2023 minutes. Member Anne Dunno seconded the motion. Motion passed 6-0.

II. CONSENT AGENDA

Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Technical Advisory Committee.

No consent items.

III. GENERAL BUSINESS

A. **Stride Forward | Regional Transportation Plan**

(Pages 2)

MetroPlan Staff: David Wessel

Recommendation: Staff recommends that MetroPlan TAC adopt the *Stride Forward: Regional Transportation Plan*

Metroplan staff member Dave Wessel reviewed public comments received and confirmed that MetroPlan has responded them. He noted his appreciation of the feedback from stakeholders and gave kudos to City Traffic for their deep dive into the plan. He emphasized that MetroPlan wants to support its partner agencies with the Carbon Neutrality Plan by 2030 and its broad goals. Chair McNulty noted that small edits may still be made before it goes to the Board. Chair McNulty appreciates MetroPlan’s engagement with City of Flagstaff on this plan.

Motion: Chair McNulty made a motion to adopt the *Stride Forward Regional Transportation Plan*. TAC Member Brenden Foley seconded the motion. The motion passed 6-0.

B. **Creative Local Match Program Update**

(Pages 2)

MetroPlan Staff: Sandra Tavel

Recommendation: None. This item is for discussion only.

Sandra Tavel provided a presentation on the Creative Local Match plan. TAC member Anne Dunno appreciates the effort and enthusiasm. MetroPlan staff member Dave Wessel asked guest Kevin Adam how he thinks we can work with RTAC, the League of Cities and Towns and lobbyists like Karen Kruse to create support for legislative initiatives. Guest Kevin Adam clarified that some Creative Local Match options go beyond legislative authority. He had the following comments: there is a unique revenue situation at the State Level due to COVID impact response and funds. Substantial surplus revenues exist, which will maybe last one year. At the federal level, IIJA brought in a substantial amount of new revenue and competitive grant programs. Earmarks are cyclical. In addition to grant opportunities, there



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may be some earmark opportunities to make projects more attractive to Congress. Member Dunno asked if there will be a process for addressing legislative barriers in the Creative Local Match plan. Sandra Tavel confirmed there will be. Chair McNulty expressed excitement about this project.

C. Unified Planning Work Program (UPWP) Annual Update

(Pages 2)

MetroPlan Staff: Kate Morley

Recommendation: Staff recommends that the TAC and Board adopt the Unified Planning Work Program (UPWP) for Fiscal Years 2024 and 2025.

TAC member Myrna Bondoc requested the presentation slides and to look at budget items. She advised that MetroPlan can use **in-kind** match in lieu of cash match when requesting reimbursement. MetroPlan staff member Kate Morley advised that MetroPlan has experienced a delay in using in-kind for reimbursement since we have not had a business manager for a few months and emphasized the budget is in draft form only; TAC member Myrna Bondoc says there's a timeline attached to the loan funds and to please share the budget once comfortable. Staff member Dave Wessel requested for the group to please sign their in-kind forms. Member Dunno advised that when looking at K-12 mode shift, Flagstaff Unified School District (FUSD) has a board approved climate plan with several components including travel modes and to mke sure you engage with them when doing this plan.

Motion: Chair McNulty made a motion to adopt the UPWP and TAC member Myrna Bondoc seconded the motion. The motion passed 6-0.

D. Items from the MetroPlan Staff

(Pages 2)

MetroPlan Staff

- Arizona Legislative Update
- Conflict of Interest Statements
- Transportation Improvement Program (TIP) Update

Recommendation: None. This item is for discussion only.

Kate Morley provided a brief overview on the status of transportation related bills at the State. Guest Kevin Adam added additional updates on Arizona legislation. Legislators have recently returned after being on break. The House is down to 30 members, and they currently don't have enough votes to pass anything on party lines. It's highly anticipated that



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the RTAC bills will get to the Governor's desk and move into the budget process. He suggested stakeholders reach out to their state legislators to advocate for the programs. The RTAC bills have received positive feedback and the Governor seems supportive of a lot of the projects. It is key for the Governor to be on board with the bills. The Governor has proposed an additional \$25M for AZ SMART funds. MetroPlan staff member Dave Wessel would love to have another \$50M. Guest Kevin Adam also wants to see SMART funds continued.

MetroPlan staff member Dave Wessel will update the TIP on a 2-year cycle and MetroPlan will amend as needed.

E. Happening at MetroPlan

(Pages 2)

MetroPlan Staff: Kate Morley

Recommendation: None. This item is for discussion only.

F. Executive Board Agenda Review

MetroPlan Staff: Kate Morley

Recommendation: None. This item is for discussion only.

G. Future Agenda Items

MetroPlan Staff: Kate Morley

Recommendation: Discuss items for future MetroPlan agendas.

Chair McNulty wants to invite Sarah Dechter for debrief on Scenario planning (*Face the Future, Flagstaff*) with the different stakeholder groups. TAC Member Anne Dunno proposes to add the NAU Master Plan; she doesn't believe MetroPlan has seen it yet. Mountain Line has provided input for their Plan. TAC Member Anne Dunno has noticed the NAU TAC member seat is currently vacant and this may bring MetroPlan back in touch with NAU.

IV. CLOSING BUSINESS

A. ITEMS FROM THE COMMITTEE

Technical Advisory Committee members may make general announcements, raise items of concern, or report on current topics of interest to the Committee. Items are not on the



agenda, so discussion is limited, and action is not allowed.

TAC Member Brenden Foley gave an update via PowerPoint on the Carbon Reduction Program (CRP) and the regional projects it proposes to fund. MetroPlan staff member Kate Morley wants to know how to get to the finish line for those monies. TAC Member Brenden Foley advises to attend the State Transportation Board Meeting. TAC Member Anne Dunno had a question about the Highway 180 items and coordination with the City of Flagstaff's *First Mile, Last Mile*, which is Martin Ince's project. TAC Member Anne Dunno wanted to know if ADOT is coordinating with the City of Flagstaff, as they are looking to scope according to budget. TAC Member Brenden Foley confirms they are collaborating. Member Mood thanked ADOT for the I-17 resurfacing and received a status update.

MetroPlan staff member Dave Wessel briefly discussed the VMT Calculator Workshop held in late March. He also mentioned Safety Plan (RTSP) progress. MetroPlan staff member Dave Wessel also mentioned the City of Flagstaff wants to submit a (Safe Streets and Roads for All) SS4A Implementation grant that is due July 11 and that TAC discussions on June 28 will bring some formality to the process.

B. NEXT SCHEDULED TAC MEETING

May 24th, 1:00 pm – 4:00 pm | *Strategic Advance* - City Public Works Building: ***This location may change; please stay tuned.***

June 28th, 1:30 pm – 3:30 pm

C. ADJOURN

The Transportation Improvement Program (TIP) includes the Northern Arizona Intergovernmental Public Transportation Authority final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.

Chair McNulty adjourned the meeting at 2:52pm